

April 8, 2019

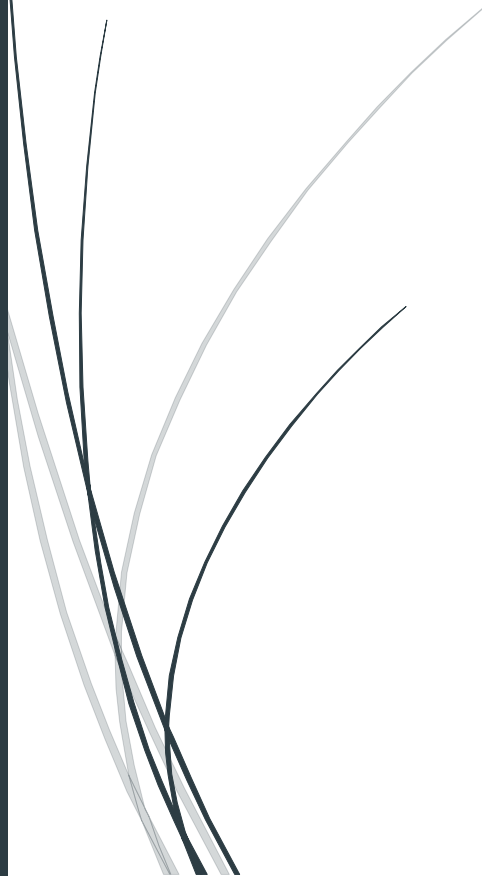
Bugbrooke Parish Council

Agenda & Meeting Minutes

April 8, 2019

Monthly Meeting of the Full Council

held on Monday 8th April 2019 at 7.30 p.m, at the Community Centre, Bugbrooke.



Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

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In Attendance

Councillor John Curtis, BEM, Chairman
Councillor John Bignell
Councillor David Harries, BEM
Councillor Ken Gardner
Councillor Ian Gordon
Councillor Mrs Catherine Parry

Councillor Phil Bignell
Councillor Terry Ward
Councillor Paul Henson
Councillor Ms Sarah Munday
Councillor Brian Curtis

Mrs Sally Bramley-Brown, Clerk
Mrs N Palmer – Deputy Clerk
Matt Smith - PCSO

County Councillor Adam Brown
5 Members of the Public

Absent

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor Alan Kent	Personal	Yes
Councillor Mrs Linda Pope	Personal	Yes

PC/19/4/056 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above and are excluded from the six month rule.

PC/19/4/057 Declarations of Interest

Councillor Phil Bignell declared an interest in respect of Item 18 as a Governor of the Primary School.

PC/19/4/058 To consider whether the Register of Interest requires updating

No changes were recorded.

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PC/19/4/059 To sign and approve the minutes of the meeting held on 11th March 2019

The minutes of the meeting held on 11th March were approved, signed and initialled by the Chairman following the amendment of a typographical mistake.

PC/19/4/060 Reports of issues previously raised

No issues were raised.

PC/19/4/061 Public question time - 7.35 -7.42pm

Adam Brown had given his report at the Annual Parish Meeting.

Two residents from Lime Grove had received a letter regarding overhanging vegetation. They expressed the view that this had been upsetting and unnecessary as there were a number of properties elsewhere in the village where overhanging vegetation was much more of a problem. Two residents expressed concern over the percentage increase in the precept and a further resident raised an issue in relation to the footpath from the village to Stowe.

PC/19/4/062 District Councillors Update

Councillor Harries and Councillor Bignell had both reported to the Annual Parish Meeting.

PC/19/4/063 Local government reorganisation

There was still no firm decision from central government on the future governance of Northamptonshire. It was entirely possible that the new unitary authority/ies would not be in place until 2021, but there would be elections in the county next year.

PC/19/4/064 Planning

Applications and Decisions

Applications for consideration shown below were discussed.

STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
NEW	S/2019/0448/FUL	7 The Paddocks	Single storey side and rear extension to link to garage and first floor extension over garage	No Objections.
NEW	S/2019/0499/FUL	1 Johns Road	Proposed extensions to rear together with change of use of ground floor retail unit to create 2No one bedroom apartments together with off road parking	No viable option study re change of use Insufficient parking.

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PC/19/4/065 Police & Neighbourhood Watch Matters

PCSO Matt Taylor had presented his report to the Annual Parish Meeting.

PC/19/4/066 Playing fields and Community Centre

Nothing new to report.

PC/19/4/067 Financial Matters

Financial statement for the month ending 28th February had been circulated with the Agenda, and the figures were as follows:-		
Current Account as at 28.2.19		£42,706.29
CCLA Deposit Fund as at 28.2.19		£30,000.00
Total available		£72,706.29
Less March Payments		£12,166.55
Uncleared Cheque		£ 0.00
Deposits (Interest)		£5,247.99
Total funds at 31.3.19		£65,787.73

- A. The Clerk had circulated a Briefing Note on the End of Financial Year 2018-2019 Budget Report, together with a copy of the budget expenditure for the year. The report explained the cause of overspends for various elements of the budget; that these were offset by underspends in a number of areas.
- B. The Clerk, as Responsible Financial Officer, recommend to the Parish Council that :-
 - i. The reserve held in the CCLA account should be increased to £40,000 to bring the council closer to the recommended 50% of precept reserve.
 - ii. That Councillor allocate the sum of £5,270 to be set aside towards the costs of installing the new play equipment and outdoor gym equipment, should the grant application to SNC be successful.

RESOLUTION

It was proposed by Councillor Brian Curtis and seconded by Councillor Ward that both of the Clerk's recommendations detailed above should be agreed. Carried unanimously.

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- C. **Accounts for Payment.** Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:

PC/19/4/068 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received only three areas.

Hedges/Trees

The Clerk advised that for some time she had held concerns about the way in which the Parish Council dealt with complaints about overgrown vegetation. The complaint by the residents of Lime Avenue confirmed this and after some discussion it was agreed that in future, when a complaint about vegetation/fences are received. The Councillor with responsibility for the area within which the subject of the complaint is located, will be notified and requested to inspect the subject of the complaint and report back to the next Parish Council meeting, when all Councillors will decide on an appropriate course of action.

4 West End

Footpaths

Nothing to report.

Emergency Planning/Pathfinder II Project

The Clerk confirmed all relevant forms had now been submitted.

Street Lighting

Councillor Phil Bignell had circulated a report on a review of street lighting in the village. It was decided that there were no areas that required additional lighting.

Highways and Transport

The Clerk had met with a representative from NCC Highways to discuss the possibility of creating a central refuse on the junction of Badgers Close and High Street. Measurements had been passed to an engineer and the Clerk was awaiting his response.

Councillors requested that NCC Highways be requested to repaint the white junction markings on Litchborough Road/A5 and Tibbs Way at the entrance to the community centre.

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Millennium Green

Councillor Harries had given a full report to the Annual Parish Meeting, together with details of income and expenditure.

Patient Participation Group

Councillor Garlick reported that they still working on applying for S106 money.

PC/19/4/069 Celebration of the 125th Anniversary of Bugbrooke Parish Council

Councillor Gordon reported that his initial discussions with residents had indicated a range of different events would give rise to greater inclusivity – e.g. afternoon tea with appropriate music for the older residents, an evening dinner dance, and a party for children. It was suggested that rather than trying to arrange all three event for one week-end, it may be better to have a celebratory year and spread the events over a longer period. Councillor Gordon was requested to prepare costings for all three events for the next meeting.

PC/19/3/070 Parish Map

The Deputy Clerk reported that she was awaiting a draft map, to be discussed by Councillors.

PC/19/4/071 Schools

- A. Councillors were advised that the Primary school was replacing sections of its perimeter fence and improving security at the school. The fence between the Parish Council play area and the school playing field would need to be replaced as part of this process and via Councillor Phil Bignell, who is a school governor, had requested if the Parish Council would be willing to meet half of the £3,000 it would cost to replace this section of fencing. It was felt that this was probably a safe-guarding issue for which funds are available from NCC and the school should explore this funding source first.

- B. The Clerk read out a letter that she had received from the Head of Campion, thanking the Parish Council for their support and SNC for the grant funding they had received. She also stated that they would not be issuing passes to Bugbrooke students and that the use of the path was for a trial period under the end of the summer term. The Clerk was requested to respond to the school, to advise that the reason for the passes was to limit the impact of potential parking issues around the Smither Way gate and also to confirm that SNC would not have provide the grant funding for anything other than a permanent arrangement.

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PC/19/4/072 Celebration of the 125th Anniversary of Bugbrooke Parish Council

The Clerk reported that a number of residents had commented on the increase in the precept for the current financial year. She had advised residents that all the information relating to the decision making process for setting the precept was available on the Parish Council website. Residents were also reminded that a consultation had been carried out in June 2018 to assess residents views on sponsoring a PCSO at a cost of £40 per year per household (approximately). The Chairman noted the residents comments and said they would be taken into consideration when discussing the budget proposals for 2020/21.

PC/19/3/073 Precept

The Clerk reported that a number of residents had commented on the increase in the precept for the current financial year. She had advised residents that all the information relating to the decision making process for setting the precept was available on the Parish Council website. Residents were also reminded that a consultation had been carried out in June 2018 to assess residents views on sponsoring a PCSO at a cost of £40 per year per household (approximately). The Chairman noted the residents comments and said they would be taken into consideration when discussing the budget proposals for 2020/21.

PC19/4/074 Date of next meeting

The date of the next meeting is 13th May 2019. This would be the Annual Meeting of the Parish Council and would include the election of a Chairman.

There being no further business the Chairman closed the meeting at 9.00 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....