

# BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,  
Camp Close,  
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Clerk: Mrs S Bramley-Brown

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3<sup>rd</sup> June 2019

To:

Councillor Philip Bignell  
Councillor John Bignell  
Councillor Brian Curtis  
Councillor John Curtis, BEM  
Councillor Ken Gardner  
Councillor Mrs Garlick  
Councillor Ian Gordon  
Councillor David Harries, BEM

Councillor Paul Henson  
Councillor Alan Kent  
Councillor Des Morris  
Councillor Ms Munday  
Councillor Mrs Parry  
Councillor Mrs Pope, Chairman  
Councillor Terry Ward

## NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 10th June 2019 at 7.30 p.m.** in the Lounge at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 13th May 2019 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

## AGENDA - MONTHLY MEETING

1. To receive declarations of interest in respect of matters on the agenda.
2. To sign and approve the minutes of the meeting held on 13<sup>th</sup> May 2019
3. **Reports on issues previously raised.**  
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
4. **Public Question Time**  
Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be allowed for each person,** with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised, but can agreed for the matter to be included on the agenda for the next meeting.

5. **District Councillors Report and Update** Councillors Harries and Bignell
6. **Local Government Reorganisation for Northamptonshire.**  
On 14<sup>th</sup> May it was announced that there will be two unitary authorities in Northamptonshire with effect from April 2021. Elections for Parish Councils will take place in May 2020, together with the election of shadow authorities which will take over in 2021.
7. **Grant Applications**  
The Parish Council have received 5 applications from:
  - A. The Bugbrooke Fete Committee for Gazebos - £500
  - B. Bugbrooke and Harpole Scouts. – Reflooring scout hut - £1,000
  - C. Bugbrooke Football Club – enhancing security £1,000
  - D. Bugbrooke Sports and Community Centre - £1,000 towards a £100k+ project to carry extensive upgrading of facilities.
  - E. Bugbrooke Youth Club – First Aid Training, cushions, sports equipment and young leader training £500Copies of the applications are attached to the Agenda.
8. **Remembrance Sunday Wreath**  
Councillors to discuss if the Parish Council wish to purchase a Poppy Wreath at a cost of £35, and whether they wish to purchase any additional large Poppy's (last year at a cost of £3 each).
9. **Planning -**
10. **Police and Neighbourhood Watch Matters.**  
A copy of PCSO Matt Taylor's monthly report will be circulated at the meeting.
11. **Speedwatch**  
Councillors to discuss the continuation of Speedwatch in 2020.
12. **Playing Fields and Community Centre.** Two Grant Applications have been submitted. One on behalf of the Parish Council for approximately £50,000 for the outdoor gym equipment and enhanced play equipment, and one on behalf of BSACC for approximately £95,000 for a series of improvement works to the community centre. The applications will be considered by SNC grants panel in early July. [SNC have requested that the Parish Council indicates its support for the project.](#)
13. **Financial matters**
  - A. A financial statement for month ending 31st May is attached to the agenda.
  - B. The Internal Financial Control Councillor completed his quarterly examination on 20<sup>th</sup> May and was satisfied that all financial procedures were being carried out in accordance with the regulations.
  - C. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda.
14. **Trees and Hedges Process**  
Councillors to discuss how to manage the process of reporting and

resolution of the issue of over-grown hedges and trees. Councillors will recall that in April it was resolved to alter the way in which complaints about over-hanging vegetation were dealt with. At the May meeting, the matter was again discussed, but the Clerk reminded Councillors that they may not revisit previous decision:- Standing Order 7 (Re-adopted at the May Meeting). “ A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 5 Councillors to be given to the Proper Officer in accordance with Standing Order 9 below, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee” No request for a special motion has been received.

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15. **Parish Matters**

Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.

Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point. Locations reported at the previous meeting have been notified to the relevant Councillor to inspect and report back to the Parish Council at this point.

Footpaths. The Clerk has nothing to report.

Emergency Planning/Pathfinder II Project. Update from Councillor Ms Munday.

Highways and Transport. The Clerk has received notification that to install an island refuge at Badgers Close would cost around £15,000 as it would require a road closure. A consultation costing £1250 ex VAT.

Patient Participation Group. Update from Councillor Mrs Garlick

16. **Re-Opening of Campion Side Access Gate.**

The Clerk has received the following response from Campion:-

1. *From our discussions early last year with the Parish Council, when sources of funding were unclear, the initial proposal was for a trial period – this was to ensure all parties were comfortable with the changes. As detailed in a recent letter to Bugbrooke Parish Council we have opened the gate for an ‘initial trial period’. Our apologies if the word ‘trial’ is causing a concern, however the intention of the initial period is to once again ensure that all parties are given the opportunity to feedback any concerns. This is the reason why we have invited members of the Parish Council to Campion School towards the end of the summer term to discuss the impact of the new gate. This approach has been discussed with Sarah Burns (at SNC) who felt that the initial period with a review was reasonable.*
2. *Campion received a community grant to fund the opening of the gate. Sarah Burns has confirmed that because this is a community grant, the provision must be made available to all students within the Campion School community. If we restricted access then the grant would not have been provided. Sarah is happy to speak with the Parish Council to confirm this.*
3. *We have valued working with the Parish Council on this project. We also appreciate that there isn’t always a ‘one solution fits all answer’, which is again why we have invited Councillors to Campion School towards the end of the summer term so that all parties are given the opportunity to meet,*

*contribute towards a shared discussion and to ensure what we hope will be a most positive outcome of this joint project.*

17. **Parish Council 125 year celebration**. Councillor Gordon to provide an update.
18. **Jesus Fellowship**. Councillors will be aware of an announcement that the fellowship is disbanding. As the owner of a significant number of properties located within the parish, Councillors will discuss what action, if any, needs to be taken to ensure that this does not have a long term adverse impact on the village or the parish as a whole.
19. **Date of next meeting** – Monday 8th July 2019 at 7.30 p.m.

\*End of Agenda\*