

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Details

Tuesday, 18 September 2018

7:30pm

Arts Room

Agenda items		Details
General	Open and welcome	<ul style="list-style-type: none"> Welcome to guests - CHSS Opti-Minds students and Rotary guests. Meeting start: 7.35pm
Previous meeting minutes		<ul style="list-style-type: none"> The P&C to reviewed and approved the 21 August 2018 meeting minutes - Binny De Saram [attachment 1]. Motion: That the previous minutes be accepted as true and accurate record of the previous meeting subject to Rochdale South being amended to Rochedale State School. Moved: Binny De Saram Seconded: Sally Herrett Passed.
	President's report	<ul style="list-style-type: none"> Viktoria Rice-Allen discussed the attached report [attachment 2]. Viktoria thanked the Fete Committee and everyone involved in the Fete. The uniform shop needs to be rehoused. Executive decisions- \$300 was approved for hot water system replacement. Succession planning for the P&C executive is important. Outstanding action items
Executive presentations	Treasurer's report	<ul style="list-style-type: none"> Leah Woodward to discuss attached reports [attachment 3a and 3b]. Leah Woodward spoke to the circulated report. The tuckshop has made a profit of \$13500 and \$5000 was spent The uniform shop has made a profit of \$8000. Colour Run has made a profit of \$17000. Father's Day has made a profit of \$600-700 Fete has made a profit of \$42000-44000. Vintage Café, Cake Stall, Glow Sticks, Face Painting stalls did better than last year. The P&C have spent \$55000 of profits on funds. Motion: To approve financial reports for August 2018 Moved: Leah Woodward Seconded: Melanie Venz Passed.
	Opti-Minds	<ul style="list-style-type: none"> CHSS Opti-Minds students made a presentation and advised that they have made it to the State finals. Motion: The P&C approves the expenditure of up to \$1000 for the Opti-Minds team to attend the State finals. Moved: Stewart Jones Seconded: Leah Woodward Passed.

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Agenda items	Details
Principal's report	<ul style="list-style-type: none">Stewart Jones discussed attached report [attachment 4].The Fete was well run and very well received.Nature Play has been approved.The tennis court project will cost \$127 000. The extra funds will be provided by the school.The before school zone trial will be commencing shortly. Students will be supervised by two teacher aids in two under covered areas from 8am.
Deputy Principal's report	<p>Janet reported:</p> <ul style="list-style-type: none">that the Walker Learning program will be rolled out into year 2 next year. CHSS is a study school and now two teachers have been accredited. There have beenCHSS are hosting the inaugural writers camp. Sixty high achieving writers submitted work and of these submissions, twenty were chosen. The novelist Nick Earls assisted students.Science week was run recently with the assistance of a UQ Ambassador. A Science Fair will be run shortly.
Student Council report	<p>Tal reported:</p> <ul style="list-style-type: none">PBL have been working on report card comments.Three CHSS mascots have been chosen and local Elders will be consulted with before a final decision is made.A communication will be sent to parents of year 5 students for year 6 leaders. QCCC will be engaged to run a retreat for the year 6 leaders. Tal will raise a motion at the next meeting to request money for catering and transport.
Student Council report	<ul style="list-style-type: none">Tal advised that the ice cream stall raised \$435.The goal posts will be installed in term 4.

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Agenda items	Details
Chaplain's report	<ul style="list-style-type: none">▪ Chaplain Rachel Palmer reported:<ul style="list-style-type: none">○ She has changed her hours to 1.5 days – with her days now being Monday morning and all day Tuesday○ She is supporting eleven students for social, emotional and spiritual support (spiritual support only when requested) for a range of issues.○ Rock and Water is being run for grade 3 girls.○ is supporting two grade 6 students who are teaching year 3 student dance.○ She attended year 5 student camp.○ She coordinated the face painting stall.○ Her contract is up for renewal in December.
School Counsellor report	<ul style="list-style-type: none">▪ Fiona Moran is an apology.▪ Tal reported on Mental Health Week activities. Michael Hardy will from the Department of Education will be attending. Mindfulness and relaxation activities will be run by Fiona. Wrist bands have been purchased and will be sold by the Student Council. Proceeds will go to Kids Helpline.▪ Fiona has requested money for t-shirts, hats, pens and catering for a staff lunch. There was a discussion around whether this would raise the requisite awareness. There was discussion for and against the motion.▪ Motion: The P&C approves the expenditure of up to \$305 for Mental Health Week for the purchase of t-shirts, hats and pens to wear for the week. Moved: Sally Herrett Seconded: Binny De Saram Passed.
New items Prep playground parent group	<ul style="list-style-type: none">▪ Prep playground parent group representatives (Emily and Olivia) to discuss prep playground assistance and advice.▪ Emily reported that the prep teachers have requested assistance from prep parents to assist with the refurbishment of the prep playground.▪ There has been great parents interest and support.▪ Jane Speed-Smith has attended a relevant conference and has provided input.

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Agenda items	Details
	<ul style="list-style-type: none"> ▪ Timber edging, soil, mulch, herb and vegetable planting and plants, sand pit is required. The quote is \$2500 which have about 12 smaller projects. ▪ It was noted that outdoor play is essential for the Walker Learning. ▪ There might be soil from the Nature Play project that might be available. ▪ It was agreed that Olivia and Emily will establish a prep parents playground committee to work with the Building and Grounds Committee. ▪ <i>ACTION: Standing agenda item for October 2018 meeting.</i>
Outside School Hours Care Tender	<ul style="list-style-type: none"> ▪ Updated in contained in President's report.
Subcommittee presentations	<ul style="list-style-type: none"> ▪ Viktoria noted that the lack of tuckshop space and equipment continue to be issues. ▪ The older ovens are less efficient – especially in relation to cooking times. ▪ Strawberries have been removed. ▪ Burger day is running this Thursday with orders closing early. ▪ A grant application has been made in relation to the oven. ▪ The tuckshop garden is well and generating student interest. [attachment 5]. ▪ Moggill State School has requested a meeting with CHSS to discuss the success of the CHSS tuckshop. ▪ There was discussion around opening tuckshop on Tuesday. Prior to this change being implemented, school parents will be surveyed. ▪ Shaan would like to continue with part time hours or reduced hours to 20 hours. This would require the hiring of another tuckshop convenor. ▪ The trial of reduced menu items has been successful and will be finalised. ▪ The issue of changing lunchtime to 1pm was again discussed.
Buildings & Grounds	<ul style="list-style-type: none"> ▪ Matt Butcher and Melanie Venz discussed the attached report [attachment 6]. ▪ Melanie advised that the recycling bin schemes have been implemented and a lot of recycling material has been salvaged from the Fete. ▪ Matt reported that Nature Play has been approved and will commence on Monday. Currently, the project is under budget but more rock might be required. QDCC will supervise the site.

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING AGENDA

Agenda items	Details
	<ul style="list-style-type: none">Renaming the rainforest area was discussed.Before and after photos will be taken.Stage 2 nature play funding was discussed.A thank you gift for Tony was discussed for all his hard work and volunteer efforts.
Uniform shop	<ul style="list-style-type: none">Leah Woodward reported that Ruth is doing an excellent job in the uniform shop.
Events	<ul style="list-style-type: none">Viktorija spoke to the report prepared by Octavia Vaughan [attachment 7].A Halloween disco was discussed. Safety issues in relation to children were discussed. Parent chaperones and volunteers were discussed. Sally and Cal will discuss.The Art Show was discussed. Viktorija will run the bar and cheese platters will be available.Viktorija proposed the holding of a Christmas school concert on the oval. A stage would be required and a stage sponsor would be procured. A movie or disco could be run after the concert. Viktorija will assist in preparations for the event.
Fete	<ul style="list-style-type: none">The Fete was a great success as noted in the attached report [attachment 8].
Next meeting	<ul style="list-style-type: none">Next Meeting date – Tuesday, 9 October 2018Meeting close: 10.20pm.

END

September 2018 Action items

Subject	Who	Action Detail
Prep playground	Prep playground parent group	Standing agenda item for October 2018 meeting.