

Summit Middle School Minutes, Johnston IA

February 7, 2017

Attendees: Tracy Walker, Tammy Coslin, Paulette Langwith, Chelsey Tanke; Marcie Simons, Sarah Grady, and Joy Wiebers

Called to Order 7:05 pm [Tammy Coslin]

Old Business-Minutes

1. Approval of Minutes – January 2017

- a. Motion to approve: 1st-Paulette Langwith, 2nd-Sarah Grady
- b. Unanimous approval

New Business

2. Treasure Report – Paulette Langwith

- a. Balance as of 1/31/17, \$13,834.72
- b. Paid just over \$3100 in grants. A couple still outstanding.
- c. Received a donation check specified to STEM in the amount of \$500.00. Gave to Joy Wiebers. She said a big thank you!
- d. Motion to approve:
 1. Motion made to approve: 1st – Joy Wiebers ; 2nd – Marcie Simons
 2. Unanimous approval

3. Community Day – Chelsey Tanke

- a. To be held on April 6th
- b. Contract needs to be by the School Board
- c. Need to raise \$7,000. This will package 60K meals.
- d. Total cost is \$12K, 5K will come from a grant from Meals from the Heartland. Chelsey had Tracy Walker sign as President and it will be submitted. Heartland said they might be able to get more than the \$5K to lessen the amount we have to raise.
- e. Social: Will have 1 social for both grades. Possible date March 31st.
 - i. Ask the concession stand open during the social. Will split profits with TSA club.
 - ii. Will talk with Coach Walling about having the pool open again.
 - iii. Get volunteers for the event: Teachers, parents, Silver cord kids.
- f. Dodgeball Tourney
 - i. Separate day than Social. Possibly March 24th.
 - ii. Chelsey will determine how much time it takes to hold one.
 - iii. Entry fee for teams or can register as a free agent and pay an individual fee.
- g. Skating Party
 - i. Discussed whether a skating party should be held. We get 15% of concession and a \$1 per person. Chelsey will see if they have any open dates.

4. Principal Report – Joy Wiebers

- a. A BIG thank you for the Kleenex and Wipe Drive. They have been a huge help since we have several cases of the flu reported at school. The wipes have helped to keep illnesses contained.
- b. Iowa Assessments are completed. Doing makeups this week.
- c. Start time survey feedback results will be presented next week to administration. There will be no change in times for the 2017-18 school year.
- d. Administration Team got the tour the new HS.

- i. Should have possession by the end of April, beginning of May. District will hold open houses sometime after that.
- ii. Most teachers will not have an assigned classroom unless it is Science or a Related Arts class. Instead 12 teachers will be assigned to a pod area and it will have desks and 2 conference rooms. One large and one small.
- iii. Furniture will be moveable and have a more college setting feeling.
- e. Dr Lunn sent out an email regarding the need of a few more trees for the HS. Anyone can purchase one. They are Eastern White Pine and the cost is \$500. Name will be placed on a plaque. An email will be sent to members and it posted on Facebook about the opportunity.

5. President Report – Tammy Coslin

- a. Joint PTO Meeting is on March 21st at 7 PM at Lawson. Welcome to join us.
- b. Dragon Scholarship Fund is having their yearly fundraiser on March 4th at the Sheraton in West Des Moines. Goto www.dragsonsf.org for more details. Great organization that gives out scholarships to HS students for college. All kids who complete the whole application process will receive one.
- c. School Supply List-Joy says they are working on it. Asked our opinion about paper planners vs. digital planners. Consensus was digital, since they now have the ipads.
- d. March 6th PTO Meeting conflicts with Book Fair and POP Band Concert. It was discussed to have it at 7:30 in the library. Decision will be made in the next couple weeks and emailed to all members. NOTE on a Monday not Tuesday.
- e. If you have suggestions for March Summit Newsletters please email Tammy Coslin.

6. Committee Reports

- a. Book Fair-Sarah Grady and Marcie Simons
 - i. Theme is Wilderness and Happy Camper
 - ii. Front Entrance will be decorated as a tent.
 - iii. Will be open 2/27-3/7. More open times this round.
 - iv. Advertising: Got a big banner and will put in parent pick up and drop off
 - v. Flyers will be put in all the teacher boxes and hung around the school
 - vi. Volunteers are needed on Feb 28th 1-3 PM.
 - vii. Tina Bishop the book fair rep will be visiting. Will receive \$25 for it.
 - viii. We have \$664.05 in Scholastic Dollars. 15 of the 18 Language Arts Teachers used it. Will hold \$200 back for supplies for the 2017-18 school year.
 - ix. Penny War will be held between the grades. Grade that wins 3 representatives per lunch will be chosen to silly string Mrs. Wiebers during the lunch hours. Tracy Walker will make the flyer. Held Feb 20-24.
 - x. Dates have been set for Book Fair for the 2017-18 school year. Fall will be Oct 30-Nov 7 and Spring will be Feb 26-Mar 7.
- b. Cookie Walk-will be held on March 24th. Need 230 dozen. Sign up genius will be created and sent out.
- c. Spring Conference Meal-in the process of setting up. Looking at getting donations from Hy-Vee, Fareway and Cupcake Addict.
- d. 2017-18 Registration
 - i. Plan is to all PTO registration online via Google Forms and online ordering for School Supply Kits, Spiritwear, Gym Uniforms and Gym Bags. This will be all done through Broken Arrow. They will package all orders and if there are issues they will hand it.
 - ii. Plan is to have tables for parents to pick up all ordered items at the Back to School Night.
 - iii. The plan is to have the 2017-18 school year be online registration, however Liz Sullivan at the District Office is leaving the position and moving over the HS. Not sure who is taking her place.

7. Open Discussion

- a. Johnston Partnership-Paulette Langwith
 - i. They are very low on food, personal items and smaller kid clothing.
 - ii. They service 300 families in the District
 - iii. A motion was made to donate \$200 to them from the Summit PTO. \$100 will be taken from the Principal Discretionary Fund and \$100 will be taken from the General Summit PTO Fund.
 - a. 1st-Paulette Langwith, 2nd-Sarah Grady.
 - b. Unanimous Approval
 - iv. Tracy will put a message on Facebook about the shortage of items at Johnston Partnership
 - v. A can drive will take place during the Book Fair. Donation bins will be placed outside of the Book Fair during conference time. Each item donated will receive a ticket. 2 winners will be drawn, 1 boy and 1 girl. Gift Cards from Lush and Game Stop in the amount of \$25 will be given. Paulette will get the Lush one and Tracy will get the Game Stop one. Tracy will get her son to help with collection during conferences. Information will be emailed this month.

Door prizes and motion to Adjourn at 8:38 PM.

- a. Motion to adjourn: 1st –Tracy Walker; 2nd – Paulette Langwith
- b. Unanimous Approval.

Next Meeting – March 6, 2017