CHAPEL HILL STATE SCHOOL

PARENTS AND CITIZENS' ASSOCIATION

GENERAL MEETING AGENDA – July 2026

Date: 12th July 2026
Time: 6:30pm
Location: Conference Room 2

AGENDA ITEM	
Opening and welcome by the Chair	Meeting opens, agenda adopted, Chair requests any other items of general business that members or visitors may wish to discuss later.
Apologies	Chair acknowledges apologies (written or verbal).
Confirmation of the minutes of the previous GM - Att 1.1	Any corrections to the previous minutes are noted on the original copy. Amendement to previous minute. Motion regarding Chappy Carolyn – amended to, "Majority in Favour" The Chair signs the confirmed copy of minutes from the last GM.
Secretary's Report	
Secretary Report - see Att 1.2	**Noted from Nikki:** - Secretary tables executive committee's decisions and necessary action taken on urgent matters between meetings - Motions moved between meeting - Ongoing action items – Storage and Sunscreen Policy – Ongoing - Nil correspondence of note
President's Report	
President's Report – Claudi Bird	**Noted from Report – Attachment 2.1** Summary: - Thank you to **Althea and her team** for all the efforts on the Chapel Hill Street Party. Special mention to **Felicity and T & T team**. **THANK YOU** - Not enough time to reflect on day and potential for changes in the years to come - ? two separate events - Want to emphasise the role of the P & C and get some signage (with the help of Tom Mittleman) to showcare what we do and how people can be involved. - Would like to emphasize the benefits of volunteering and it's impacts on CHSS and community Items brought to our attention to discuss: - Oval playground first installment has been paid – now looking forward to official go-ahead from EG - Tom Mittleman has kindly designed a potential app/landing page on a banner that goes to volunteering opportunities. Fundraising Goals: - New oval playground and half basketball court on oval

	- New hydration station and bubblers - Raised garden bed near Yr 1 - Sandstone seating and picnic tables around the school - New drainage and swale in the adventure playground
Vice President' Report	
VP Report – Althea Papinczak	
Treasurer's Report	
Treasurer's Report – Jodie Reece	
School Leadership Team	
School Principal Report – Att 3.1	Nil report received – updates to be discussed within meeting
Chaplain's Report - Chappy Carolyn –	**No updates for formal report.** Item for discussion: - Need to re-schedule Active Connection Night from 3rd September (clash with choir event). Only option is Sept 17 and thoughts this might be too late in term and ? postpone until 2027.
Subcommittee Reports	
Events – Althea Papinczak	No report submitted – to be discussed at meeting.
Buildings and Grounds – Claudi Bird	**Noted from Report – Attachment 4.1** Larger Projects: - Oval playground – IN PROGRESS - Storage for the P & C tuckhop - Hall kitchen refurbishment - Recontouring low points on netball courts - Adding swale to nature play - Adding banks of louvres to hall for air circulation as part of entry refurbishment - Fixing draining at tennis courts and cricket nets Smaller Projects: - New bikeracks - Creating small seating areas - Water bubblers in the prep playground - Working with Env. Club to create rubbish awareness/reward/habit Successes - Tender for playground has been officially awarded – now awaiting EG signoff - Replacement of hall kitchen fridge and dishwasher (see photos in report) Roadblocks

	- Potential need to increase playground budget for softfall substrate Decisions - Procurement process has ended - Final rectification of tuckshop cabinets should happen within ext week or two.
Tuckshop – Michelle Seymour	No report submitted – updates to be discussed at meeting as required.
Uniform Shop – Claire O-Brien	No report submitted – updates to be discussed at meeting as required.
Communications – Rebecca Kierle	**Noted from Report – Attachment 4.2** Will continue to advertise and communicate as required.
Grants – Genevieve Murray	No report submitted – to be discussed at meeting.
Health and Wellbeing – Eve Jenkins	No report submitted – to be discussed at meeting.
CPR Facilitator – Catherine Nichols	No report submitted – to be discussed at meeting.
OSHC Liaison – Rebecca Kierle	No report submitted – to be discussed at meeting.
Year 6 Subcommittee – Carene Hogg	**Noted from Report – Attachment 4.3** Successes / News / Updates - Popcorn fundraiser at Senior athletics raised $300 - Graduation Catering dare confirmed - Kenmore Church Auditorium quote received and same as 2025 - Terence and Inge Kainz happy to redo yr 6 video with $1000 donation to charity of their choice Roadblocks / Issues / Concerns - Seeking confirmation from school SLT for end of year 2026 dates Current confirmed dates: - Graduation event Wed 2 December 2026 5pm to 9pm (rehearsal Wed afternoon school time) - NB Kenmore High transition day Fri 4 December 2026 - Pool party – after school last day Fri 11 December 2026 Dates requiring confirmation - Tug of War - Cake Cutting - Swimming carnival (for parent race)? - Rotary awards dinner - Any other? - Seeking confirmation of Bec Sparrow's talker + ? P and C paying for this and potential spend - Seeking funding clarity from school re: covering bus to rehearsal Current Activities / Current Needs

	- Reviewing of handover notes from previous 3 years - Fundraising request for Term 3 – free dress day <u>Future Plans/Project Submissions</u> - Graduation slideshow parent request - Invitation to former staff to attend/provide input - Request P and C funds of $15 per year 6 child for graduation expenses (to be covered in Aug/Sep meetings)
MOTION	**"That the School and P&C approve a free dress day in Term 3, 2026 for Year 6 graduation fundraising"**
General Business Matters	
General Business Matter –	Nil raised
Closing	
Close	Meeting closes. Thank you to everyone who attended our July General Meeting
Date of Next Meeting	The next CHSS P & C General Meeting will be held at 6.30 Tuesday August 11th 2026