

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
NN7 3RW

Clerk: Mrs S Bramley-Brown

Email: Bugbrookepc@btconnect.com

Tel: 01604 832838

6th August 2019

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

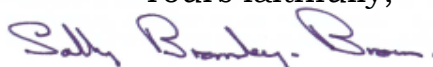
Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 12th August 2019 at 7.30 p.m.** in the Lounge at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 8th July 2019 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA - MONTHLY MEETING

1. To receive and accept apologies for absence
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 8th July 2019
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
6. **Public Question Time**

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be allowed for each person**, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised, but can agreed for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Update** Councillors Harries and Bignell.
8. **Local Government Reorganisation for Northamptonshire** - Councillors Harries and Bignell.
9. **Planning** - Planning Applications and Decisions - As Shown on Appendix I
10. **Electronic Planning Applications**– SNC are looking to ensure Parish Councils start to move towards paperless planning consultations. They have indicated that in the near future they will no longer supply planning documents in a printed form. All applications being submitted to Parish Councils for comments will be sent electronically. To assist Parish Councils in the acquisition of the necessary electronic equipment, SNC have indicated that they have identified a funding stream and are encouraging councils to apply for whatever equipment is required. In consultation with Councillor Phil Bignell, the Clerk has agreed what would be needed and will ensure that an appropriate application is submitted in due course.
The way in which this would affect this council, is that the appointed Planning Councillor (currently Councillor Mrs Parry) would receive an electronic copy of the application. At the meeting itself, details of the applications – principally the various plans, would be shown to all Councillors on a large screen.
11. **Police and Neighbourhood Watch Matters**
A copy of PCSO Matt Taylor's monthly report has been circulated with the agenda.
12. **Financial matters**
 - A. A financial statement for month ending 31st July is attached to the agenda.
 - B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council.
The payment Schedule is attached to the agenda.
13. **Community Policing** – Please see the attached Briefing Note.
14. **Parish Matters**

Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.

Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point.

Footpaths. Councillor Phil Bignell has contacted Trevor Pugh - Assistant Director Environment and Regulatory Services to ask for the footpath linking Bugbrooke and Kislingbury villages to be swept. Mr Pugh has contacted the cleansing team.

Emergency Planning/Pathfinder II Project. Update from Councillor Ms Munday.

Highways and Transport. Councillor Phil Bignell has confirmed that SNC will provide new street name sign with dead-end signage. There is a lead time of 8 weeks.

Patient Participation Group. Update from Councillor Mrs Garlick

15. **NCC Rights of way improvement plan**

The draft document is attached for Councillors to read and comment on.

16. **Parish Council 125 year celebration** Councillor Gordon to provide an update.

17. **Twinning - Vohl Visit** Councillors will be attending the celebrations happening in August. Councillors attending to provide an update on preparations.

18. **Bugbrooke Link** –At the July meeting, The Clerk advised that she would be writing an article for the next edition of Bugbrooke Link, but this would be circulated to Councillors before publication. A copy of the article is attached.

Councillors will also recall that The Chairman had requested that for the period of her term of office, that the Parish Council article, which had been previously written by the chairman, be prepared by The Clerk. A copy of this is also attached.

19. **Bugbrooke Community Centre Trim Trail and Extended Play Area**
Please see the attached Briefing Note.

20. **SNC Review of Polling Districts and Polling Places.**

The Clerk has been notified that SNC are carrying out the required 5 year review to make sure that all electors have reasonable facilities to vote as far as are practicable in the circumstances. A copy of the Notice is attached to the Agenda and the consultation closes on 5th September. Details of how to comment are set out in the notice, which has also been posted on the Parish Council website and all the noticeboards.

21. **Councillors Contact Details**

Attached to the agenda is a copy of the current details held by the Clerk. All Councillors are requested to check the information and update it if necessary.

22. **Committees 2019-2020**

The Clerk has attached to the Agenda a draft of the committee membership details for 2019 – 2020. All Councillors are requested to check the details carefully and notify the Clerk of any inaccuracies.

23. **Date of next meeting** – Monday 9th September 2019 at 7.30 p.m. to be preceded by the Footpaths Meeting.

End of Agenda