STRIVING FOR EXCELLENCE

CHAPEL HILL STATE PRIMARY SCHOOL

Parents and Citizens' Association

ANNUAL GENERAL MEETING AGENDA 2023

Details	Tuesday 14 February 2022	7:00pm	Conference Room No.2 (*on the Admin side of the Resource Centre*).

Agenda item		**Responsible**
1.	Welcome to members and special guests	President
2.	Apologies	Secretary
3.	Confirmation of minutes of the previous Annual General Meeting – see **Att 1**	
4.	Business arising out of the minutes of the previous AGM – None	
5.	Receipt and adoption of the P&C's audited annual financial statement and Treasurer's report	Treasurer
6.	Receipt and adoption of the President's Annual Report incorporating Subcommittee Annual Achievements Reports – see **Att 3**	President
7.	Receive applications for membership (new and renewals)	Secretary
8.	Declare vacancies of existing Executive Committee	Principal
9.	Election of Executive Committee	
10.	Motion to change bank signatories to the newly elected Executive Committee members	President
11.	Confirmation of continuing subcommittees	President
12.	Appointment of members of subcommittees	
13.	Appointment of the P&C's Auditor	Treasurer
14.	Adoption of 2023 CHSS P&C Constitution – see **Att 4**	Secretary
15.	Adoption of 2023 Student Protection Risk Management Strategy – see **Att 5**	
16.	Honorary life membership	President
17.	General business	President
END		