

# CHAPEL HILL STATE PRIMARY SCHOOL

## Parents and Citizens Association



### ANNUAL REPORT

#### Prepared by

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#### Report

##### Summary

It has been a great pleasure to have been President of our P&C over the previous twelve months. The last year has given us an opportunity to not only be a part of some amazing projects, but to reinvigorate how the association did things.

Firstly, thank you to everyone who has contributed, directly or indirectly, to the activities the P&C has been a part of. The fantastic outcomes we've been able to achieve has been a result of hard work, passion and commitment to creating a better school for our children and our community. We've only been able to be successful because of your time, and I personally thank you for giving up a most valuable commodity.

Special thanks to those who put their hands up to be part of, and lead, our various subcommittees and businesses. For the most part, these people took on the lion's share, sometimes taking on multiple roles, ensuring activities happened and money raised and spent. You should be commended for your efforts.

A big thank you to the executive: Jade (Vice-President), Jess (Secretary), and Leah (Treasurer). You've been a great team to work with during the year and I've appreciated your support. We've had our successes and challenges over the year and I couldn't have managed it without you. Once again, each of you have undertaken multiple roles in the association and we were lucky to have you. Thank you to Jody (co-Vice President) and Nancy (co-Treasurer) for helping to kick off the executive at the start of 2016.

Being a brand-new executive, every experience has given us an opportunity that has allowed us to enhance our personal capabilities. The one thing we knew was that we wanted to leave the association ready for even bigger and better things. Over the year, we've worked to increase transparency, collaboration and accountability, and implemented a number of procedural changes to help our meetings be more effective and outcome focused. I thank everyone for helping us make these changes.

##### Our Businesses

##### Tuckshop

This year we employed our assistant convenor, Sally Bryant, into the Convenor role. During her time, Sally has done an amazing job of engaging the school community, both teachers and students alike, with events such as Friday Specials days and Roald Dahl day. With the help of our amazing tuckshop volunteers, Sally has initiated a number of 'Special's Days' where we saw the trial of nachos and lasagne on the menu. Sally has worked with the tuckshop subcommittee to source fresher ingredients and change the menu in line with government requirements,

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providing our students (and parents) an amazing array of items to choose from. Sally also supported the fete by opening up her workspace for various food stalls (even on days when tuckshop was open!) and ran the BBQ stall herself.

#### Uniform shop

Our uniform shop welcomed a new team in 2016 which resulted changes to open times and processes which allowed us to increase our uniform shop volunteer pool and contribute to the overall success of the year. Additional thanks to Leah for her work in streamlining the uniform business and attracting new volunteers such as Michelle, Marcio and Sharon.

#### Tennis Courts

We've had many challenges and discussions about the tennis courts over the year. I'm glad to say that we finally found the root issue with the court lighting. We had successfully renegotiated the 2016 lease with the Andrew (due to court issues), however due to health concerns is not able to continue to lease our court in 2017. We will be investigating options early this year.

We applied for a grant to repair the tennis courts (leading to increased income). While we were unsuccessful in our initial attempt, we were prepared that it may take more than one submission to achieve this, and will keep trying.

#### Fundraising

Over the past twelve months we've held a number of fund raising activities, each of them being successful in their own right. Our Spring Fete once again provided the largest portion of association income, totalling nearly \$50k in profit. This was a tremendous team effort, with many people being involved to make the day a success.

Other activities we've held include:

- Various school discos
- BBQs (election and sports days)
- Trivia night
- Mother's Day and Father's Day Stalls
- Entertainment book fundraiser

All of these contributed greatly to the association, not just in monetary terms, but through engagement and connection to the school, students and local community.

This fundraising has also enabled the association to donate \$30k to the school for additional projects.

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##### Buildings & Grounds

The Building and Grounds subcommittee undertook many tasks throughout the year to improve the school for our school community. Our annual working bee was a great community engagement activity, with multiple mini-projects being undertaken to improve our school.

Some of the major projects included:

- Rejuvenation of the oval playground
- Shade sail over the amphitheatre
- Various asset improvements and maintenance

##### Close

On behalf of the P&C, I would like to thank all of the volunteers who gave their time at any stage throughout the year. This includes association members and parents. We've only been successful because of the sacrifices you've made and the efforts that you have contributed.

Thanks to the school administration for your support throughout the year, with particular thanks to Stewart and Val. I am proud of the working relationship we've been able to achieve and hope it continues to strengthen.

A final thanks to my wife for your support and encouragement throughout the year. I would not have been able to do it without you.

Please accept this as my annual report.

Regards

Ken Allen

CHSS President 2016

**END**