CHAPEL HILL STATE SCHOOL

PARENTS AND CITIZENS' ASSOCIATION

GENERAL MEETING MINUTES

Date: 13 June 2023
Time: 7pm
Location: CHSS Conference Room 2

STRIVING FOR EXCELLENCE

AGENDA ITEM	
Opening and welcome by the Chair **Oriel Morrison**	Meeting opened at 7:05pm **The President welcomed the members and executive committee to the general meeting and gave an Acknowledgement of Country.**
Apologies	Emma Doolan, Melissa Wheaton, Matt Pearce, Ian Burns, Sam Bysouth.
Confirmation of the minutes of the previous GM - Att 1.1	The Chair signed the confirmed copy of minutes from the last meeting to be distributed to members.
Motion	"That the minutes be confirmed as a true and correct record of the meeting held 9 May 2023." Moved: Eve Jenkins; Seconded: Amanda Merrick; Carried
Business arising from the minutes of the previous GM	**Secretary's Report - Att 1.2** Discussed action items that have been progressed or completed - see Table 1 below for updated information.
Correspondence received since the last GM - Att 1.2	Distributed list of inward and outward correspondence endorsed as per Secretary's Report - Att 1.2.
Motion	"That the inwards correspondence be received, and outwards be endorsed." Moved: Eve Jenkins; Seconded: Catherine Nichols; Carried
Business arising from the correspondence	Nil to be discussed.
Table of executive committee's decisions - **Att 1.2**	Secretary tabled executive committee's decisions - Att 1.2 Discussed necessary action taken on urgent matters since previous meeting. Full particulars of actions tabled at Att 1.2.
President's Report	
Oriel Morrison **Report – see Att 2.1**	**Noted**: • The Festival on the Hill was a big success. • A **HUGE** thank you to Alice, Melissa, Felicity, Natasha and all of the wonderful volunteers. • A special shoutout to our fabulous MCs, Nat, Steve and Tal - who entertained us all throughout the afternoon. • A very big thank you to the school for their support of the event • Thank you to Tony! Wow, what a hero, we could not have made it all work as smoothly without Tony... THANK YOU!

	● For all of those who donated to the fete, thank you. A special shoutout to Syncwise for lending us the laptops and smoothing the transition to cashless. ● We have yet to determine final figures but it looks like we managed to raise **around $34k.** ● Our 50/50 raffle is ongoing – we hope to raise $25,000 – of which half will be kept by the winner, and half will go towards making our school better for our little people. At the start of June, we had sold around $1100 worth of tickets, but we do have some time to go. ● In collaboration with Kenmore Cricket, we have submitted a cricket grant for replacement netting and an overall upgrade. **Ongoing Goals for 2023** ● Completion of the Timbeerwah footpath. ● Completion of the Uniform Shop fit out. ● Artificial turf in the prep playground replaced. ● STEM student playground classroom. ● Decking area for covered external extended classrooms off bottom prep rooms and year 1. **CHSS P&C Strategic Planning** ● The executive team met to discuss a long-term strategy. ● Survey results and discussions with parents, teachers and community members helped us to identify our main focuses for the future. Plans will be further discussed and prioritised and then fundraising and grant applications will focus on fulfilling these goals. Mind map from the meeting attached and further details to follow.
Vice President's	
Amanda Merrick	**Noted**: ● Submission made for the Community Grant Round in the QMHW Community Events Grant Program - to support potential plans for Mental Health 2023. ● Planning contribution to celebration for Teacher's Day on 27th October. ● "Lessons learned" spreadsheet distributed following the fete has generated a lot of helpful feedback. **Discussed**: ● Submitted The Spirit of P&C award nomination for Alice Cottrell and Mel Venz for their commitment to the CHSS P&C and community. ● Nominated our P&C for the eco sustainability awards. ● Plans for World Teacher's Day on 27 October in progress.

Treasurer's Report	
Greer Bystrycki **Matt Pearce** **Report – see Att 3.1**	**Treasurer's report discussed - read full report at Att 3.1.** ● Includes balance sheet, budget, P&L statement, Festival of the Hill P&L, P&L summarised by event, aged payables summary, aged receivables summary. **Noted**: Revenue activities as per report. ● Tuckshop sales and profit are up significantly year-on-year. The introduction of Qkr! with its improved ease of use may have contributed to this. An additional paid Tuckshop employee will start in June. ● The Bush Dance raised $6k (Up from $3.5k in 2022) ● The Colour Run raised $6k (Up from $5k in 2022) ● As at the date of these reports, net Fete expenses of $18k were incurred. Overall profit on the fete calculated at 10 June is **$33,718**. **Discussed:** ● Uniform profit is down this year due to issues with to stocktake adjustments and prepaid sales from last year. Improved stock management processes have been put in place. On average we are achieving a 30% profit margin, which is the target. ● In consultation with P&Cs Queensland and Marsh Advantage Insurance it has been established that CHSS P&C needs additional insurance cover to comprehensively cover all stock (e.g. Uniforms) and contents (e.g. Tuckshop) for replacement value.
Motion	"That the P&C increases our P&C Marsh Advantage Insurance General Property to cover up to $70K of property." Moved: Greer Bystrycki; Seconded: Genevieve Murray; Carried
Motion	"That the Treasurer's report be accepted and payments as listed be endorsed." Moved: Eve Jenkins; Seconded: Rebecca Kierle; Carried
School Leadership Reports	
Stewart Jones **Principal's Report - see Att 4.1**	Principal's report discussed - read full report at **Att 4.1**. Decisions and recommendations from the report noted and discussed. **Noted**: ● Staffing updates, Prep 2024 preparations, CHSS Parent Focus Groups ongoing, Heads-up Trial - see full report. ● 2024 Catchment Adjustment Update: We have been given an adjusted catchment map for our CHSS enrolments - see map and more information in report - approval in process. ● We have been busy and productive as a learning institution and as a school community. 34 new classes, new sandstone features on the oval, 5 teachers new to CHSS, Fete and stalls,

	Instrumental Music Performances (including Choirs), New Mathematics Ignite Program (MIPY 5), End of Semester Reports (in Week 10). Thanks to the P and C team for working with the school to bring about amazing outcomes – halfway through 2024! **Discussed**: **P&Cs Storage Space to be Repurposed by the School** ● The school proposes that the P&Cs undercroft storage space be repurposed as a sensory activity space for students. The area is in a good location for the proposed purpose. ● The school proposes that that the P&C move their storage area to a shipping container under the hall. The school assures the P&C that one of the five shipping containers will be cleared out and the entire container made available to the P&C for storage. ● Concerns voiced by P&C members - big change and the new storage space will be much less convenient and difficult to access including unstable surfaces for moving large items across. Concerns about safety of path to the hall - surface and lighting issues. ● Discussed the need to look at resurfacing the path to the hall. Likely to be expensive. Concerns about water/flood impact. School may be looking at a grant to cover the cost. ● After a discussion it was considered by most members to be a reasonable request to move the stored P&C equipment, given that students would benefit from the new activity space and student needs are our focus. ● The school requests that the P&C equipment is cleared out before the end of the winter holidays, so that they can start getting it ready in term 3. This is a tight deadline of only 2-3 weeks. **The school offered to hire removalists if needed. The school offered to hire a rubbish skip if needed.** ● Discussed options for a P&C storage space for the future, such as a locked shed in a more convenient location, on a slab. Previously this has been looked at and had been considered prohibitively expensive. For ongoing consideration. ● Discussed that the shipping container should be secure and should only be a temporary storage solution - **ACTION ITEM**
Motion	"That the P&C relocate their storage space from the undercroft area to a secure shipping container under the hall, as a temporary measure, in order to provide the school with a sensory activity space for students." Moved: Stewart Jones; Seconded: Rebecca Kierle; Carried
Carolyn Harris	Chaplaincy Report discussed - read full report at **Att 4.2**.

Chaplain's Report - see Att 4.2	**Noted**: ● Regarding celebrating **Chappy Week in October -** Carolyn is considering a Bag Tag Stall at the turning circle as a promotion with Myla there to do greetings and thanks (Will also coincide with mental health week). Carolyn will need 1-2 helpers. **Discussed:** ● Issue at the Festival where Chappy couldn't accept the cashless cards, this will be rectified in future. ● Option of adding Myla Bag Tags to Uniform Shop list on Qkr!
Annelyse Strong **Business Admin** **Report - nil**	**Discussed** - matters raised at meeting by Annelyse: ● Planned excursions and activities for Term 3 read out by Annelyse, list added to Materials to be distributed. ● The school has signed up with Centrepay - gives parents the option of paying expenses as deductions from Centrelink payments, if needed. ● Q Parents introduction - centralised location for school records. ● Concerns from members regarding communication from school in paper forms in bags, suggest email correspondence for most forms, if possible, able to be completed online, if possible. ● Annelyse addressing dark pathway to hall - caused some concerns at the recent music nights. ● Travel Centre Raffle - could be done at a different time, different prizes could be considered, Annelyse will liaise with Greer and the P&C regarding options. **Support staff recognition week** ● The P&C has decided to bring in a coffee cart in the morning and support staff will get voucher for a coffee and cookie - and teachers and parents can buy coffee - checking on availability of volunteers - Oriel and Bec there to personally thank support staff and help with logistics.
Motion	"That the Principal's report and Chaplain's report be accepted as tabled." Moved: Eve Jenkins; Seconded: Amanda Merrick; Carried
Subcommittee Reports	
Events Subcommittee Report – see Att 5.1 **Oriel Morrison** **Alice Cottrell**	See full report at Attachment 5.1. **Noted:** ● **Festival on the Hill & Trash and Treasure** - Was a great day and fantastic success, a big thank you to everyone involved. Lessons learned are in progress. ● **Festival on the Hill 8 June 2024** - Booked rides, stage, fireworks, DJ, food trucks. **Discussed:**

2023 Father's Day - Thurs 31st Aug (Fri 1st Sep is a PFD)

- PROBLEM - We have no volunteers yet to run a Stall. Discussed fitting a stall into one day.
- Discussed options if no one steps up to lead it or not enough volunteers - could do orders on Qkr! delivered to classroom, eg. Socks and mugs. Members expressed that kids like to choose the gift. Exec noted that volunteers are needed for a stall.
- Discussed an option for divided volunteer roles, e.g. One volunteer could focus on sourcing gifts, budgeting and purchasing - and another volunteer could focus on logistics and volunteers on the day.
- Members voiced concerns that children without a voucher felt left out at the stalls. Valid concern that will need to be further considered and addressed by the Exec and Events team.
- It was suggested that only kids with vouchers would leave the classroom to go to the stall. Volunteers could take kids to the stall from their classrooms.

Upcoming Events

- 2023 Disco - 28th October 2023. Booked: DJ.
- 2023 Christmas Concert - **1 December Confirmed**
- 2023 Parents Event/Evening - Trivia Night planned - see below.

T&T / Festival Planning for 2024

- For next year's Festival we need **lockable bins** for T&T/Festival bulk waste - **ACTION ITEM**.
- Discussed that we need to **confirm the team for T&T 2024 before the Christmas break**. The collection phase can then begin at the start of the school year and there will be more time for organisation, which will likely improve our profits from the event - **ACTION ITEM.**

Festival / T&T Organisation Plans for 2024

- Oriel discussed that while the Festival was a success, there was a lot of work done by one amazing person which may not be sustainable (or fair) over the longer term.
- Oriel and Alice discussed increased delegation of duties next year, increasing transparency and future proofing the Festival.
- Alice will oversee the organisation of the Festival in 2024 and she will have a team, with volunteer team leaders in charge of an area and running their own team to help coordinate the event, e.g. Silent Auction, Sponsorship, Stage, Stalls, T&T etc.
- Decreased income from the Silent Auction compared to last year due to less volunteer support and less options to bid on. Member suggested that in future years, a team of 2-3 people

	could take care of the silent auction, to drum up additional support. ● We likely lost profits on the T&T due to not doing online sales and possible problems with opening hours. ● There were issues related to the trial of Cashless Events, e.g. Cash cards couldn't be used at food trucks, queues for cash cards, and more to be discussed prior to next year's Festival. ● Discussed next year's Festival organisation should start in October and we will continue the search for major sponsors. ● The "lessons learned" spreadsheet has collected valuable feedback from members and volunteers regarding the Festival. **Discussed:** ● Option of incorporating P&C events alongside School Music Nights e.g. drinks and snacks for sale. Parents and siblings wait around outside the hall prior to the performances and this is an opportunity to offer snacks or dinner and drinks to families. **Discussed:** ● **Parent's Night** - planning a **Trivia Night on Saturday August 5th**. Discussed possible MCs, selling tickets individually and whole tables, having a theme, prize for best dressed, hiring round tables and chairs. ● Event's team will prepare and confirm a budget to be approved at the next P&C meeting.
Buildings and Grounds Subcommittee Report – see Att 5.2 **Melanie Venz** Sam Bysouth Jane Fountain Stanley Kierle	**See full report at Attachment 5.2.** **Working Bee Date**. We have revised the date to **Sat 22 July**. Planned tasks; pruning plants; load of Mulch ($800 minus balance of GCBF grant) for oval trees and around seating area, tyre cleaning (from Oval Seating project), move new sand into Prep Playground sandpit (sand provided by CHSS), Prep R planter bed (TBC). **Discussed: Bubbler Audit** – completed an audit of the functionality of CHSS drinking fountains / bubblers in May. Thanks to Stanley for this. We found: - ● 46 bubbler points installed. ● 31 bubblers functional (67%) ● No flow = 1, Low flow = 4, Bubbler removed/blank point = 7, Taps instead of bubblers = 3 We also identified a lack of drinking fountains/bubblers in: - ● Prep playground/classrooms area - sink and tap but no bubbler. ● Grade 6 area.

	● **Discussed that bubbler repairs and/or new bubblers could go on the school's refurbishment list** - some were already planned for repairs and then the school will look at what's left in the budget for new bubblers. ● Stanley produced a spreadsheet which was requested by Annelyse for planning purposes. **Discussed: Recycling** – The current (non-paper) recycling system has been run by 1 family for 4.5yrs, but they will be leaving CHSS at the end of the year. ● B&G requests support from the school to trial Containers for Change bins over the next 6 months to see if this system can be maintained with less volunteer input. ● **Getting Containers for Change** for the school grounds - they can supply CHSS with: - 240L x 5 bins (to be collected once a fortnight by Containers for Change), and 130L x 8 bins (to be emptied regularly into the big bins). **ACTION ITEM ADDED.** **Discussed: New Native Stingless Beehive.** The beehive (purchased by the P&C) will be split in late June and a 2nd hive installed in the Fenced Garden Bed. Organised by the Environment Club.
MOTION	"That the P&C fund up to $50 to purchase 2 signs for the existing and new stingless beehives." Moved: Mel Venz ; Seconded: Stewart ; Carried
Tuckshop Subcommittee Report – see Att 5.3 **Emma Doolan (Convenor)** Report presented by Oriel	See full report at Attachment 5.3. **Noted**: ● Doughnut Day was a huge success – 400 doughnuts sold, we did sell out so next time we'll order more. ● Numbers for ice creams are limited – we will need to advertise this. Unfortunately, I cannot purchase any more as there is minimum spend limits from the supplier. ● The tuckshop needs an extra helper in the tuckshop on Fridays to serve Coffee and help with preparing pizzas. ● This term we have not had a volunteer to serve coffee on Mondays also. **Discussed**: ● The tuckshop's old benchtop mixer has broken, and we can no longer get the part to fix it. Repair will cost more than a new machine. Emma requests that a new mixer be purchased.
MOTION	"That the P&C fund up to $400 for a new benchtop mixer for the Tuckshop." Moved: Eve Jenkins; Seconded: Catherine Nichols; Carried

Uniform Subcommittee Report – see Att 5.4 **Melissa Wheaton (Convenor)**	See full report at Attachment 5.4. **Noted:** ● Michelle Seymour has taken on Uniform Shop retail sales duties during Melissa's leave period, with thanks. ● Second-hand uniforms are selling faster than they can be placed on the rack. ● Long sleeve polos are selling well. Only 4 long sleeve polos remain. **Discussed:** ● **Uniform Shop Donations basket needs to move** as students are dumping food rubbish in the basket. Discussed option of bringing the donation basket inside and adding a large sign. ● **Large collection of lost property currently**: Discussion of potentially reselling unclaimed property as second hand uniform stock through the Uniform Shop - only with ample notice to families, plenty of comms, and options for parents wanting to reclaim items at a later stage. Greer has a large washing machine and offered to wash clothes, with thanks.
Digital Communications Subcommittee Report – see Att 5.5 **Rebecca Kierle (Convenor)** Report presented by Oriel	See full report at Attachment 5.5. **Noted**: ● Communications for fete went well. ● Compared to last year (which could also be weather related) there were fewer emails and Facebook messages. ● Improved communications linked to use of CPRs. ● Many website updates for the Festival – thank you, Ian! ● 61 Facebook posts since the last meeting ● Thank you to Carene for all your Canva work for the Festival ● Currently promoting and advertising the Working Bee, Father's Day Stall, Disco, Tuckshop days and any other events that are organised. **Discussed:** ● Comms suggests updating the Festival website to hide all the tabs and have a thank you and save the date image along with some photos from this year; P&C approved. Decided to leave the sponsorship page in place with a callout for sponsors. feedback and approval. ● **NOTICEBOARD INSTALLATION:** Quote for installation of three noticeboards (one at each entrance - Hakea, Ironbark & Tinbeerwah): $2244.00 inc GST. ● Includes supply and installation of 2 Duragal posts, backing board with roof shield to mount signage boards, powder coating backing board and posts, for each of the three signs.

	• Noticeboards planned in 2022 with the intention of improving communications with parents and the community.
Motion	"That the P&C fund installation of three noticeboards at the school entrances, at a cost of $2244.00" Moved: Greer Bystrycki; Seconded: Melanie Venz; Carried
Grants Subcommittee **Genevieve Murray (Convenor)**	**Discussed**: • Gen has paired grants with projects and is planning to apply for large grants coming up. • Gen will also work with the school on grants that need to be applied for by the school. Gen will liaise with Tal, with thanks. • Gen asked to look into why we were declined for a Qld Day funding grant.
CPR Facilitator **Catherine Nichols**	**Discussed**: • Comms through CPRs is going well so far this year.
Motion	"That the Subcommittee reports be accepted as tabled." Moved: Eve Jenkins; Seconded: Catherine Nichols; Carried
Motions on Notice	Nil
General Business	
General business matter Presented by: Oriel Morrison	**Matter: Swing set request from prep student** **Noted**: Prior to the meeting, a Prep R student requested that the P&C consider funding a swing set for the younger grades. The student and her mother were invited to attend our Tuesday P&C meeting so that the student could make her proposal personally. She told us that "kids like to swing" and that there are no sufficient swinging options for preppies currently. **Discussed:** Hattie and Quinn spoke to the P&C and proposed a swing set or similar for kids to meet at and play. Oriel and Mr Jones thanked Hattie and Quinn for their excellent presentation. Mr Jones and Mr Mitchell discussed that the school and P&C would consider possible options. **Note** - we later learned that most swing sets are banned in public schools due to risk of injury. Alternative options will be considered.
General business matter Presented by: Tal Mitchell	**Matter: Fundraising for Soccer Goals.** **Noted:** • Tal informed us that it is likely to cost up to $3000 for good quality goals. • Discussed free dress days x 1 or 2, potentially with the option of accepting larger donations from any parents wanting to contribute more than a gold coin to help with acquiring the soccer goals for the oval, possibly via Qkr! - FDD dates TBC.

	• A member suggested a "fundraising goal thermometer" that could be included in the school newsletter and other comms - Bec will liaise with Tal. • Tal will talk to Grasshopper soccer in case they would like to contribute. • The P&C discussed matching the School Council's fundraising efforts with a matched funding agreement. This was discussed and agreed upon.
Motion	"That the P&C match the school's fundraising efforts for Soccer Goals on the school oval, up to $1500." Moved: Rebecca Kierle; Seconded: Genevieve Murray; Carried
Motion	"That a Free Dress Day is held early next term to raise funds for the Soccer Goals." Moved: Tal Mitchell; Seconded: Catherine Nichols; Carried
Closing	
Applications for membership and recording of new members	New membership applications for acceptance: Nil.
Date of next meeting	Next General Meeting is scheduled for July 11th
Close	9:10pm

Confirmation of minutes
Chair name: Oriel Morrison

Signature: _____

Date: _____/_____/_____

CHAPEL HILL STATE SCHOOL

PARENTS AND CITIZENS' ASSOCIATION

GENERAL MEETING ATTENDANCE REGISTER - 13 JUNE 2023

STRIVING FOR EXCELLENCE

Name	Present	Apology
Staff Leadership Team		
Stewart Jones (Principal)	X	
Tal Mitchell (Deputy Principal)	X	
Craig Jordan (Deputy Principal)		
Rysia Pritchard (Deputy Principal)		
Carolyn Harris (Chaplain)	X	
Annelyse Strong (Business Admin)	X	
Honorary Life Members		
Jane Fountain (B&G Subcommittee Member)	X	
Melanie Venz (2023) (B&G Subcommittee Convenor)	X	
Robyn Arthur		
Val Balnave		
Executive Members		
Oriel Morrison (President)	X	
Amanda Merrick (Vice President, OSHC Liaison)	X	
Eve Jenkins (Secretary)	X	
Greer Bystrycki (Co-Treasurer)	X	
Matt Pearce (Co-Treasurer)		X
Subcommittee Members		
Alice Cottrell (Events Subcommittee)		
Carene Hogg (Communications Subcommittee)		
Catherine Nichols (CPR Facilitator)	X	
Emma Doolan (Tuckshop Convenor)		X
Genevieve Murray (Grants Convenor)	X	
Ian Burns (Communications Subcommittee Member)		X
Melissa Wheaton (Uniform Shop Convenor)		X
Michelle Seymour (Tuckshop Subcommittee Member)		
Rebecca Kierle (Digital Communications Convenor)	X	
Sam Bysouth (B&G Subcommittee Member)		X
Stanley Kierle (B&G Subcommittee Member)		X
Members		
Amber O'Neill		
Ana Silva		
Jacquelyne Cope		
Katrina Swalwell		
Laura Pyke		
Penelope Jessup		
Robert Canning		
Simon Gill		
Tom Mittelman	X	
Visitors		
The Richter Family	X	

Table 1. ACTION ITEMS FROM 13 JUNE 2023 GENERAL MEETING

Assigned to	ITEM	PROGRESS
Stewart Jones	STEM student playground classroom project. Plan will be further developed through the school review and strategic planning processes to establish STEM focus areas for the future.	**Completed** - Technology items purchased by school, STEM Club meeting room established, plans underway, school upskilling teachers.
Stewart Jones Oriel Morrison	Consideration of forming an Instrumental Music Subcommittee. A subcommittee could connect with the school's music teachers and offer to fundraise for equipment, travel etc.	**Completed** - The school has covered the cost of additional instruments. A new subcommittee to raise funds was no longer considered a priority.
Cath Nichols Amanda Merrick	Consider cyber security issues related to the distribution of school parent contact details in excel files. Cath will discuss the issue further with class reps and consider options.	**Completed** - Cath is consulting with parents and will have further discussions later this year to prepare a more secure system for next year.
Oriel Morrison School Leadership Team	Christmas Concert - looking to confirm a date, potentially December 1st. School to consider in consultation with P&C.	**Completed** - December 1st confirmed.
Melissa Wheaton Oriel Morrison School Leadership	Long sleeve polo tops in the Uniform Shop - considering adding long sleeve polos as a staple item - they are good sellers in the smaller sizes. Decision to be made prior to November orders.	**Completed** - P&C and school agreed to add long sleeve polos as staple school uniform item ongoing.
Emma Doolan Melissa Wheaton Oriel Morrison B&G Subcommittee	SPTU Grant action items combined here: Emma to progress on Tuckshop grant and B&G to obtain quote for fit out. Considering renovation options to replace, repair or broaden Tuckshop infrastructure and services, and attached Uniform Shop renovations.	**In progress** – School has completed SPTU grant application, P&C discussions with the school ongoing regarding proposed repairs, renovations, equipment and infrastructure. Note - low SES areas prioritised.
Rebecca Kierle Oriel Morrison Stewart Jones Annelyse Strong	Noticeboards installation planned. Cost of installation voted on and approved at this meeting and will proceed.	**In progress** – Noticeboards have been purchased and delivered.
Oriel Morrison	Potential fundraising option of selling naming rights to the oval sandstone blocks or consider this for another structure/project.	**In progress** - assessing viability and considering options.

Mel Venz Jane Fountain Annelyse Strong (and Tony)	Birdwing butterfly vine plantings and consideration of an Interactive Panel. Work out costing for an Interactive Panel about the life cycle of the butterfly, and potential locations.	**In progress** - ongoing discussions**.** B&G will meet and discuss with Annelyse regarding the proposed sign.
Amanda Merrick Stewart Jones	Oval playground concerns / renovation. Currently - Astroturf problems, structural issues. Inspection has occurred and the equipment deemed safe. The school has a plan for repairs, quotes, and a staged approach to repairs. The Oval Playground may need to be replaced in three years, considering funding options, considering options for the area itself, could consider survey to parents in term 3, could fit in with a grant application. Members generally keen that the area remains a playground. Discussed student voices will be listened to also in the process.	**In progress** - School and P&C in discussions. Could combine with plans for other playground upgrades.
Oriel Morrison Amanda Merrick School Leadership Team	Soccer Goals - School Council's initiative to fundraise for soccer goals on the oval. Planning themed free dress and donation days. Members discussed potential high cost of goals and considered how the P&C may assist.	**In progress** - further discussed under General Business at this meeting. The P&C agreed to match the School Council's fundraising efforts, up to $1500.
Oriel Morrison Alice Cottrell Amanda Merrick	Parent's Night Planning. Trivia Night planned, **decided on Saturday August 5th.** Planning underway.	**In progress** - further discussed under Events at this meeting.
Oriel Morrison Annelyse Strong	Relocation of the stored P&C equipment from the undercroft area to an **empty & secure shipping container** under the hall, as a temporary measure, to provide the school with a sensory activity space for students.	**New** - The school requested that the P&C undercroft storage space be empty by the end of school holidays and offered to hire removalists to accomplish this.
Oriel Morrison	Trash & Treasure Planning for 2024. Discussed that we need to **confirm the team for T&T 2024 before the Christmas break**. The collection phase can then begin at the start of the school year and there will be more time for organisation, which will likely improve our profits from the event.	**New**
Oriel Morrison	Trash & Treasure Planning for 2024. For next year's Festival we need lockable bins for T&T/Festival bulk waste.	**New**

B&G Team Executive Team School Leadership	Future recycling plans - B&G requests support from the school to trial Containers for Change bins over the next 6 months to see if this system can be maintained with less volunteer input.	**New** More info: https://www.containersforchange.com.au/qld/wave-of-change