

# BUGBROOKE PARISH COUNCIL

Chairman – Mr F J Curtis, BEM

Parish office,  
Camp Close,  
Bugbrooke,  
NN7 3RW

Clerk: Mrs S Bramley-Brown

Email: [Bugbrookepc@btconnect.com](mailto:Bugbrookepc@btconnect.com)  
Tel: 01604 832838

4<sup>th</sup> March 2019

To:

Councillor Philip Bignell  
Councillor John Bignell  
Councillor Brian Curtis  
Councillor John Curtis, BEM  
Councillor Ken Gardner  
Councillor Mrs Teresa Garlick  
Councillor Ian Gordon  
Councillor David Harries, BEM

Councillor Paul Henson  
Councillor Alan Kent  
Councillor Des Morris  
Councillor Ms Sarah Munday  
Councillor Mrs Catherine Parry  
Councillor Mrs Linda Pope  
Councillor Terry Ward

## NOTICE OF MEETING

I hereby summon you to the monthly meeting of the Parish Council which will take place on **Monday 11<sup>th</sup> March 2019** at 7.30 p.m. in the **Lounge** at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 11<sup>th</sup> February 2019 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the Parish Council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown  
Clerk to the Council

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 11<sup>th</sup> February 2019.
5. **Reports on issues previously raised.**  
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas and which are not dealt with on this agenda.

6. **Public Question Time**  
Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agreed for the matter to be included on the agenda for the next meeting.
7. **District Councillors Report and Update** - Councillors Harries and Phil Bignell
8. **Local Government Reorganisation in Northamptonshire.**  
"There are now less than 400 days until 1 April 2020 when the new unitary councils are supposed to come into being. Whilst an announcement from the Secretary of State is still awaited, there is lots going on behind the scenes. The most recent development was the approval of the creation of Joint Committees, one for the north and one for the west. The Joint Committees will act as a precursor to the Shadow Councils, which act as a precursor to the unitary councils. The Joint Committees will meet in public, and meetings details will be circulated when they are known."  
(Danny Moody – NCALC)
9. **Planning**
  - A. Application S2019/0217/HRN – Removal of field hedge. Councillors considered this application at the February meeting and requested further information. The Clerk has now spoken with SNC Arboricultural Officer who has advised that when it is proposed to remove a hedgerow, the farmer needs only to give notice, rather than seek consent. The officer has provided the associated checklist and a copy of this is attached to the agenda. The Parish Council is being asked to provide any historical information it has regarding the hedgerow, in accordance with the checklist, but is not being asked to comment on the importance or substantive condition of the hedgerow.
  - B. Other applications for consideration are shown on the attached schedule.
10. **Playing Fields and Community Centre – Grant Application to SNC**
  - A. The Deputy Clerk has now ascertained that the grant funding source will not be available until June/July and will therefore submit the grant application at the appropriate time. She has also obtained confirmation from Proludic that the quotation will remain valid until after the grant panel meeting.
  - B. The area of surfacing that was damaged by fire in summer 2018, has now been re-surfaced to match the existing colour.
11. **Campion School Side Gate**  
The necessary path creation and resurfacing works were carried out during the half term break (w/c 18<sup>th</sup> February). The Clerk has contacted the school to ascertain when the gate will be opened for use by pupils.
12. **Speedwatch; Police and Neighbourhood Watch**
  - A PCSO Taylor has provided a monthly report which is circulated with the Agenda and will be in attendance at the meeting.
  - B The Bugbrooke Neighbourhood Watch scheme has been relaunched following the appointment of a new co-ordinator.
  - C. It is proposed to hold a Crime Prevention Event on Saturday 27<sup>th</sup> April 10 – 1 p.m. to be located at the Community centre, hopefully a mobile police station will be in attendance.

13. **Parish Matters**
- A **Monthly Inspection Sheets** - To receive the monthly inspection sheets. Please ensure that comments are legible. A copy of the rota is attached to the agenda. Copies of the inspection sheets are available from the Clerk.
- B **Hedges/Trees/Fences/Walls** - Requests for letters to be sent can be made to the Clerk at this point.
- C **Footpaths** – At the November meeting of the Footpaths Committee it was agreed to change the dates of the two meetings each year from May and November to April and October, as the May meeting of the Parish Council is also the Annual Meeting. However, it has now come to the Clerk's attention that prior to the April meeting of the council, we host the Annual Parish Meeting. As result we cannot also hold the Footpath Committee meeting in April. It is therefore proposed that the meetings be rescheduled for March and September and if agreed, the March meeting this year would take place immediately after the Parish Council meeting. In anticipation of this being agreed, a copy of the Footpath Committee Agenda is also attached.
- D **Emergency Planning** – The Emergency Planning Group have met as agreed and the Councillor Ms Munday has completed the relevant funding application forms. These have been sent to the Clerk for onwards transmission to NCC.
- E **Street Lighting.** Report from Councillor Phil Bignell on the issue of dark areas in the village where additional lighting may be required.
- F **Highways and Transport.** The Clerk has nothing to report
- G **Millennium Green** – Clerk has nothing to report.
- H **Patient Participation Group** – Councillor Mrs Garlick
14. **Bugbrooke Printed Bags.**  
Please see attached briefing note.
15. **Grass Verge in Pilgrims Lane**  
Please see attached Briefing Note
16. **Grant Funding Applications**  
Two applications have been received:-  
1. South Northants Community Responders.  
2. Hedgehog Rescue  
Copies of the grant applications are attached to the Agenda.
17. **Twinning**  
The Clerk has written to the organising committee to confirm that attendance of Mr and Mrs John Curtis, Mr and Mrs Pope and Mr and Mrs Brian Curtis at the Vohl celebrations 23 – 26<sup>th</sup> August.
18. **Celebration of the 125<sup>th</sup> Anniversary of the Creation of Bugbrooke Parish Council.**  
Do Councillors have any suggestions as to how they would like to mark this occasion, if any or at all.
19. **Financial matters**
- A. A financial statement for month ending 28<sup>th</sup> February 2019 is attached to the agenda.
- B. Accounts for payment: Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda
19. **Date of Next Meeting** 8<sup>th</sup> April 2019

\*End of Agenda\*