Action Items from 8 March 2022 General Meeting

Type	Assigned to	Description	Status
Existing	Katie Denzin	Working with subcommittees over coming months to go through and transfer P&C records and data to the Google drive.	In progress.
Existing	Stewart Jones	Speak to the School Admin team to prepare a sign for placement on the Recycling Bins informing the community of this P&C initiative.	Complete
Existing	Stewart Jones, Lyndal Dobbs	Consider options and implement a safe and sightly option to rectify the cutouts near the front entrance of the School (Ironbark Rd entrance).	In progress – temporary paving completed for immediate safety purposes; final fix in progress. Awaiting weather to improve
Existing	P&C Executive Committee	Work with Tal Mitchell to donate $2,000 under the 2021 Volunteer Grants grant for volunteers donated to school and topped up for PA Working with Tal Mitchell regarding $2,000 for PA system.	In progress – demos for appropriate system
Existing	Events Committee	The Events Committee to coordinate with Tal whether the Colour Run should be on the same day as cross country.	In progress.
Existing	Tal Mitchell	Tal to publicise the flock of friends scheme to parents (e.g. in school newsletter).	In progress.
New	Oriel Morrison	Obtain information from Lyndal Dobbs to complete P&Cs Qld Flood Assistance Request Form.	Awaiting information from Lyndal.
New	Alice Cottrell	Alice to look into holding the Premier's Reading Challenge as a fundraiser.	In progress

Incoming Email and Postal Correspondence Register

Incoming				
Date	**Email/Post**	**From**	**Description**	**Action**
22/05/2002	Email	S Hardacre	Concern regarding personal hygiene	Actioned by President - to be noted at GM
09/03/2022	Email	P&Cs Qld	Have you say - QCPCA Constitution Review	Filed
10/03/2022	Email	P&Cs Qld	P&C e-News March 2022	Emaild to Exec
10/03/2022	Email	K Rimland	Year 6 Graduation Guide	Filed - to be noted at GM
12/03/2022	Email	Valerie Bevege	E-Coli found on Oval	Emailed to President, Events, Buildings, Amanda
14/03/2022	Email	P&Cs Qld	Be prepared for Harmony Week 21-27 March	Filed
22/03/2022	Email	P&Cs Qld	Nominate someone extraordinary today!	Filed
31/03/2022	Email	iSponsor	March 2022 Newsletter	Filed
05/04/2022	Email	Pledgestar	April Newsletter	Filed
11/04/2022	Email	P&Cs Qld	NOTICE OF EXTRAORDINARY GENERAL MEETING - MOTION TO REMOVE A DIRECTOR Meeting to be held Friday 27th May 2022 @ 6pm via Teams	Emailed to Exec
14/04/2022	Email	P&Cs Qld	P&C e-News April 2022	Emailed to Exec
20/04/2022	Email	Cr Greg Adermann	Pullenvale Post - 20th April 2022	Emailed to Exec
02/05/2022	Post	BoQ	Account Statement 20661199 02/02/22 - 01/02/22	Filed
02/05/2022	Post	BoQ	Account Statement 22003649 02/02/22 - 01/02/22	Filed
02/05/2022	Post	BoQ	Account Statement 20661203 02/02/22 - 01/02/22	Filed
02/05/2022	Post	Perm-A-Pleat	Price List 2022-23	Given to Uniform Shop Convenor
02/05/2022	Post	Perm-A-Pleat	School Bag Collection 2022	Given to Uniform Shop Convenor
02/05/2022	Post	Spartan	School Collection 2022	Given to Uniform Shop Convenor
05/05/2022	Email	Mat Wakefield	Comedy for a Cause Fundraising	Emailed to Events Coordinator
06/05/2022	Email	P&Cs Qld	NOTICE OF EXTRAORDINARY GENERAL MEETING - MOTION TO REMOVE A DIRECTOR - Margaret Leary Response	Emailed to Exec
06/05/2022	Email	P&Cs Qld	P&C e-News May 2022	Filed

Nil outgoing

Urgent Executive Actions Report

Date	Matter	For	Against	Decision
18/03/2022	Decision to purchase gifts to the value of $4,000 for sale at the mothers' day stall	Oriel Morrison Jacquelyne Cope	-	Passed
22/03/2022	Decision for a coffee van to come onto school grounds on a weekly basis as a community initiative to provide parents and teachers with coffee and the opportunity to socialise. There is no financial cost or benefit to the P&C.	Oriel Morrison Jacquelyne Cope	-	Passed
18/04/2022	Decision to purchase long sleeve polo shirts to sell in the uniform shop. Negotiations with the manufacturer are ongoing and sales margin will likely be below 20%.	Oriel Morrison Penelope Jessup Jacquelyne Cope	-	Passed