

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Details

Tuesday 14th February 2017 7:30pm

Arts Room

Agenda items		Details
General	Open	<ul style="list-style-type: none">▪ Welcome to all new and returning members▪ Welcome special guest Tal Mitchell, Senior Deputy Principal
Executive presentations	President's / Vice President's report	<ul style="list-style-type: none">▪ Executive decisions▪ Outstanding action items
	Secretary's report	<ul style="list-style-type: none">▪ Correspondence & follow up
	Treasurer's report	<ul style="list-style-type: none">▪ See attached report
Subcommittee presentations	Tuckshop	<ul style="list-style-type: none">▪ Printed copy available at meeting
	Buildings & Grounds	<ul style="list-style-type: none">▪ See attached report▪ Nature play areas▪ Tennis courts
	Uniform shop	<ul style="list-style-type: none">▪ See attached report
	Fundraising	<ul style="list-style-type: none">▪ Position Vacant
School presentations	Principal's Update	<ul style="list-style-type: none">▪ See attached report
	Events	<ul style="list-style-type: none">▪
	School Banking	<ul style="list-style-type: none">▪ See attached report
New Items		<ol style="list-style-type: none">1. PBL – Positive Behaviour Learning – Tal Mitchell2. Fundraising proposal – Tal Mitchell
Wrap up		<ul style="list-style-type: none">▪ New memberships▪ Next Meeting date▪ Thanks and Close
END		

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8th November 16 Action items (12)

Item	Who	What
President's Report	<u>Octavia</u>	to archive previous agendas/reports/minutes on new website
Tuckshop Report	<u>Jess & Sally</u>	to email 2017 prices to P&C members once completed
Buildings & Grounds Report	<u>Mel & Guy</u>	to discuss further planning of oval playground with 'Play Force'.
Buildings & Grounds Report	<u>Leah</u>	add \$13,500 to the budget for replacement of air-conditioners annually, moving forward.
Buildings & Grounds Report	<u>Guy</u>	to monitor reports from Tennis court regarding position of lights
Buildings & Grounds Report	<u>Octavia</u>	will look back over minutes to investigate previous hall light caging and or any possible need to replace them.
New Item	<u>Stewart / Michelle</u>	Meet to discuss in detail issues around toilets at CHSS
New Item	<u>Stewart / Janet</u>	Collate data on all toilet usage related to queueing
New Item	<u>Stewart</u>	Communicate message to teachers that toilet breaks are to be discouraged but by no means denied.
New Item	<u>Janet</u>	Add paragraph to newsletter about supervision in the playgrounds
Christmas Concert	<u>Janet</u>	Re-send the formal letter response to parents by email
Events	<u>Lyndal</u>	Forward copy of Term1, 2017 events to Ken/Jess
Held over (3)		
Previous	<u>Guy</u>	Further investigation on Spellathon
Previous	<u>Jade & Guy</u>	To discuss Australian Fundraising options
Previous	<u>Jade & Val</u>	To confirm movie night date
END		