Dr Tarun Chauhan's consultations (please read carefully)

- <u>WALK-Ins ONLY</u> in the *mornings* from 8:30am to 12:30pm. Names cannot be put down over the phone; you need to come to the practice to do so.
- <u>APPOINTMENTS ONLY</u> in the *afternoon* from 2pm to 5:30pm
- Appointments can only be made up to 1 week in advance
- Appointments can be made by ringing 9153 5363 or online via our website / facebook page / health engine
- You will be reminded of your appointment via phone / SMS. If we fail to get
 a response from you (SMS back "YES/NO"), your appointment will be
 cancelled. Due to high demand this enables maximum utilisation of the
 appointment service.
- Please ensure you take responsibility to update your most up-to-date contact number for reminders by informing us /reconfirming your number.
- We need at least **24 hours** notice if you wish to cancel or reschedule your appointment. This will enable someone else the chance to see Dr Chauhan.
- If you fail to attend your appointment on two occasions you will no longer be able to make an appointment unless a \$40 "Did not attend" fee is paid.
- Appointments are **15-20 minutes** only and times are a **guide** only.
- If multiple health issues need to be addressed please come in the morning as a walk-in patient or spread it out over more than one appointment.
- Please arrive ON-TIME for your appointment otherwise your appointment will be cancelled
- If Dr Chauhan is fully booked for the afternoon, please check with the staff if Dr Kirollos has any availability. Dr Kirollos will continue to take both walk-in patients and bookings for both morning and afternoon sessions.
- Please remember appointment times are a *guide only*.
- We do strive to run on time with the appointments but sometimes due to emergencies, complex issues, this may not happen. We will inform you of the delays when you arrive and kindly ask for your patience and support as we strive to provide *high quality care*, *no cost* (where bulk-billed) and *your convenience*.