

# BUGBROOKE PARISH COUNCIL

Chairman – Mr F J Curtis, BEM

Parish office,  
Camp Close,  
Bugbrooke,  
NN7 3RW

Clerk: Mrs S Bramley-Brown

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2<sup>nd</sup> April 2019

To:

Councillor Philip Bignell  
Councillor John Bignell  
Councillor Robb Collett  
Councillor Brian Curtis  
Councillor John Curtis BEM  
Councillor Ken Gardner  
Councillor Mrs Teresa Garlick  
Councillor David Harries, BEM

Councillor Paul Henson  
Councillor Alan Kent  
Councillor Des Morris  
Councillor Ms Sarah Munday  
Councillor Mrs Catherine Parry  
Councillor Mrs Linda Pope  
Councillor Terry Ward

## NOTICE OF MEETING

I hereby summon you to the monthly meeting of the Parish Council which will take place on **Monday 8<sup>th</sup> April 2019** at 7.30 p.m. in the Lounge at the Community Centre, Camp Hill, Bugbrooke. The meeting will be preceded by the Annual Parish Meeting, commencing at 7.00 p.m.

I enclose the minutes of the meeting held on 11<sup>th</sup> March, 2019 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the Parish Council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 11<sup>th</sup> March 2019.
5. **Reports on issues previously raised.**  
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas and which are not dealt with on this agenda.
6. **Public Question Time**  
Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agreed for the matter to be included on the agenda for the next meeting.
7. **District Councillors Report and Update**  
Councillors Harries and Phil Bignell.

8. **Local Government Reorganisation in Northamptonshire.**  
Councillors to be updated at the meeting.
9. **Planning**  
Planning Applications for consideration are shown on Appendix I
10. **Police and Neighbourhood Watch and Speedwatch.**  
A. PCSO Taylor has provided a monthly report which is circulated with the Agenda and he will be in attendance at the meeting to respond to any questions Councillors may have.
11. **Playing Fields and Community Centre.**  
The Clerk has nothing to report.
12. **Financial matters**  
A. A financial statement for the end of the financial year 2018 -19 is attached to the agenda.  
B. Clerks report on the 2018-19 Budget – expenditure –v- budget headings and end of year financial statement.  
C. Accounts for payment: Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda
13. **Parish Matters**  
A **Monthly Inspection Sheets** - To receive the monthly inspection sheets. Please ensure that comments are legible. A copy of the rota is attached to the agenda. Copies of the inspections sheets are available from the Clerk.  
B **Hedges/Trees/Fences/Walls** - Requests for letters to be sent can be made to the Clerk at this point.  
C **Footpaths** – Clerk has nothing to report.  
D **Emergency Planning** - The Clerk is awaiting receipt of the Pathfinder funding.  
E **Street Lighting.** Report from Councillor Phil Bignell.  
F **Highways and Transport.** The Clerk has met with NCC Highways representative to discuss the possibility of the creation of a central refuge island at the junction of Badgers Close and High Street.  
G **Millennium Green** – Councillor Harries.  
H **Patient Participation Group** – Councillor Mrs Garlick
14. **Northants CALC Bi-Monthly Update**  
A copy of the latest edition has been circulated with the Agenda. There are a number of very interesting articles and all Councillors are urged to read it.
15. **Celebration of 125<sup>th</sup> Anniversary of the Creation of Bugbrooke Parish Council.**  
Report from Councillor Gordon.
16. **Parish Map.**  
Deputy Clerk to update on progress to date.
17. **School Fence**  
Bugbrooke Community Primary are replacing their perimeter fence and have requested assistance from the Parish Council for the section of fence that backs on to the playground.
18. **Precept**  
A number of residents have commented on the increase of the precept this year.
19. **Date of Next Meeting** 13<sup>th</sup> May 2019. This will be the Annual Meeting of the Parish Council when Councillors will be required to elect a new Chairman and Vice Chairman.

\*End of Agenda\*