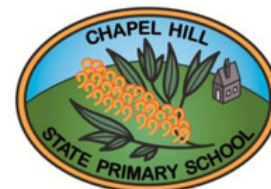


CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Details

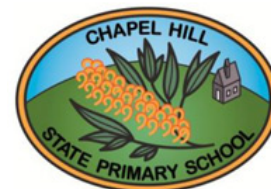
Tuesday 13th September 16 7:30pm

Arts Room

Agenda items		Details
General	Open	<ul style="list-style-type: none"> Welcome Previous action items (as listed below)
Special		<ol style="list-style-type: none"> New Items / Opti Minds – Jack Taylor Principal's Report / IPS information share
Executive presentations	President's / Vice President's report	<ul style="list-style-type: none"> Report attached Tuckshop subcommittee operating guidelines State Conference summary
	Secretary's report	<ul style="list-style-type: none"> Correspondence & follow up
	Treasurer's report	<ul style="list-style-type: none">
Subcommittee presentations	Tuckshop	<ul style="list-style-type: none">
	Buildings & Grounds	<ul style="list-style-type: none"> Air conditioning maintenance - \$513.44 (inc GST) for parts. Labour cost absorbed as normal maintenance. DET picking up remainder of cost relating to AC for the centre of the network.
	Uniform shop	<ul style="list-style-type: none">
	Fete	<ul style="list-style-type: none">
	Fundraising	<ul style="list-style-type: none"> Report attached Seeking approval for discounted amount of \$368.30 for Fete banner to hang for 2 weeks on Brisbane City Council bridge in 2017
School presentations	Principal's Update	<ul style="list-style-type: none"> Report attached Community survey - key areas of focus Community Forum based on survey analysis and consideration of CHSS Nominating to become an IPS (independent public school) - consider 2017 nomination process (nomination due November 11)
	Val's Events	<ul style="list-style-type: none"> Report attached
	School Banking	<ul style="list-style-type: none"> Report attached
	School Business Services Manager – Lyndal Dobbs	<ul style="list-style-type: none"> 2017 Resource Scheme 2017 Book List

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Agenda items	Details
	<ul style="list-style-type: none">2017 Parent Invoicing Overhaul2017 Year 5 and 6 Sport/Friday shirt
New Items	<ol style="list-style-type: none">Opti Minds – Jack TaylorDaniel Morcombe Day – Jade McCleaveAdditional Bike Racks – Jade + Buildings & Grounds
Wrap up	<ul style="list-style-type: none">New membershipsNext Meeting 11 October 2016Thanks and Close

END

Correspondence

Who	Item	Action
Liz Brett	Enquiry on cost of Hall resurfacing & appropriate spending of funds	President
Lyndal	Possums in Hall, Safety of Louvres in the hall	Secretary / Treasurer
Prep C	Thank you P&C for the working bee – Booklet	Executive / Buildings & Grounds
Davelle ac	Annual service of School Air-conditioning	Executive / Buildings & Grounds

END

August Action items (12 + 3 held over)

Item	Who	What
Previous Actions	<u>Vik & Guy</u>	To discuss Fete pack up crew in more detail
Previous Actions	<u>Stewart & Belinda</u>	To discuss finding out who our 'adopt-a-cop' is so they can discuss 'Cyber Safety'
Special items	<u>Melissa</u>	to further investigate costs involved with installing monkey bars
President's Report	<u>Executive</u>	To determine how to best deliver information to members prior to next GM?

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

August Action items (12 + 3 held over)

Item	Who	What
President's Report	<u>Ken</u>	To look into P&C Qld guidelines for any information that defines school vs P&C involvement.
Tuckshop	<u>Ken</u>	To re-outline the role of the Tuckshop Subcommittee (and subcommittees in general) to concerned parties.
Uniform shop	<u>Vik</u>	To arrange messaging through class reps, for parents to consider using Flexischools
Uniform Shop	<u>Leah</u>	To contact current uniform supplier to inform them we are going to tender for a new supplier.
Uniform Shop	<u>Leah</u>	To start investigating approved suppliers and organise quotes
Fundraising	<u>Guy</u>	To investigate fundraising details around Spellathon. For discussion to revisit after the Fete.
Buildings & Grounds	<u>Melissa</u>	To obtain two additional quotes for the installation of air vents in hall toilets (after September).
Grants	<u>Octavia</u>	To further investigate through contacts and assist Cass to ensure details are covered when employing a grants writer.
Held over (3)		
Tuckshop	<u>Sally</u>	To gather quotes and present cost/benefit for purchase of P&C laminator
Fundraising	<u>Val & Jade</u>	To discuss a date for Movie Night Term 4
Buildings & Grounds	<u>Viktoria & Stewart</u>	To gather feedback from teachers and kids about play equipment. (Hold until post fete)
END		