

Summit Middle School Minutes, Johnston IA

March 6, 2017

Attendees: Tracy Walker, Tammy Coslin, Paulette Langwith; Liz Meeley, Tom Pohl, Sarah Grady, Carol Krois, and Joy Wiebers

Called to Order 7:34 pm [Tracy Walker]

Old Business-Minutes

1. **Approval of Minutes – February 2017**

- a. No adjustments
 1. Motions made to approve: 1st – Carol Krois, 2nd – Paulette Langwith
 2. Unanimous approval

New Business

2. **Treasure Report – Paulette Langwith**

- a. Balance as of March 6, 2017: **\$12,763.37**
- b. 1 Grant still to be paid ~\$3,000.00
 - i. Initial shipment was incorrect so had to be sent back for correct items. Do not have final bill yet.
- c. Grant Elimination for Mrs. Lancaster – she received necessary books through Scholastic Dollars.
- d. Note – outstanding deposit from bookfair but that will even itself out.
- e. Penny War
 - i. Earned more than \$200!
 - ii. 7th Grade won!! Prize was to Silly String Mrs. Wiebers.
- f. Deposit \$13.08 from Amazon Smile
- g. Presented plan to create a “rainy day fund” at year’s end.
 - i. Currently By-Laws state PTO must carry over \$1000 for the following year but PTO Board would like propose a larger fund to carry over for the specific purpose to help fund large ticket items that may be needed in the future.
 - ii. Amount under discussion and will vote on in future meeting (to be announced)
- h. Motion made to approve: 1st – Carol Krois ; 2nd – Sarah Grady
 1. Unanimous approval

3. **Principal Report – Joy Wiebers**

- a. All looking forward to Spring Break – need some time apart and chance to regroup for final push.
- b. Staff Appreciation Day Idea
 - i. Coffee Pods for Keurig Makers
 - ii. Snacks for PLC rooms
 - iii. Bring in Massage Therapist for 15 minute chair massages
 - iv. Will pass onto PTO coordinators Denise Ostrander and Abby Smithson
- c. Conference Meal was great – thanks so much from Staff!
- d. 1 retirement – Joan Kielhorn, 7th grade Related Arts teacher but other than that, few staff changes at this time.
- e. Looking into an exploratory program focused on project based learning classes
 - i. Mrs. Wiebers visited a school in WDM and was impressed with their program
 - ii. Idea “School within a school”
 - iii. Not for every student, not for every teacher

- iv. Similar to Genius Hour that Mrs. Jordan (7th grade) incorporated last fall.
 - v. Grounded in core standards and goes along with the updated classroom setting, furniture, etc.
 - f. **NOTE: REGISTRATION WILL BE DONE ONLINE FOR 2017-2018!!!** Look for deadlines and website in the near future.
 - i. **PTO registration and item orders will also be online.**
 - 1. Provided through a separate email and will contain Google Doc form and how to order uniforms, gym bags, Spiritwear, and supplies boxes.
 - 2. This process will allow direct transport of information to excel spreadsheet and create little paperwork.
- 4. President's Report – Tracy Walker**
- a. Staff Conference Meals – Shellie Kreps and Janine Woodsmall
 - i. Meal went well and thanks to all the parents who volunteered time and food!
 - ii. Leftover lasagna enjoyed the next day!
 - b. Cookie Walk – March 24; Holly Conaway and Claire Balsmeier
 - i. Have about half donations filled.
 - ii. Will send note after Spring Break in hopes to fill completely.
 - iii. Does not have to be homemade – can be store bought!
 - c. Book Fair – Sarah Grady and Marcie Simmons
 - i. Great Job! Front entrance tent looks awesome!
 - ii. Thanks to all the people who donated their time last week!
 - d. Newsletter – Tammy Coslin
 - i. Thanks to Tammy for keeping this updated and out each month! You rock!
 - e. A huge Thanks to Mrs. Wiebers for being such a great sport to be covered in Silly String!
 - i. Raised just over \$180 – 7th won due to more pennies but 6th grade raised more cash...sorry 6th graders!
 - f. Open positions for 2017-2018
 - i. Spring Conference Meal (Shellie?)
 - ii. Cookie Walk
 - iii. Spirit Wear
 - iv. Magazine Sales Coordinator
 - v. Purple Party Rep
 - vi. Staff Birthdays
 - vii. Chair and Co-Chair for Community Day
 - viii. Activities hosted throughout the year
 - ix. Iowa vs. ISU Duct Tape
 - x. Book Fair
 - xi. Staff Appreciation Week
 - xii. Tissue and Disinfectant donation
 - xiii. Penny War
 - xiv. Johnston Partnership Donation
 - xv. For 2017-2018 board still need a Co-president and Treasurer**
 - g. Joint PTO Meeting – March 21, 2017 @ Lawson Elementary 7pm
 - i. Dr. Lund will speak about update of the district and vision for the future.
- 5. Community Day – Chelsey Tanke**
- a. April 6 – Meals from the Heartland; plan to package 60,000
 - b. Activities to raise funds
 - i. Social on March 31 (gym and cafeteria approved)
 - ii. Use of pool (waiting for approval)
 - iii. Kohl's grand – waiting to hear back

- iv. Dropped dodgeball tournament – too little time to organize
- v. During the week of March 27 will promote different theme each day
 - 1. Penny/nickel/dime/quarter/social
- vi. Set up night before – need about 3-4 volunteers
- vii. Will send out SignUp Genius after Spring Break

6. BookFair – Sarah Grady

- a. Mrs. Tuttle has asked for Cash instead of Scholastic \$.
 - i. 50% of profit Scholastic \$; 25% profit in cash
 - ii. Mrs. Wiebers is going to inquire into request
 - iii. Question – has it been worth the effort to staff bookfair outside of conference days? Uncertain...

7. Film to present to parents and students “Screenagers”

- a. As a joint Johnston PTO to present this film about today’s teens and the use of social media and computer time. Also discusses parental guidance and how to bring up discussion with your teen.
- b. Reasons: change in screen/computer usage; social media pressures; mental well being
- c. If shown, would it be a good idea to have an expert panel available for questions
- d. Need to look into cost/showing and if other PTOs are thinking for parents and students or just students. \$650.
- e. Summit feels that this would be good for 4th through 8/9th grade.

8. School Supplies – Liz Meeley

- a. Will not have delivery to classrooms next August – parents will collect at Back to School Night along with other items (gym bags, uniforms, etc).
- b. Online registration only
- c. Waiting to hear back from teachers on supply lists

9. Old Business

- a. Discussion from previous meetings and **final voting** on using Broken Arrow as primary supplier for PTO with gym bags, uniforms, and Spiritwear
 - i. Eliminate cash/check
 - ii. Eliminate problem solving by PTO
 - 1. Broken Arrow will package and deal with customer issues.
 - iii. Will provide 3 ordering times
 - 1. Summer for Back to School
 - 2. Fall to collect at Fall Conferences
 - 3. Spring to collect at Spring Conferences
 - iv. From discussions with Bling Factory, they have expressed supplying Summit is a sideline so we will allow them the decision to continue providing occasional items or eliminating Summit all together.

v. Motion made to use Broken Arrow as our sole supplier of PTO sponsored items (gym bags, uniforms, and Spiritwear)

- i. 1st –Tammy Coslin; 2nd – Paulette Langwith
- ii. Unanimous Approval.

Door prizes and motion to Adjourn at 8:48 PM.

- b. Motion to adjourn: 1st –Carol Krois; 2nd – Paulette Langwith
- c. Unanimous Approval.

Next Meeting – April 4, 2017