

GFWC TEXAS

GFWC TEXAS State Chairman Yearbook Award Form

Annual Reporting Period:

January 1 - December 31, ____ 2016 ____ 2017

Person Preparing Report:	Address:
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Phone Number:	Email:
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Number of Districts Reporting:	Number of Yearbooks Received:
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AMERICA

1st _____ Town _____ District _____

2nd _____ Town _____ District _____

VOLUNTEER

1st _____ Town _____ District _____

2nd _____ Town _____ District _____

FEDERATION

1st _____ Town _____ District _____

2nd _____ Town _____ District _____

TEXAS

1st _____ Town _____ District _____

2nd _____ Town _____ District _____

WHIMSICAL

1st _____ Town _____ District _____

2nd _____ Town _____ District _____

Reporting Deadline: March 1st. Send original to TFWC 1st Vice President Carol Habgood, 319 Wickes Street, San Antonio, 78210-1247. Retain a copy for your files.

YEARBOOKS YEARBOOK COVER CONTEST

Mailing Deadline: November 1
INFORMATION FOR ALL CLUBS

MAIL YEARBOOKS AS DIRECTED BELOW (November 1 Deadline):

- 1 Yearbook to District Yearbook Chairman
- 1 Yearbook to District President
- 1 Yearbook to District President-elect
- 1 Yearbook to GFWC TEXAS President-elect
- 1 Yearbook to GFWC TEXAS Headquarters
(2312 San Gabriel; Austin, TX 78705-5014)

HELPFUL HINTS:

1. Follow Yearbook Content Guidelines for 2016-2018
2. Although Club aids may be included in yearbook in any order, they must be listed in the Table of Contents. This will be easier if all aids are grouped together.
3. Address of the GFWC President: 1734 N Street, **NW Washington, DC 20036-2990**

JUDGING OF COVER:

COVER THEMES: America Volunteer Federation Texas Whimsical

1. Yearbook covers will be judged according to membership category in each of the 5 separate themes.
2. All covers will be judged by District Yearbook Chairman and all 1st Place winners will then be judged by the GFWC TEXAS Yearbook Chairman for awards using the following criteria:
 1. Required information included
 2. Theme Design

INFORMATION FOR DISTRICT CHAIRMEN

JUDGING:

1. Judge all yearbook covers according to membership category in each of the 5 design theme categories.
2. Award District **first** and **second** place winners in **each of the 5 design theme categories**.
3. Send Awards List (GFWC TEXAS District Chairman Yearbook Award Form) to your District First Vice-President by February 20.
4. **Send each yearbook that received a *First Place award* in each theme category to the GFWC Texas Yearbook Chairman along with a copy of GFWC TEXAS District Chairman Yearbook Award Form and your chairman's narrative.**
Deadline: February 20
5. All yearbooks judged, but not being sent to the state chairman for further judging, may be picked up at the District Spring Convention.

INFORMATION FOR GFWC TEXAS STATE CHAIRMAN

JUDGING:

1. Judge all District First Place yearbook covers according to membership category in each of the five design themes.
2. Judge narratives and select winners
3. Award GFWC TEXAS Awards in each membership category based on each of the design themes.
4. Send Awards List (GFWC Texas State Chairman Yearbook Award Form) to GFWC Texas First Vice-President by March 15.
5. All yearbooks judged may be picked up by clubs at the GFWC TEXAS Spring Convention.

GFWC Texas Yearbook Scorecard

2016-2018

1. **FORM:** No limitation on size or type of yearbook. 10 points
2. **COVER CONTEST:** Covers will be judged separately. Booklet or permanent binder. If a permanent binder is used, the first page inside the binder will be considered the cover. Cover information shall include: name of club, town, district, membership category, current year, cover category (indicate design theme) and actual design. **The cover categories are: America, Volunteer, Federation, Texas, Whimsical.** To enter, send one extra yearbook marked "JUDGE COVER".
3. **CONTENT ORDER AND REQUIRED INFORMATION:**
 - A. **TITLE PAGE:** 6 points

Name of club, town, county, GFWC Texas, a member of General Federation of Women's Clubs, name of club president, her theme or course of study, current year, year club organized, year club was federated with GFWC and GFWC Texas, meeting time and place, membership category.
 - B. **TABLE OF CONTENTS** 3 points
 - C. **PRESIDENTS AND THEMES:** 4 points

Include names and addresses (including zip codes, phone numbers, E-Mail, etc.) of GFWC, South Central Region, GFWC Texas, District and Club Presidents.
 - D. **CLUB OFFICERS:** Elected and appointed 4 points
 - E. **COMMITTEES:** Standing and Special 2 points
 - F. **MEMBERS SERVING ON DISTRICT, GFWC TEXAS, AND GFWC BOARDS OF DIRECTORS:** 2 points

District Board: Club Presidents, and any member who is an elected or appointed District Officer, HF Trustee, Scholarship Representative, District Life Member, District Past President, Department Program Chairman, Project or Contest Chairman, Standing or Special Committee Chairman, or a Special Appointment Chairman.

GFWC TEXAS Board: An elected officer of GFWC Texas, an elected officer of the district, HF Trustee, Scholarship Representative, GFWC Texas Life Member, GFWC Texas Past President, GFWC Texas Department Chairman, GFWC Texas Project or Contest Chairman, GFWC Texas Standing or Special Committee Chairman, or a GFWC Texas Special Appointment Chairman.

South Central Region Board Member: Must be a past GFWC Texas President to be eligible to serve on board.

GFWC Board Member: GFWC Texas President. Only past GFWC Texas presidents are eligible to serve in other positions on the Board.
 - G. **CHARTER MEMBERS:** Living and deceased, listed on a separate page. 2 points
 - H. **PAST CLUB PRESIDENTS:** Living and deceased, date served and their theme, if possible. 6 points
 - I. **CALENDAR OF EVENTS: GFWC, GFWC Texas, District, and Club Dates** 3 points
 - J. **CLUB PROJECTS AND DONATIONS**
 - K. **CLUB AIDS:** Club aids (Pledges to the American and Texas flags, Club Collect, Federation Creed, American's Creed, the words to "Texas Our Texas," "God Bless America," etc.) may be located where desired or best used, but they must be listed in the Table of Contents. Club histories would be a nice aid to include. Highlight individual members. Be Creative. 2 points
 - L. **PROGRAMS:**
 - Required program: Federation 10 points
 - GFWC / GFWC Texas Department programs (*need not have program in every department*) 7 points
 - Active member participation, any form, once a year 12 points
 - Varied program techniques, (speaker, panel discussions, video, *brief description of program, club aides, etc.*) 10 points
 - Community involvement through programs and projects 7 points
 - Federation Counselor's monthly report 4 points
 - M. **CONSTITUTION, BYLAWS, STANDING RULES** 2 points

GFWC Texas Yearbook Scorecard (continued)

N. MEMBERSHIP ROSTER:

4 points

Name; address (including zip code); telephone number (including area code), and E-Mail, if available. If all members' zip codes and area codes are the same, this can be indicated at the top of the page; if they are different they must be so indicated. (Possible Options: List year member joined; birthday; etc.)

4. MAILING DEADLINE: NOVEMBER 1

ALL CLUBS: Regardless of membership category, will send their yearbooks to the district chairman for judging. **MAIL YEARBOOKS AS DIRECTED BELOW:**

- 1 yearbook to the District Chairman for judging content.
- 1 yearbook to the District Chairman if you wish to enter the cover contest—marked JUDGE COVER.
- 1 yearbook to the District President.
- 1 yearbook to the District President-elect.
- 1 yearbook to GFWC Texas Headquarters (2312 San Gabriel, Austin, TX 78705).

5. HELPFUL HINTS:

Yearbook content must follow the Content Order with the exception of Club Aids. Club Aids may appear as space allows throughout the book but must be listed in the Table of Contents.

Address of the GFWC President: 1734 N Street, NW Washington, D.C. 20036-2990.

6. JUDGING:

Yearbooks will be judged by membership category, not classification.

All yearbooks will be judged by the District Yearbook Chairman using a scale of two (2) to one hundred (100) as per the scorecard.

7. AWARD RATINGS:

Outstanding	100 points
Superior	98 or 99 points
Excellent	96 or 97 points

8. DISTRICT YEARBOOK CHAIRMAN:

- A. Judge all yearbooks.
- B. Attach a scorecard to the inside back cover of each yearbook with comments and grade. Award District Awards as per the Award Ratings.
- C. Send Awards List to District First Vice President.
- D. Send a copy of each yearbook receiving a score of ninety-six (96) or above to the GFWC Texas Yearbook Chairman by February 1.
- E. Send the top three (3) yearbook covers to the GFWC Texas Yearbook Chairman by February 1.

9. GFWC TEXAS YEARBOOK CHAIRMAN:

- A. Judge all yearbooks.
- B. Attach a scorecard to the inside back cover of each yearbook with comments and grade. Award District Awards as per the Award Ratings.
- C. Send Awards List to GFWC Texas First Vice President postmarked by March 15.

Note: No yearbooks will be returned by mail. Yearbooks may be picked up at the District and/or GFWC Texas annual convention by the club representative or District President.