CHAPEL HILL STATE SCHOOL

PARENTS AND CITIZENS' ASSOCIATION

GENERAL MEETING AGENDA - OCTOBER 2023

Date: 10 October 2023
Time: 6:30pm
Location: CHSS Conference Room 2

STRIVING FOR EXCELLENCE

AGENDA ITEM	
Opening and welcome by the Chair	Meeting opens, agenda adopted, Chair requests any other items of general business that members or visitors may wish to discuss later.
Apologies	Chair acknowledges apologies (written or verbal).
Confirmation of the minutes of the previous GM - Att 1.1	Any corrections to the previous minutes are noted on the original copy. The Chair signs the confirmed copy of minutes from the last meeting.
Secretary's Report	
Business arising from the minutes of the previous GM	**Read the full report at Attachment 1.2** **- Discussion of action items that have been progressed or completed.**
Correspondence received since the previous GM - Att 1.2	Distributed list of inward and outward correspondence to be endorsed as per Secretary's Report.
Table of executive committee's decisions - Att 1.2	Secretary tables executive committee's decisions. Discussion of necessary action taken on urgent matters between meetings. Full particulars of actions tabled at Att 1.2.
President's Report	
Oriel Morrison **Report – see Att 2.1**	**Read the full report at Attachment 2.1.** **<u>Welcome to the October 2023 meeting!</u>** • The P&C Astroturf in the Adventure Playground was installed over the holidays - looks amazing. Thank you to the school for organising. • Looking forward to the **School Disco** at the end of this month - thanks to Alice for her hard work on this. • Our 50/50 raffle is ongoing - around $1725 worth of tickets sold, but we do have some time to go. • The cricket nets are being fixed this term in time for cricket season, thanks to a grant we won together with the Kenmore Cricketers. • **The new mural will be done the school holidays !** **<u>Funding</u>** 2023 P&C Short term funding commitments: • $30k Uniform shop fitout (unlikely to win grant) • $11k – Bus Shelters • $3k – Soccer goals (probably less given $$ raised) • $x – cricket nets ($$TBD)

	Potential grant funding 2023/2024: • $x playground in oval (gambling grant 2024) • $x shade sail for covered areas • $x Undercover learning areas outside Prep classroom Other funding goals: • Murals *1 (near Timbeerwah entrances) • Shade Sails for astro turfed area next to turning circle (potential grant) • Cover/shade sails elsewhere thought the school (potential grant) • Undercover learning areas outside Prep classroom (potential grant) • Sandstone seating around the school – adventure playground and the top covered area • Picnic tables around the school • Fans in undercover areas 2024 P&C funding commitments: • A donation to the STEM centre
Vice President's Report	
Amanda Merrick	• Support provided to the President, Events Team, and as OSHC Liaison.
Treasurer's Report	
Greer Bystrycki	**Noted**: Next Treasurer's Report to be presented at the November P&C Association Meeting. Thank you for your patience and understanding. **For discussion**: Any funding issues in relation to motions proposed at this meeting, as documented.
School Leadership Team	
Stewart Jones **School Principal** **Report – see Att 4.1**	**Read the full report at Attachment 4.1.** **<u>Busy Term 4</u>** • Term 4 has much to do as it really is tow terms rolled into one – we will be busy doing the finishing touches to ending 2023 while also ramping up the work that needs to be in place for 2024. The Prep 2024 Transition Days, Step Up Day (meet your 2024 class and teacher), Yr 6 Graduation, Staffing 2024,... will mean a busy time above and beyond the normal teaching and learning operations of the year. **The School Review Team Report is Back** • The school has received the formal executive summary from the Review Teams work last term. The copy will be posted onto our school website and the School Council will be designing an approach to engage the school community to collaboratively formulate the next four-year strategic plan. The entire report is in the Principal's Report, including: • 2.1 Key affirmations o A culture of high expectations permeates the whole school community.

	○ Partnerships focus on enriching student wellbeing and learning. ○ Staff are united in their commitment to developing positive relationships with students. ○ Walker Learning, an internationally acclaimed way of teaching, facilitates student engagement. **Student Extension and Enrichment Development (SEED)** • Eight of our Chapel Hill staff attending the Uni of NSW GERRIC (Gifted Education Research Resource Information Centre) program to complete the Certificate of Gifted Education (COGE). This work and evolving future strategies will help to address one of the Review Recommendations (Domain 7) – differentiating for the High-achieving Highly-Capable students. **Facilities Update** - See report. **Chaplain's Update** • Myla Bag Tag sales at the uniform Shop $15 for 1 or 2 for $25 – fundraising for therapy annual accreditation and school treat supplies. • Chappy week colouring competition – part of mental health week – prize for best of each grade Myla Bag Tag and pancake morning tea for classes that have very high participation rates. • Active Connection Night – Thursday 12th Oct. • Bandanna Day Fundraising end of Oct.
Subcommittee Reports	
Events Subcommittee Report – see Att 5.1 **Oriel Morrison** **Alice Cottrell** **Amanda Merrick**	**Read the full report at Attachment 5.1.** • 2023 Referendum BBQ ○ Saturday 14th October ○ Need a volunteer to run the day ○ BBQ to be purchased by P&C • 2023 Disco ○ 28th October 2023 ○ Booked: DJ & Food trucks booked. Tickets now on sale ○ Will put out a volunteer roster early next term. • 2023 Christmas Concert ○ Date 1st December ○ Live in person event ○ 4 food trucks booked ○ AV booked?
Buildings and Grounds Subcommittee Sam Bysouth Jane Fountain Stanley Kierle Melanie Venz	**For discussion:** • Updates from the B&G Team.

Tuckshop Subcommittee Report – see Att 5.3 **Michelle Seymour (Convenor)** Barb Reid Robert and Melissa Wheaton	**Read the full report at Attachment 5.3.** **Noted:** • New dishwasher installed, working well. • Plumbing issues to be discussed. **Term 4 Specials - based suggestions from Sept P&C Meeting:** • Sushi Day - Thursday 12 October 2023 • Hot Dog Day - Thursday, 2 November 2023 • Sushi Day - Thursday, 16 November 2023 • Ice Cream Day - Thursday 7 December 2023 **Proposed motion, as below, to purchase an upright freezer.**
PROPOSED MOTION	"That the P&C fund up to $2200 for a replacement freezer for the Tuckshop; specifically a 388L Upright Frost Free Freezer with 3 year care plan, quoted at $2009." Moved: tba ; Seconded: tba ; Carried / Not carried / Tabled
Uniform Shop Subcommittee **Melissa Wheaton (Convenor)** Michelle Seymour	**For discussion:** • Updates from the Uniform Shop Team.
Digital Communications Subcommittee Report – see Att 5.5 **Rebecca Kierle (Convenor)** Ian Burns	**Noted:** • Renewed chsspandc.org.au domain name registration for 3 years until October 2026. • Thank you Eve for your Canva support. • **Positive feedback from the assembly Mr Olds ran** – celebration of the events throughout the term for each year group – not just the academic achievements. • Continue advertising term 4 events. • Begin planning for next year's events once dates are set. **For discussion:** • Lots of positive feedback about the **newsletter featuring the students work** – perhaps a way to engage more parents? – to be discussed. • Approached by a parent who asked if we could explore **sunscreen dispensers** for around the school with a similar dispenser to **hand sanitiser** (seen at another school). • When do we need to start doing T&T call outs?
Grants Subcommittee **Genevieve Murray (Convenor)**	**Noted:** • Further grant submitted by Gen, with thanks, further updates to come in November.
CPR Facilitator **Catherine Nichols**	Ongoing communications via CPRs, with thanks. **For discussion:** • World Teacher's Day – Friday 27 October 2023 – planning for appreciation event, proposed motion below.

PROPOSED MOTION	"That the P&C fund up to $800 for an appreciation event for World Teacher's Day on October 27th" Moved: tba ; Seconded: tba ; Carried
General Business	
General business matter Presented by:	Any further agenda items raised at the meeting.
Closing	
Applications for membership and recording of new members	Nil new membership applications for acceptance.
Date of next meeting	Next General Meeting is scheduled for: November 14th at 6:30pm.
Close	Thank you everyone for attending.