

# CHAPEL HILL STATE PRIMARY SCHOOL

## Parents and Citizen's Association



### GENERAL MEETING MINUTES

#### Details

Tuesday 8<sup>th</sup> August 2017

Recorded by: Jess Anderson (Secretary)

#### Item

#### Notes

#### General

##### Open and welcome

Meeting commenced at: 7:35pm  
Welcome Rysia (acting deputy), Erin (Helping Hands), Sally & Carl (new members)

##### Previous minutes acceptance

**Motion:** That the previous minutes be accepted as true and accurate record of the previous meeting with note of the above-mentioned amendment. **Moved:** Jess Anderson **Seconded:** Leah Woodward **Passed.**

#### Executive Reports

##### President's/Vice Presidents report

Ken spoke on behalf of President / Vice Presidents:

- Previous action items – P&C storage pod on oval is in poor condition, requires further discussion.
- Ken & Jess gave notice

##### Secretary report

Jess gave Secretary's report:

- Correspondence noted
- Apologies noted

##### Treasurer's report

Leah gave the Treasurer's report, refer to emailed financial reports.

- Printed reports circulated (attached to minutes)
- Trivia night \$2,969 profit – special thanks to Tal

**Motion:** to approve financial reports for June 2017 **Moved:** Leah Woodward **Seconded:** Octavia Vaughan **Passed.**

#### Subcommittee Reports

##### Tuckshop

Sally spoke on behalf of tuckshop

- Report circulated
- Handover to Tanya has gone smoothly
- Welcoming 5 new volunteers – thank you to Bronwyn for providing the wording to a volunteer request to the parent community.
- Welcome Shaan Mitchell to Tuckshop Subcommittee
- Specials Day – Singapore National Day next 3 Thursdays

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	<ul style="list-style-type: none"><li>Looking to donate sandwich press to a charity – unsuitable for our needs, Nisbets has refunded the costs for this device.</li></ul> <p>Special thank you to Sally for her continued support.</p>
<b>Uniform shop</b>	<p>Leah spoke on behalf of Uniform shop</p> <ul style="list-style-type: none"><li>'Counter' software has been purchased and installed – going well</li><li>Looking for one more volunteer to serve at the uniform shop</li><li>Julie Whitehead has provided all the info for Year 6 shirts for 2018</li></ul>
<b>Events</b>	<p>Jess spoke on behalf of Events.</p> <ul style="list-style-type: none"><li>Special thank you to Cassie for organising Trivia Night</li><li>Thank you Tal for your input as Trivia Master</li><li>Father's Day stall is underway</li></ul> <p><b>Motion:</b> that funding of up to \$2,000 be approved for Father's day expenditure. Moved: Nissa Venton, Seconded: Leah Woodward. Passed.</p> <ul style="list-style-type: none"><li>Proposed Art Show (Week 8 – Term 4)</li></ul> <p><b>Action:</b> Nissa and Stewart to further discuss allowable time in class, for students to make artwork for the art show.</p>
<b>Buildings &amp; Grounds</b>	<p>Melissa spoke on behalf of Buildings &amp; Grounds.</p> <ul style="list-style-type: none"><li>Working bee survey data – 90 respondents</li><li>Across all grades request to tidy and replant gardens</li><li>Consideration needs to be given to who will maintain the gardens</li><li>Many requests from year 2 parents – insufficient bag shelter for children</li></ul> <p><b>Action:</b> Lyndal to look into and organise appropriate bag storage for year 2C.</p> <p><b>Action:</b> Dave Fearn and Melissa to meet to organise first of the garden planning.</p> <p><b>Action:</b> Jess to organise group of parents interested in edible gardens and liaise with Stewart about location details.</p> <ul style="list-style-type: none"><li>Nature Play – date required for community consultation</li></ul> <p><b>Action:</b> Stewart to set a date to meet with Alan, Ken and Jess to organise community forum date.</p> <p><b>Action:</b> Ken to follow up with Guy regarding shade sail progress for prep playground area.</p>
<b>Fete</b>	<p>Octavia spoke on behalf of Fete Committee:</p> <ul style="list-style-type: none"><li>We now have 'Acro Trees' as our fireworks sponsor</li></ul>

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	<ul style="list-style-type: none"><li>Expenses required \$47,966. Proposed total income \$81,000.</li></ul> <p><b>Motion:</b> that funding of \$50,000 be approved (including bridge banner) for fete expenses. <b>Moved:</b> Octavia Vaughan. <b>Seconded:</b> Nissa Venton. <b>Passed.</b></p>
<b>Grants</b>	<p>Monique spoke on behalf of Grants.</p> <ul style="list-style-type: none"><li>SUEZ community grant was unsuccessful – request for feedback, nothing yet</li><li>Gambling Grant round 92 – feedback was that our application was good and it was recommended that we re-submit.</li><li>BCC Lord Mayors Initiative fund – Monique intends to apply for 2018 Fete</li><li>Telstra Kids Grant has been postponed.</li></ul>
<b>School Reports</b>	
<b>Principal's Report</b>	<p>Stewart spoke though Principal's Report:</p> <ul style="list-style-type: none"><li>Report circulated</li><li>Some remarkable results for 2017 Naplan</li><li>School council Parents Reps are: Monique Maize and Belinda Fox – Welcome!</li><li>Kids Ninja Warrior rounds are very popular!</li></ul>
<b>Deputy's Report</b>	<p>Rysia spoke to Junior Deputy events.</p> <ul style="list-style-type: none"><li>Introduction to Prep the Walker Learning approach – holistic teaching and learning supported by the Australian teaching curriculum (information circulated).</li><li>Plan to roll this out into all grades if successful in Prep years</li><li>Prep information morning tomorrow, Wednesday 9 August</li><li>Junior Concert proposed for 30<sup>th</sup> November – early 5pm start</li><li>A new model is being discussed with teaching staff to control the crowds</li><li>School is quoting for improved sound quality for the concert</li></ul> <p><b>Discussion:</b> Proposal for a movie night to take place on the oval afterwards. May not be applicable to younger children. Decision to let the movie night go.</p> <p><b>Motion:</b> that the \$1200 grant funding provided (from 2014) for movie night be shifted into fete funding. <b>Seconded:</b> Octavia Vaughan. <b>Passed.</b></p> <p>Tal spoke on behalf of Senior Deputy events.</p> <ul style="list-style-type: none"><li>Kids have raised \$1200 for chilled water coolers</li></ul>

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	<ul style="list-style-type: none"><li>Update on PBL (Positive Behaviour Learning). Looking to improve positive interactions on a whole school basis.</li><li>Student council will assist with filling the sand bags for marquees to be secured.</li></ul> <p><b>Motion:</b> to support a kids Ice-cream Spider fundraiser on the Friday before school fete. <b>Moved:</b> Tal Mitchell. <b>Seconded:</b> Octavia Vaughan. <b>Passed.</b></p> <p><b>Motion:</b> that the P&amp;C endorse the running of 4 free-dress days leading up to the fete to build interest and funds. <b>Moved:</b> Stewart Jones. <b>Seconded:</b> Jade McCleave. <b>Passed.</b></p>
<b>School Banking</b>	<ul style="list-style-type: none"><li>Position vacant for 2018 School banking co-ordinators</li><li>Plan to use social media and other means to promote the roles</li></ul> <p><b>Action:</b> Sally to speak to Bronwyn regarding wording to advertise this role.</p>
<b>Other business</b>	
<b>New Items</b>	<ol style="list-style-type: none"><li>Sports Shirts for year 4-6 inter-school sport. Supplier 'Official' supported by P&amp;C Qld Seeking endorsement from P&amp;C to add the sport shirt the to school resource scheme or uniform shop.</li></ol> <p><b>Motion:</b> that the P&amp;C endorse the concept of an inter-school sports shirt for year 5 and 6. <b>Moved:</b> Stewart Jones. <b>Seconded:</b> Jade McCleave. <b>Passed.</b></p>
<b>Close out</b>	
<b>New memberships</b>	Sally Herrett & Carl Robertson – welcome!
<b>Thanks and close</b>	<p><b>Next meeting: Tuesday 8<sup>th</sup> August 2017</b></p> <p>Meeting concluded at: 9:12pm (minutes). (Ex-procedural) Motions: 6 (Passed: 6 / Unsuccessful: 0) New Actions raised: 7 (refer to below) Held over actions: 0</p>
<b>-- END --</b>	

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#### 8<sup>th</sup> August 2017 Action items (6)

Subject	Who	Action Detail
Art Show	<u>Nissa &amp; Stewawrt</u>	to further discuss allowable time in class, for students to make artwork for the art show.
Building	<u>Lyndal</u>	to look into and organise appropriate bag storage for year 2C
Gorunds	<u>Dave Fearn &amp; Melissa</u>	to meet to organise first of the garden planning
Grounds	<u>Jess</u>	to organise group of parents interested in edible gardens and liase with Stewart about location details
Grounds	<u>Stewart</u>	to set a date to meet with Alan, Ken and Jess to organise community forum date.
Grounds	<u>Ken</u>	to follow up with Guy regarding shade sail progress for prep playground area

**Held over (nil)**

END

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#### Attendance Register – 11<sup>th</sup> July 2017 (10 present)

Present	Apology	Name
x		Ken Allen
x		Jade McCleave
	x	Dean Newbery
x		Leah Woodward
x		Jess Anderson
		Martine Waters
		Victoria Holston
		Cassie Wood
		Owen Macone
		Adam Bessell
	x	Jane Hallam
		Ben Purssey
x		Melissa Braun
x		Sally Bryant
		Louise McPherson
		Jenny Strodl
		Cara Roach
		Andrew Roach
x		Nissa Venton
	x	Cal Winckel
		Mia Leslous
x		Monique Mayze
x		Octavia Vaughan

Present	Apology	Name
x		Val Balnave (Hn Life Member)
x		Tal Mitchell (Snr Deputy Principal)
x		Rysia Pritchard (Jnr Deputy Principal)
x		Stewart Jones (Principal)
	x	Guy Johnson
x		Belinda Fox
	X	Viktoria Rice-Allen
	x	Carmen Spry
x		Lyndal Dobbs
		Ian Ruthenberg
		Sally Warren
	x	Strachan Kosanovic
	x	Rachel Palmer (School Chaplin)
x		Erin Schon (Helping Hands)
x		Sally Herrett (new member)
x		Carl Robertson (new member)