

Summit Middle School Minutes, Johnston IA

May 2, 2017

Attendees: Tracy Walker, Tammy Coslin, Paulette Langwith, Liz Meeley, Tom Pohl, Shelia & Josh Mullen (observers), Chelsey Tanke, Bailey Steinfadt (Area 515), Emmaly Burklund (Iowa STEAM Innovation Zone), and Joy Wiebers

Called to Order 7:10 pm [Tracy Walker]

Old Business-Minutes

1. **Approval of Minutes – April 2017**

a. No adjustments

1. Motions made to approve: 1st – Tammy Coslin S, 2nd – Tom Pohl

a. Unanimous approval

New Business

2. **Treasure Report** – Paulette Langwith

a. Balance as of March 31, 2017: **\$19,275.54**

i. Few outstanding checks

b. Last report from Paulette but she will do a final reconciliation in June, 2017.

i. Could we donate to Johnston Partnership Program?

c. Motion made to approve: 1st – Tom Pohl ; 2nd – Tammy Coslin

1. Unanimous approval

3. **Principal Report** – Joy Wiebers

a. Mrs. Wiebers is taking the newly created position “Director of Student Support and Equity”

i. <http://www.johnstoncsd.org/news/2017/04/wiebers-named-director-student-support-equity/>

ii. New principal is Chris Billings from Gilbert, IA.

1. Start date for both positions is July 1, 2017.

b. 7th grade position added due to increase of student population.

i. There were (19) 6th grade teachers but only (16) 7th grade.

ii. Great applicants!

c. Ipad turn in dates – May 25 & 26

i. Must have ORIGINAL power cord.

d. Talent show – June 2

e. Replacement for Mrs. Kielhorn is Dean Meyers from WDM.

i. Very rounded individual! Drama, acting, and also played Division baseball!

4. **President’s Report** – Tracy Walker

a. Committee chairs all received gift cards as a Thank You.

b. Outgoing board also received gifts as well as Mrs. Wiebers

c. Staff Appreciation – write notes to your teacher!

d. No meeting until September but the board will meet in the summer to discuss budget.

e. Presentation by Bailey Steinfadt from Area 515

i. The Des Moines Makerspace is a non-profit community of makers, artists, and hobbyists. **Open house every Tuesday 7-9pm.**

ii. Been around for 5 years, current location 3 years (1732 Grand Avenue, DM)

iii. Membership and grants available.

iv. Open 24/7 but no staff, all volunteers.

- v. Kids under age 16 are free with paid adult (\$40/month).
- vi. More information please visit website:
 - 1. <https://area515.org/>
- vii. Arduino, May 20: 8am – 5pm; \$60
 - 1. Small computer to program on
 - 2. Ages 11 and up (going into 6th-8th grades)
- viii. Summer Camps
 - 1. 1 week this summer but possible over next winter break
 - 2. 10 participants/session
 - 3. \$150.00/session with \$75 for lunch (lunch cost may decrease if food donations are made)
 - a. Art of Exploration 8am-12pm
 - b. Science of Light 12:30-3:30pm
- f. Brief presentation by Emmaly Burkland from Iowa STEAM Innovation Zone
 - i. Youth version of Area 515
 - ii. <http://iowasteamzone.com/>
- g. Fundraising
 - i. Magazine Sales 2017
 - 1. Summit PTO will take over Magazine Sales for 2017-2018. Will need committee and PTO member volunteers in August and September.
 - 2. Even though profit has declined, still made \$11,000 last year.
 - 3. Magazine sales are now all online.
 - ii. New program this year – as students raise money they are eligible to attend a carnival provided by Great American Opportunity (Magazine Sales company).
 - a. They handle all the money and party but need volunteers at the carnival for ticket sales.
 - iii. Could do a hybrid with both magazine sales and carnival.
 - 1. Both of these programs are 50% profit.
 - iv. Decided “no” to texting donation request during a “Friends and Family” day
 - v. Cash Donation program for a specific goal?
 - vi. Is there a way to engage students while fundraising?
 - vii. Important that no matter what is selected, keep it basic.
 - viii. Another possibility is working with the Johnston Community School Foundation
 - 1. Just starting conversation and trying to work out kinks
 - ix. Motion made to approve Fall Fundraising in order to fuel all grants**
 - a. 1st – Tammy Coslin; 2nd – Paulette Langwith
 - i. Unanimous approval.
- h. School Update
 - i. Online registration open!
 - ii. Note that registration opens different windows and you will need to ultimately pay through RevTrax.
- i. PTO will be mailing out their flyer soon.
- j. Voted on current board members
 - i. Tracy Walker for Co-President *
 - ii. Liz Meeley for Secretary
 - 1. Motion to approve: 1st – Chelsey Tanke; 2nd – Tom Pohl
 - a. Unanimous approval
- k. Open positions for 2017-2018 [**not sure if these are still open?**]
 - i. *Community Day* not a board position but very important for fundraising!
 - ii. Spring Conference Meal (Shellie?)

- iii. Cookie Walk
- iv. Spirit Ware
- v. Magazine Sales Coordinator
- vi. Purple Party Rep
- vii. Staff Birthdays
- viii. Chair and Co-Chair for Community Day
- ix. Activities hosted throughout the year
 - 1. Iowa vs. ISU Duct Tape (fall)
 - 2. Book Fair (fall and spring)
 - 3. Staff Appreciation Week (May)
 - 4. Tissue and Disinfectant donation (fall)
 - 5. Penny War (joint with Community Day)
 - 6. Johnston Partnership Donation
- x. **For 2017-2018 board still need a Co-president and Treasurer**
 - 1. * Note – Tracy is willing to move into Treasurer if two others are interested in co-presidency.

I. Staff Appreciation

- i. Thursday, May 4: 7:45am – 2pm, Chair Massage!
 - 1. 6 masseuses
 - 2. Snacks, fruit, flavored water, cupcake balls
 - 3. PTO will supply pizza for masseuses
 - 4. Students are doing the massage so are not paid but PTO will provide tip to each masseuse.
- ii. Students write notes to teachers!

5. Community Day – Chelsey Tanke

- a. Raised \$7085.86 (without expenses) and packaged 60,048 meals!
 - i. Additional \$50 direct to Meal from Heartland and \$100 matching gift
 - ii. Bill was \$6,109.00
 - iii. We have about \$700 in reserve this year.
 - iv. PTO had \$1700 in reserve from last year so it was decided to add \$300 to the \$700 to increase to \$1000 which will be used over the summer to provide food/snack bags for students in need.
 - 1. This will be at the discretion of the principal and go through the Student Outreach program (Susan Lucus & Melanie Staffan) along with Chelsey Tanke who can assist with coordination.
 - a. Understood that they may profit more if they go through the Food Bank or JH Partnership place.
 - 2. Philosophy is this money was raised as Community Funding so we are using for the Johnston Community. Since all students go through Summit, they are all part of the Summit family/community.
 - a. Motion to approve: 1st –Tammy Coslin; 2nd – Tracy Walker
 - i. Unanimous Approval.

6. Motion to Adjourn at 8:42 PM.

- a. Motion to adjourn: 1st –Tracy Walker; 2nd – Tammy Coslin
 - i. Unanimous Approval.