

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association



GENERAL MEETING MINUTES

Details

Tuesday, 11 December 2018

7:30pm

Arts Room

Agenda items		Details
General	Open and welcome	<ul style="list-style-type: none">Welcome to 2019 prep parents.
Previous meeting minutes		<ul style="list-style-type: none">The P&C review and approved the 13 November 2018 meeting minutes - Binny De Saram [attachment 1].Motion: That the previous minutes be accepted as true and accurate record of the previous meeting. Moved: Binny De Saram Seconded: Melanie Venz Passed.
Executive presentations	President's report	<ul style="list-style-type: none">Viktorija Rice-Allen discussed the attached report [attachment 2].The P&C thanked Tony Coates for all his hard work and presented him with a gift.Viktorija noted her thanks for the hard work of the P&C and the P&C Executive.The President and the Vice Presidents will be retiring.The AGM will be held in March 2019.The P&C Executive approved the expenditure \$14 000 for the restocking of the uniform shop.The year 6's thanked the P&C for their graduation gift which was a presentation by Rebecca Sparrow. Positive feedback was received.Positive feedback was received in relation to the Christmas concert and it was suggested that all grader participate next year. Discussion occurred about moving the concert forward next year.
	Treasurer's report	<ul style="list-style-type: none">Viktorija Rice-Allen briefly outlined the Treasurer's report.
	Outside School Hours Care Tender	<ul style="list-style-type: none">Viktorija Rice-Allen reported that OSHC investigations are still occurring. Pro bono legal advice has been sought in order to determine how to set up the OSHC with limited liability for incoming executive members.
	Principal's report	<ul style="list-style-type: none">Stewart Jones thanked the P&C for all their hard work.
School presentations	Deputy Principal's report	<ul style="list-style-type: none">Tal Mitchell provided the Deputy Principal's report.The responsible behavior plan was discussed. The document was endorsed subject to the correction of any spelling errors.

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	<ul style="list-style-type: none">▪ The year 5 leadership camp will take place on 12 December 2019.▪ The tug of war will take place on 13 December 2018.
Tuckshop report	<ul style="list-style-type: none">▪ The plumber has investigated the site with a view to installing the new commercial oven on 13-14 December 2018.▪ The remainder of the icy poles will be sold on 13 December 2018.
Buildings & Grounds	<ul style="list-style-type: none">▪ David Fearn spoke to the attached report [attachment 8].▪ Motion: The P&C approves the expenditure of up to \$2500 for the. Moved: Viktoria Rice-Allen Seconded: Melanie Venz Passed.
Next meeting	<ul style="list-style-type: none">▪ Next Meeting date – Tuesday, 5 February 2018.
END	

Meeting close: 8pm

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Attendance Register – 11 December 2018 (12 present)

Present	Apology	Name
X		Viktoria Rice Allen
X		Octavia Vaughan
X		Lara Giunta
X		Binny De Saram
	X	Leah Woodward
X		Matt Butcher
		Ben Purssey
		Belinda Fox
		Cassandra Wood
		Dean Newbery
X		Sally Herrett
		Astrid Whitbread
X		Melanie Venz
		Sally Bryant
X		David Fearn
		Cal Winckel
		Nissa Venton
		Sarah Hart
	X	Monique Mayze
		Ken Allen
		Glen Sheppard
		Carl Robertson
		Jade McCleave

Present	Apology	Name
		Val Balnave (Hn Life Member)
X		Tal Mitchell (Snr Deputy Principal)
		Rysia Pritchard (Jnr Deputy Principal)
X		Janet Hoek (Jnr Deputy Principal)
X		Stewart Jones (Principal)
	X	Lyndal Dobbs (Business Admin)
		Meagan Schoeffel (Helping Hands)
		Erin Schen (Helping Hands)
X		Rachel Palmer (Chaplain)
		Sally Ruthenberg
		Ian Ruthenberg
		Jane Hallam
		Jody Stephens
		Ruth Bradbury
		Melissa Braun
		Ashley Lindsay
		Brett Cowan
		Carmen Spry
		Craig Wardell
		Fiona Nankervis
		Tamara Bycroft
		Michelle Camy
		Sally Green