

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
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Clerk: Mrs S Bramley-Brown

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3rd February 2020

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 10th February 2020 at 7.30 p.m.**

I enclose the minutes of the meeting held on 13th January 2020 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA - MONTHLY MEETING

1. To receive and accept apologies for absence
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 13th January 2020.
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
6. **Public Question Time** Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be**

allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agreed for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell.
8. **Planning**
Planning applications for consideration are attached to the agenda.
9. **Electronic Planning Applications**
The Clerk has received notice of training dates. We will look to move to doing electronic planning from May 2020, when all our processes including agenda's and attachments will only be available electronically by email. We would ask that Councillors begin to make arrangement to be able to receive electronic papers.
10. **Police and Neighbourhood Watch Matters**
A copy of PCSO Matt Taylor's monthly report has been circulated with the agenda.
11. **Financial matters**
 - A. A financial statement for month ending 31st January is attached to the agenda.
 - B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda.
12. **Parish Matters**
 - A Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.
 - B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point.
 - C Footpaths. The Clerk has received comment regarding the footpath by Jubilee House and the primary school being clogged with mud, we also have the path in Camp Hill that is covered in moss. Councillors to discuss what action can be taken. An update on the points raised at the last meeting; contractors will install a new footpath fingerpost on footpath KD13 on the road to Bugbrooke Mill. They will also remove the existing dilapidated stile and cut back the existing hedge. On the other side of the road on Footpath KW2 the hedge will also be cleared, and a new footpath finger attached to the existing post, this will be done within 12 weeks.
 - D Streetlights. Clerk investigating lighting at the path along by the Primary School – awaiting survey results.
 - E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday.
 - F Highways and Transport. The Clerk has nothing to report.
 - G Patient Participation Group. Update from Councillor Mrs Garlick
 - H Millennium Green: The Clerk has nothing to report.

13. **Vehicle Activation Sign.**
Councillor Phil Bignell has made the Clerk aware of a potential grant being available through a 'Roads Safety Community Grant Scheme' organised via the Police and Crime Commissioners office. The Deputy Clerk is investigating.
14. **Parish Council 125-Year celebration**
Councillors Gordon and Mrs Garlick to provide an update.
15. **75th Anniversary of VE Day**
A briefing note is attached to the agenda.
16. **Bugbrooke Community Centre and Play/Gym Equipment Grant Applications.**
The Clerk will update Councillors at the meeting.
17. **Permanent location for 'Tommy'.**
Update from Councillors who at the last meeting agreed to view the potential location for Tommy. Highways have confirmed that a new licence would be required.
18. **Replacement Wooden Bus Shelter for High Street**
At the last meeting the Clerk was requested to obtain a quotation for a wooden bus shelter to replace the existing one on the High Street. The quote is attached to the agenda, together with the quote for a metal one of the same style and colour as others in the village.
19. **Hanging Baskets**
The Clerk has feed-back comments on colour of last year's hanging baskets. The cost for the baskets this year would be £360 – £22.50 per basket, which is an increase of £2.50 per basket. If this expenditure is approved, this year the flowers would be white, yellow and pink. It had previously been suggested that Councillor may like to add flowers planters to the railings outside the primary school. Do Councillors wish to proceed with this idea. The cost for two planters would be £234 + £60 per planter for them to be planted up to match the hanging baskets.
20. **Pedestrian Crossing outside the Primary School**
There have recently been a number of comments about incidents at the pedestrian crossing, where vehicles have failed to stop when pedestrians are already on the crossing.
21. **NCAL Update**
The January/February NCAL Update is attached to the agenda. Please note the information regarding the elections. The deadline for applications is the 8th April and Councillors will be required to make an appointment in Towcester to personally submit their application. The Clerk CANNOT accept any applications in the parish office. Nomination packs should be available from the Clerk at the end of February/beginning of March or alternatively can be obtained by visiting www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-england.

22. **Urban Highway Grass Mowing 2020**

The Clerk has just requested payment for the 2019 Grass Mowing Payment in the sum of £702.87. Do Councillors wish to continue to undertake this Highway Authority function in return for a payment of £702.87, for 2020. This will require a formal resolution and signature of the appropriate form.

23. **Bugbrooke St Michael Football Club**

The Football Club are in the early stages of trying to install a “3G” playing surface at the club. They have asked if the Parish Council would indicate their support for such an enterprise. At this stage, at least, they are not requesting contributions to funding.

24. **Date of next meeting** – Monday 9th March 2020 at 7.30 p.m.

End of Agenda