CHAPEL HILL STATE SCHOOL

PARENTS AND CITIZENS' ASSOCIATION

GENERAL MEETING AGENDA – FEBRUARY 2024

Date: 13 February 2024
Time: AGM commences at 6:30pm, GM following
Location: CHSS Conference Room 2

STRIVING FOR EXCELLENCE

AGENDA ITEM	
Opening and welcome by the Chair	Meeting opens, agenda adopted, Chair requests any other items of general business that members or visitors may wish to discuss later.
Apologies	Chair acknowledges apologies (written or verbal).
Confirmation of the minutes of the previous GM - Att 1.1	Any corrections to the previous minutes are noted on the original copy. The Chair signs the confirmed copy of minutes from the last GM.
Secretary's Report	
Eve Jenkins **Report – see Att 1.2**	**Read the full report at Attachment 1.2** • Business arising from the minutes of the previous GM. • Discussion of action items progressed or completed.
Correspondence received since the previous GM - Att 1.2	Distributed list of inward and outward correspondence to be endorsed as per Secretary's Report.
Table of executive committee's decisions - Att 1.2	Secretary tables executive committee's decisions. Discussion of necessary action taken on urgent matters between meetings. Full particulars of actions tabled at Att 1.2.
President's Report	
Oriel Morrison Report – see Att 2.1	**See report at Attachment 2.1.**
Vice President's Report	
Amanda Merrick Report – see Att 2.2	**See report at Attachment 2.2.**
Treasurer's Report	
Greer Bystrycki Report – see Att 3.1	**See report at Attachment 3.1.**
School Leadership Team	
Stewart Jones School Principal	**See Principal's Report at Attachment 4.1.** See Chaplain's Report at Attachment 4.2.
Annelyse Strong Business Admin – see Att 4.2	Agenda items to be advised.
Subcommittee Reports	
Events Subcommittee Report – see Att 5.1	**See report at Attachment 5.1.**
Buildings and Grounds Subcommittee Report – see Att 5.2	**See report at Attachment 5.2.**

Tuckshop Subcommittee Report – see Att 5.3	**See report at Attachment 5.3.**
Uniform Shop Subcommittee Report – see Att 5.4	**See report at Attachment 5.4.**
Digital Communications Subcommittee Report – see Att 5.5	**See report at Attachment 5.5.**
Grants Subcommittee Report – see Att 5.6	**See report at Attachment 5.6.**
Health and Wellbeing Subcommittee Report – see Att 5.7	**See report at Attachment 5.7.** Includes motion to fund the Obstacle Course Fun Day.
CPR Facilitator **Catherine Nichols** **Report – see Att 5.8**	**See report at Attachment 5.8.**
General Business	
General business matter Presented by: Oriel Morrison	**P&C Storage Situation** There is mould in the P&C containers under the hall and they are dangerous to access. An adequate storage solution needs to be found, with thanks.
General business matter Presented by: B&G Team	**Containers for Change / School Recycling Program** *Only needs to be discussed if not covered earlier during the B&G Report discussion.* Structure of the program, ensuring adequate volunteers.
Closing	
Date of next meeting	The next P&C General Meeting will be held on 12 March at 6:30pm.
Close	Meeting closes. Thank you to everyone who attended to support our school.