



2018 NCAOA Excellence in the Field of Aging Awards

The North Carolina Association on Aging is pleased to announce that it is now accepting nominations for five Excellence in the Field of Aging Awards. These awards will be presented at ***the NCAOA Awards Luncheon on Thursday, March 15th from 12:15 pm to 1:30 pm.*** Secretary of the N.C. Department of Health and Human Services, Mandy K. Cohen, will be present at the ceremony.

1. **Service Excellence Award**

This award honors an **employee** for the quality of direct service they provide to older adults in their community. Candidates must be front line service delivery workers.

2. **Guiding Star Award**

This award honors a **supervisor** or manager for quality supervisory skills in the management of programs and staff they provide that benefit older adults. This award recognizes their ability to supervise and motivate staff as they provide quality work in their community.

3. **Rising Star**

This award honors a **rising star employee** with three or fewer years of work experience in the aging network. This award recognizes their ability to take on leadership roles and an interest in the future of their organization and the field of aging.

4. **Leadership Excellence Award**

This award honors a **Chief Executive/Administrative Officer** for the quality of leadership and organizational management they provide to their organization and to the aging network. Candidates must have significant year (candidate is preferred have 5 plus years of work experience) as a Chief Executive or Administrative Officer with their organization.

5. **Reaching for the Stars – Innovative Program Award**

This award honors **an agency** that has an innovative and creative program that is working to enrich the lives of older adults. We are looking for programs that are creative but effective in enhancing the lives of older adults.

Who is eligible?

Eligible recipients of the awards are staff members of organizations or individuals holding current membership in NCAOA.

How are winners selected?

The NCAOA Chairperson appoints a three-person impartial review panel made up of NCAOA members within the aging network. Anyone nominated for an award will not be appointed to the review panel. The panel will make recommendations for award recipients to the NCAOA Board of Directors for final action. Winners will be announced on Thursday, March 15th at the Awards Luncheon as part of the 2018 NCAOA State Aging Conference .

How are nominations made?

Any individual member or agency **member organization** may submit nominations. Nomination forms are included and may be duplicated as needed. **NCAOA will accept nominations through Friday, February 23, 2018. Completed forms may be emailed to: Nina Walters, NCAOA Executive Director at nina@streamlinedbusiness.com.**



SERVICE EXCELLENCE AWARD

NOMINATION FORM

Nominee Name: _____

Job Title: _____

Employer: _____

Address: _____

Phone: _____

Nominated By: _____

Daytime Phone #: _____

Email: _____

1) Attach a summary (not to exceed 2 pages) of the nominee's qualifications for the **SERVICE EXCELLENCE AWARD**. Areas to include are:

- Job duties and tasks
- Explanation of the community served by the nominee in his/her role
- Describe quality of work performed by the nominee
- Significant accomplishments of the nominee over the past year and
- Impact the nominee has on the daily operation of the organization

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Email: nina@streamlinedbusiness.com



Guiding Star Award

NOMINATION FORM

Nominee Name: _____

Job Title: _____

Employer: _____

Address: _____

Phone: _____

Nominated By: _____

Daytime Phone #: _____

Email: _____

- 1) Attach a summary (not to exceed 2 pages) of the nominee's qualifications for the **GUIDING STAR AWARD**. Areas to include are:
- Job duties and tasks
 - Explanation of the community served by the nominee in his/her role
 - Describe quality of work performed by the nominee
 - Significant accomplishments of the nominee over the past year and
 - Impact the nominee has on the daily operation of the organization

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Rising Star

NOMINATION FORM

Nominee Name: _____

Job Title: _____

Employer: _____

Address: _____

Phone: _____

Nominated By: _____

Daytime Phone #: _____

Email: _____

- 1) Attach a summary (not to exceed 2 pages) of the nominee's qualifications for the **RISING STAR AWARD**. Areas to include are:
- Job duties and tasks
 - Explanation of the community served by the nominee in his/her role
 - Describe quality of work performed by the nominee
 - Significant accomplishments of the nominee over the past year and
 - Impact the nominee has on the daily operation of the organization

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Leadership Excellence Award

NOMINATION FORM

Nominee Name: _____

Job Title: _____

Employer: _____

Address: _____

Phone: _____

Nominated By: _____

Daytime Phone #: _____

Email: _____

- 1) Attach a summary (not to exceed 2 pages) of the nominee's qualifications for the **LEADERSHIP EXCELLENCE AWARD**. Areas to include are:
- Job duties and tasks
 - Explanation of the community served by the nominee in his/her role
 - Describe quality of work performed by the nominee
 - Significant accomplishments of the nominee over the past year and
 - Impact the nominee has on the daily operation of the organization

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Reaching for the Stars – Innovative Program Award

NOMINATION FORM

Nominee Name: _____

Job Title: _____

Employer: _____

Address: _____

Phone: _____

Nominated By: _____

Daytime Phone #: _____

Email: _____

- 1) Attach a summary (not to exceed 2 pages) of the nominee's qualifications for the **REACHING FOR THE STARS – INNOVATIVE PROGRAM AWARD**. Areas to include are:
- Description of the program
 - Explanation of the community served by the program
 - Describe quality of work performed by the program
 - Significant accomplishments of the program over the past year and
 - Impact the program has on the daily operation of the organization and community

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