

Summit Middle School Minutes, Johnston IA

March 5, 2018

Attendees: Tracy Walker, Liz Meeley, Chelsey Tanke, Essie Mally, and Principal Chris Billings.

Called to Order 7:07 pm [Tracy Walker]

Introductions

Old Business-Minutes

1. **Approval of Minutes – February 2017**

- a. Adjust name from Susan Downs to Suzanne. [done]
 1. Motions made to approve: 1st – Tom Pohl, 2nd – Tracy Walker
 2. Unanimous approval

New Business

2. **Treasure Report – Tracy Walker**

- a. **Need Treasurer!**
- b. Balance as of **February 29, 2018 \$19,386.60**
 - i. \$18,093.87 available.
- c. Note from Mr. Billings
 - i. Students bid down furniture company so still have about \$5,000 from PTO funds to spend. Ideas as follows:
 1. Pay for some teacher requests
 2. Increase collaborative tables in media center
 3. New TV/Video monitors
 - a. To be used for video presentations and announcements that are student driven.
- d. Motions made to approve: 1st – Essie Mally; 2nd – Chelsey Tanke
 1. Unanimous approval

3. **Principal Report – Mr. Chris Billings**

- a. Mr. Billings provided an explanation about a recent school situation and wanted to inform parents that due to legal reasons, the school can not send out a mass email explaining any conflict or situation. If parents have any concerns, please contact the school directly and someone will be available to meet with them one on one to resolve any questions or concerns.
- b. Overall quality of teaching in classrooms is high quality and second to none!
 - i. Mr. Billings has taught in 6 districts
 - ii. Especially impressed with the younger teachers that have been hired – very pleased!
- c. Look for more information about the drama club for next year.
 - i. Almost ready for the “go-ahead”!

4. **President’s Report – Tracy Walker**

- a. **Need Co-Presidents for next year!**
- b. Spring Scholastic Book Fair
 - i. Thanks to Book Fair volunteers!
 - ii. Spring not as popular as fall.
 - iii. Scholastic Dollars will be given to the media center.
- c. Have a lead on Treasurer and Book Fair Chair for next year.

d. There is a Stay-at-home Mom who is interested in being Media Chair.

e. Summit PTO needs to fill for 2018-2019:

- i. Co-Presidents
 - 1. Summit PTO organized with two co-presidents
 - 2. Great way to organize time and effort
 - 3. Lose touch with school/district once in 6th and 7th so PTO a great way to keep updated.
- ii. Fundraising Chairperson
 - 1. Work with Mr. Blackburn on contract and event
 - a. Fundraising at beginning of school
 - b. Currently working with Great American Opportunities
 - c. Mega party at end of the fundraising event
 - 2. Most work done ahead of time
- iii. Conference Dinner Chairperson (Fall and Spring)
 - 1. Organize one evening meal for staff during conference times
 - a. Contact restaurant or Nutrition Department for main meal and coordinate set-up/clean-up, drinks, and dessert with parent participation.
- iv. Staff Appreciation Week Chairperson
 - 1. Coordinate with PTO and parent volunteers during the first week of May to show appreciation for Summit Staff.
- v. Community Day Chairperson-filled
 - 1. Organize a day that gives back to the community.
 - 2. Chelsey is current Chairperson so would have a year to shadow her before she leaves.
- f. Committee Reports - Tracy Walker
 - i. Spring Conference Meals – Sarah Grady
 - 1. Two families funded the Spring Conference Meals
 - a. Fried chicken and sides
 - b. Donations from parents for drinks and desserts.
 - ii. Staff Appreciation
 - 1. Food Truck
 - 2. Teachers requested taco truck!
 - 3. Discussion between two companies, trying to reduce cost and determine location and process.
 - iii. Spirit wear - Chelsey Tanke
 - 1. Now open
 - 2. Closing March 9, 2018 at 6pm.
- g. Community Day – **Meals from the Heartland packing on Thursday, April 5, 2018**
 - i. After the Book Fair is over, will send out link for volunteer opportunities.
 - ii. March 30 is the Student Social
 - 1. Pool will be open
 - 2. Student Leaders will sell tickets ahead of time during lunch
 - 3. TSA will sell concessions.
 - iii. March 26-30 coin drive
 - 1. Need to raise \$6,000-\$7,000
 - 2. Friday, March 30 will accept any donations
 - a. Possible use of PayPal
 - iv. 3 point and Free-throw contest
 - 1. Silvercord will help

- v. Need parents and Silvercord volunteers for Social on March 30.

New Business

- 5. Mr. Billings commented that Friday Friends has started
 - a. 35 bags are being packed each week.
 - b. Parents have filled volunteer requests and take about an hour to pack – great turnout!

Door prizes

*** Next meeting, Tuesday, April 3 @7pm in the Summit Media Center ***

Motion to Adjourn at 8:05 PM.

- a. Motion to adjourn: 1st –Essie Mally; 2nd – Chelsey Tanke
 - a. Unanimous Approval.