



### **Kathy Manning for Congress Campaign Fellowship**

Top-tier Democratic congressional campaign for North Carolina's 13<sup>th</sup> Congressional District is now accepting applications for campaign fellows for the Spring 2018 semester. The campaign seems highly motivated students looking to get involved in an importance race during the 2018 election cycle in North Carolina.

#### **Responsibilities:**

- Assist campaign staff in day-to-day operations of the campaign, including fundraising, organizing, and outreach initiatives;
- Assist in the development and execution of campaign events;
- Conduct in-depth research projects;
- Prepare written internal and external campaign materials;
- Assist in maintaining the campaign's databases and provide key administrative and organizational support to the fundraising team;
- Other duties as needed

#### **Qualifications and Requirements:**

- Available 20 hours per week with reliable transportation
- Proficiency in Microsoft Office application, Google Docs, and Google Sheets
- Strong time management, attention to detail, and multi-tasking abilities
- Desire to work in a fun, fast-paced environment
- Strong interpersonal skills
- Commitment to electing a Democrat to North Carolina's 13<sup>th</sup> Congressional District

**About Kathy:** Kathy Manning is a local community leader, attorney, and business person who is sick of the chaos in Washington. She wants to fight for good-paying jobs, affordable healthcare, and quality education. To learn more about the campaign and Kathy Manning, please visit [www.kathymanning2018.com](http://www.kathymanning2018.com).

**Note:** Academic credit is available upon request. This fellowship is unpaid and based in Greensboro, Statesville, or Salisbury, NC.

**To Apply:** Please send your statement of interest and resume to [info@kathymanning2018.com](mailto:info@kathymanning2018.com) with the subject line "2018 Spring Fellowship Application." Applicants will be reviewed on a rolling basis.

**Paid For By Kathy Manning for Congress**