

Appendix 22-D

Administrative Checklist for Use in Review of Land Development Applications

Application No. _____ Name of Land Development _____

<u>Initial When Completed</u>	<u>Plan Review Meeting</u>	<u>Date</u>
_____	Informal Discussion and Plan Review	_____
_____	Receipt of 6 copies of plan	_____

TECHNICAL CHECKLIST

Check box at left if information is provided. Indicate drawing number or page in which this information can be found on the right of this checklist. (Reference drawing and page number on submitted plans, drawings, or calculations.)

Information Provided	Items that must appear on the Land Development Plans	Drawing Page #	Initial When Completed
()	1. Scale of drawing (all drawings must be made to scale).	_____	_____
()	2. List full name and address of all owners.	_____	_____
()	3. Building evaluations showing height, type of construction, etc.	_____	_____
()	4. Date of drawings.	_____	_____
()	5. Date and description of any and all revisions.	_____	_____
()	6. Location of lot with respect to street names, permanent landmarks and adjacent property owners.	_____	_____
()	7. Actual dimensions, area and shape of lot being built upon.	_____	_____
()	8. Exact size and location of building, structures, walls (existing and proposed).	_____	_____
()	9. Number of dwelling units, if any, to be provided.	_____	_____
()	10. Method of sewage and solid waste disposal.	_____	_____
	() a. Quantity and quality of sewage or waste involved.	_____	_____
	() b. Proposed method of treatment, if required.	_____	_____
	() c. Location and results of percolation test, if available.	_____	_____
()	11. Dimensions of setbacks, yard areas, paving, drawings, parking areas, loading facilities, landscape areas, buffers and pertinent features.	_____	_____
()	12. Statement indicating the existing or proposed use.	_____	_____
()	13. Height and size (bulk) of structures and buildings.	_____	_____
()	14. Traffic circulation within the site (arrows).	_____	_____
()	15. Vehicular access to the site complete with dimensions.	_____	_____
()	16. Connections to all public utilities serving the site.	_____	_____
()	17. Provisions for storm drainage including flow lines, location and size of catch basins and storm sewers, and discharge points from the site.	_____	_____
()	18. Number of parking spaces.	_____	_____
()	19. Buffer areas, front 10 feet planting strip. Side and rear as required by zoning district.	_____	_____
()	20. Permanent benchmark.	_____	_____

<u>Information Provided</u>	<u>Items that must appear on the Land Development Plans</u>	<u>Drawing Page #</u>	<u>Initial When Completed</u>
()	21. Sewer and water authority approval.	_____	_____
()	22. Department of Labor and Industry approval.	_____	_____
()	23. Drawings must comply with design standards (as applicable) Article V of the Cambria Township Subdivision and Land Development Ordinance No. 1997-29 [Chapter 22, Part 5] and its amendments.	_____	_____
()	24. Zoning district.	_____	_____
Date of receipt	25. Check received in the amount of \$250 made payable to the Cambria Township Supervisors.	Date of Check _____	Check # _____
	26. Name, Address and Telephone number on the check (for billing purposes). Name: _____ Address: _____ Telephone: _____		

~~The above is minimum information and will be supplemented by any and all additional information required by the Cambria Township Subdivision and Land Development Ordinance - No. 1997-29 [Chapter 22] and its amendments (see in particular Article III and Section 312 and 313 of said Ordinance [Part 3, §§22-312 and 22-313].) Failure to include any of the above information may result in plans being rejected and needless delays.~~

NOTE: Land Development Plans must be approved (after review by the Cambria Township Planning Commission) by the Cambria Township Supervisors before a building permit will be issued. Further, before occupancy, a permit (occupancy permit) must be obtained.