

**BYLAWS OF THE
SNOHOMISH COUNTY REPUBLICAN CENTRAL COMMITTEE
Adopted**

Article I – Name

The name of the organization is the “**Snohomish County Republican Central Committee**”, hereafter referred to as the “**Central Committee.**” The Central Committee is established pursuant to RCW 29A.80.030. The Central Committee may do business under the names: “**Republican Party of Snohomish County**”, “**Snohomish County Republican Party**” or “**Snohomish County GOP**”.

Article II – Purpose

The purpose of the Central Committee shall be to:

- 2.1** Administer those functions conferred on it by the Revised Code of Washington (RCW) and the Washington State Republican Party (State Committee);
- 2.2** Elect Republican candidates to federal, state, county and municipal offices;
- 2.3** Identify and recruit voters, volunteers, and candidates for public and party office;
- 2.4** Develop leadership skills in the membership that prepares them for participation in Republican Party activities;
- 2.5** Promote the Snohomish County Republican Party as a viable organization to affect public policy; and
- 2.6** Raise funds and budget for operations and programs to meet the above-stated purposes.

Article III – Central Committee

The Central Committee is organized under the provisions of Title 29A RCW, as provided for under these Bylaws and in consideration of the Washington State Republican Party Bylaws.

3.1 Membership

A. Officers and Members

- 1.** The Chairman, Vice Chairman, State Committeeman, and State Committeewoman shall be the Officers and members of the Central Committee. The Secretary, Treasurer, Legislative District Chairmen and Standing Committee Chairmen shall also be members of the Central Committee.
- 2.** When any of the above members are not elected or duly appointed PCOs, they shall be members without vote, except the Chairman (or Vice Chairman, if presiding) shall have the authority to cast a vote only to break a tie on any matter before the Central Committee.

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B. Precinct Committee Officers

1. Precinct Committee Officers, hereinafter referred to as PCOs, certified by the Snohomish County Auditor as having been elected at the most recent even-year primary election, shall be voting members of the Central Committee and shall be the only voting members at the Biennial Organization Meeting.
2. PCO appointment authority shall rest with the Central Committee Chairman to fill vacancies only after the Central Committee and applicable Legislative District organization meetings have been completed. Such appointments should be with the recommendation of the applicable Legislative District Committee Chair. Appointed PCOs shall be voting members of the Central Committee with all the rights, responsibilities and privileges thereof.
3. Changes in the RCW or Washington State Republican Party Bylaws regarding the election, term, or any other aspect of PCO membership in the Central Committee shall automatically be incorporated in these Bylaws.

3.2 Duties

The Central Committee shall:

- A. Elect the Central Committee Chairman (who shall be a member of the State Committee), Vice Chairman (who shall be of the opposite sex – unless such requirement shall have been removed from the RCW or invalidated by higher authority), State Committeeman and State Committeewoman by secret ballot at the Biennial Organization Meeting;
- B. Provide an explanation of any action(s) taken, or contemplated, when any member of the Central Committee requests, in session, explanation of any action(s) taken, or contemplated, by the Executive Board. The Executive Board Chairman and/or other members of the Executive Board shall provide an explanation of the action(s) addressed. Any Central Committee action or direction, about the issue, shall be addressed by written resolution submitted to the body for consideration;
- C. Participate in the political activities of the Snohomish County Republican Party;
- D. Hold and attend their respective precinct caucus as provided for in the State Committee Rules;
- E. Nominate, in accordance with the Washington State Constitution, Article II, Section 15, a replacement slate of candidates for partisan elected public office, within the County, when such office is vacated; and
- F. Elect a new Central Committee officer when a vacancy occurs.

3.3 Vacancies

The position of PCO is considered vacant when:

- A. No one has been certified as being elected by the County Auditor or appointed by the County Chairman;
- B. The County Auditor creates a new precinct;
- C. The PCO is no longer a resident of the precinct (provided that: no elected or appointed PCO shall be removed from office by virtue of precinct boundary adjustment);

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- D.** The PCO submits a signed and dated letter of resignation to the Central Committee Chairman or Legislative District Chairman. Any such letter of resignation shall become effective immediately upon receipt by the Central Committee Chairman or Legislative District Chairman. Such resignation may be submitted by email from the email address of record for the PCO, or
- E.** The PCO attends, as a credentialed participant, any convention, meeting or caucus of any other recognized political party whose purpose is to promote election to public office of candidates selected by that organization.

Article IV - Executive Board

4.1 Membership – Elected and Appointed

Members of the Executive Board must be Republicans residing in Snohomish County and be registered voters therein. Legislative District Chairmen may satisfy requirements of residence by residing in the Legislative District they represent and being registered voters therein.

4.2 Composition

The Central Committee Officers, Legislative District Chairmen, Secretary, Treasurer, and appointed Standing Committee Chairmen shall be voting members of the Executive Board.

4.3 Duties

The Executive Board shall:

- A.** Manage the affairs of the Central Committee;
- B.** Exercise the powers and perform the duties of the Central Committee between meetings of the Central Committee, except as expressly exempted by these Bylaws;
- C.** Assure the timely accomplishment of Central Committee programs;
- D.** Approve:
 - 1.** The Annual Budget and Chairman’s Programs and Objectives;
 - 2.** Signatories on Central Committee bank accounts;
 - 3.** Expenditures in excess of the approved budget;
 - 4.** Obligations, expenditures, or contracts in excess of \$1,000;
 - 5.** Central Committee Chairman appointments to fill any vacancy that has occurred, excepting PCO appointments; and
 - 6.** Central Committee Chairman’s proposal to hire an Executive Director, any contract person, or employee;
- E.** Adopt rules, policies, and resolutions to maximize the effectiveness of the Central Committee organization, programs, and finances, except that no finances shall be used for referenda or initiatives that pertain on a statewide level unless the State Committee has endorsed such issues;
- F.** Assist the Central Committee Chairman; and
- G.** Assure Central Committee and Legislative District Committee financial books are audited annually.

4.4 Vacancies

A position on the Executive Board shall be considered vacant when:

- A.** A member no longer meets residence requirements;
- B.** A written signed and dated resignation is submitted to the Executive Board Chairman;
- C.** An officer is removed as herein provided;
- D.** A Legislative District Committee Chairman is removed from office as herein provided; or
- E.** The Executive Board Chairman removes an appointed member.

Article V – Officers, Secretary, and Treasurer

The Chairman, Vice Chairman, State Committeeman, and State Committeewoman are the Officers of the Central Committee and the Executive Board.

5.1 Chairman

The Central Committee Chairman shall:

- A.** Be the Chief Executive Officer of the Central Committee and shall preside at all meetings of the Executive Board and Central Committee;
- B.** The Chairman shall be responsible for the proper functions of all officers, Executive Board members, committees, contract personnel, and any employees of the Central Committee;
- C.** Approve (or delegate such authority to another Executive Board member from time-to-time) all Central Committee expenditures. At no time shall the Chairman be a signatory on any Central Committee financial account;
- D.** Appoint a Secretary, Treasurer, and Chairmen of Standing Committees, following election and upon assuming office, with the approval of the elected members of the Executive Board.
 - 1.** The names and functions of those Standing Committees shall be determined by the Chairman, with the approval of the elected members of the Executive Board;
 - 2.** The total number of appointed members of the Executive Board may not exceed eight.
- E.** Appoint such Special Committees as are deemed necessary to conduct the affairs of the Central Committee, with the approval of the elected members of the Executive Board;
- F.** Be an ex-officio member of all Standing and Special Committees;
- G.** Observe the following *Conflict of Interest* requirement: The Chairman shall not conduct or authorize Party business with any business, or enterprise, in which he/she, or any Executive Board member, holds any financial interest, direct or indirect, unless approved by a majority of the Executive Board; and
- H.** Be responsible for the following additional duties:
 - 1.** Represent the Central Committee, in person or by proxy (assigned first to the Vice Chairman, second to another elected member of the Executive Board and following, at his/her discretion) at all meetings of the State Committee;
 - 2.** Submit a Statement of Objectives each year to the Executive Board by February 28;
 - 3.** Submit an Operating and Capital Budget by March 25 of each year;
 - 4.** Assign signatories for all bank accounts, with the approval of the Executive Board;

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5. Be the official spokesman for the Central Committee;
6. Give a Chairman's Report at all Executive Board and Central Committee meetings;
7. Appoint PCOs in precincts where the position is vacant (per RCW 29A.28.031) and consider input from the applicable Legislative District Committee Chairman, when making such appointments;
8. Coordinate Legislative District Committee activities;
9. Ensure members of the Executive Board, volunteers, and any employees have the appropriate written description of their duties and responsibilities;
10. Make interim appointments, with approval of elected members of the Executive Board, to fill Executive Board Officer position vacancies, until the appropriate elections are held;
11. Issue a Call to the Central Committee or appropriate Legislative District Committee within thirty (30) days of a vacancy occurring among the elected members of the Executive Board for the purpose of electing a replacement;
12. Represent the Central Committee at regional organizations and clubs;
13. Ensure all Central Committee documents, financial records, and operational data are retained and secured in Central Committee Headquarters, or such other location as approved by the elected members of the Executive Board. Ready access shall be maintained for all current term documents, records and materials; and
14. Be responsible for surrendering promptly, and in good order, all records and property of the Central Committee and Executive Board to the successor Executive Board.

5.2 Vice Chairman

The Vice Chairman shall:

- A. Assist the Chairman in the administration of his/her duties;
- B. Preside at all meetings of the Central Committee and Executive Board in the absence of the Chairman;
- C. Perform such duties and coordinate such activities as assigned by the Chairman;
- D. Temporarily assume the office of the Chairman when that office becomes vacant; and
- E. Issue a Call to the Central Committee for a special meeting within thirty (30) days after the office of Central Committee Chairman becomes vacant for any reason for the purpose of electing a successor Central Committee Chairman. Should a quorum not be attained at such special meeting of the Central Committee, the Central Committee Vice Chairman shall serve as the interim Central Committee Chairman until a successor Central Committee Chairman is elected at a subsequent special or regular meeting of the Central Committee to be scheduled as determined by the Executive Board.

5.3 State Committeeman and State Committeewoman

The State Committeeman and State Committeewoman shall:

- A. Be members of the State Committee per RCW 29A.80.020 and shall attend, either in person or by proxy, all meetings of the State Committee in representation of the interests of the Snohomish County Central Committee;

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- B.** Report to the Executive Board and the Central Committee, with such report to be an agenda item at each meeting of each body;
- C.** Represent the Central Committee on the State Executive Board (in seats per State Committee Bylaws) and shall attend all meetings of the State Executive Board, either in person or by proxy, and report to the County Executive Board and Central Committee, with such report to be an agenda item at each meeting of each body; and
- D.** Perform such other duties, in representation of the Central Committee, as may be assigned or approved by the Central Committee, Central Committee Chairman, or Executive Board.

5.4 Secretary

The Secretary shall:

- A.** Be the Secretary of the Central Committee and the Executive Board;
- B.** Be appointed by the Chairman and shall serve at the Chairman's pleasure;
- C.** Keep complete and accurate minutes of all proceedings of each body;
- D.** Deliver a copy of the Minutes of Executive Board meetings to voting members within fifteen (15) days of each meeting, and to any PCO upon request;
- E.** Make available a copy of the minutes of each "open" Central Committee meeting fifteen (15) days after the meeting is concluded, upon a request from a voting member;
- F.** Be responsible for keeping all records of the Central Committee and Executive Board and promptly surrendering the same, in good order, to a successor; and
- G.** Be responsible for development and maintenance of a current contact file for each member of the Central Committee, Executive Board and such other organizations as determined by the Executive Board:
 - 1.** The contact file will be the primary reference resource for communication, meeting call or notification and consist of each individual's position/office, residence address, residence telephone number, cell telephone number, email address and any additional, or alternate, contact information provided by the individual;
 - 2.** The contact list, or any portion thereof, shall only be for official use by the Central Committee, Executive Board, Legislative District Committees and such campaign organizations as approved by an elected member of the Executive Board; and
 - 3.** Verification of contact list entries shall be accomplished annually and, in any case, where an individual's contact information is known to have changed.

5.5 Treasurer

The Treasurer shall:

- A.** Be the Treasurer of the Central Committee and the Executive Board;
- B.** Be appointed by the Chairman and shall serve at the Chairman's pleasure;
- C.** Record all receipts and disbursements and pay all financial obligations of the Central Committee approved by the Chairman (or the assigned designee) and/or the Executive Board;
- D.** Maintain all supporting paper and electronic documentation in appropriate files with other Central Committee records;

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- E.** Open and maintain, at the direction of the Chairman, one or more Central Committee bank accounts for the purpose of receiving and disbursing Central Committee funds;
- F.** Prepare Income/Expense Statements, Bank Balances, Year-to-Date and Budget Variance reports for the Central Committee and Executive Board;
- G.** Prepare and file all State and County disclosure forms, in addition to any other federal, State, or local financial reports that may be required, on behalf of Central Committee activities or employees;
- H.** Surrender the books upon the request of the Chairman or Executive Board for audit. The books shall be audited once a calendar year, or in the event that the position of the Treasurer becomes vacant; and
- I.** Surrender the books in good order to any appointed successor.

Article VI – Meetings

6.1 Meetings

- A.** The Executive Board Chairman shall make appropriate arrangements for all Central Committee, Executive Board, Organization, caucus and convention meetings and any “Special” meeting;
- B.** Cumulative voting or unit rule voting shall not be allowed at any meeting, caucus, or convention. Proxy voting is not allowed at any Organization Meeting;
- C.** The Central Committee shall meet for an Organization Meeting no sooner than the first day of the newly elected PCOs term of office as defined in the RCW and not later than the second Saturday of the following January as prescribed by RCW 29A.80.030;
- D.** Thereafter, the Central Committee shall meet at least twice each year at intervals of approximately six (6) months, the date and time to be set by the Central Committee Chairman;
- E.** A Special Meeting shall be called when thirty percent (30%) of the Central Committee or fifty percent (50%) of the Executive Board requests such a meeting by petition delivered in writing, or by electronic means, to the Central Committee Chairman;
- F.** The Executive Board shall meet no less than ten (10) times per year. All such meetings shall be open to Precinct Committee Officers;
- G.** A special meeting of the Executive Board may be called by the Executive Board Chairman with a minimum five (5) day written or electronic notice, or a minimum forty-eight (48) hour, personal contact with all Executive Board members;
- H.** Snohomish County Republican Party Conventions shall be held and conducted in accordance with State Committee Bylaws and Rules established by the State Committee for such Conventions, and in accordance with such other conforming Rules as may be adopted by the Snohomish County Republican Party Central Committee;
- I.** Prior to a County Convention, the Central Committee shall provide for: Congressional; Legislative District or Councilmanic Caucuses as may be prescribed by a State Committee Caucus and Convention Manual;
- J.** A listing of all Central Committee, Executive Board, Legislative District Committee meetings and all County Caucuses, County Conventions and State Conventions shall be published on the Snohomish County GOP website as soon as administratively possible

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(within five (5) business days) after being scheduled or the issue of a Call. Time, date and location of the event shall be specified in the posting;

- K.** Provisions for conducting a Special Meeting of the Executive Board using a Conference Call are stipulated in **Appendix A**. Conference Call Special Meetings may not be used in lieu of Regular Meetings and will not count in the number of required Executive Board Meetings; and
- L.** The Executive Board shall have the authority to revise Appendix A by a two-thirds (2/3) vote of elected members at any regular Executive Board Meeting.

6.2 Calls

- A.** An Official Call to the biennial Central Committee Organization Meeting shall be sent only to newly elected PCOs and retiring Central Committee Officers;
- B.** Calls shall be sent to all voting members and officers of the Central Committee a minimum of fifteen (15) days prior to all Central Committee Meetings, Legislative District Meetings, Special, Called or required Special-Purpose Meetings; and
- C.** For the County Convention and any Legislative District caucuses, the Official Call shall be sent, at least fifteen (15) days prior to said events, to all credentialed delegates, alternates and PCOs.

6.3 Quorums

- A.** For an Executive Board Meeting, a quorum is a majority of the voting Executive Board members. For Central Committee Meetings, a quorum is thirty-five percent (35%) of those qualified to vote. Additionally, a quorum of forty percent (40%) of those qualified to vote shall be required for consideration, by the Central Committee, of any proposed amendment/revision to these Bylaws.
- B.** A quorum is required to conduct any business at all Executive Board, Central Committee, Legislative District Committee meetings, and Conventions. Failure to achieve a quorum at any properly called meeting of the Executive Board, Central Committee or a Legislative District does not prevent the properly called meeting from “counting” as a meeting for the purpose of complying with any periodic or annual meeting requirements.

6.4 Proxies

- A.** An Executive Board voting member may be represented by a proxy with notice either in writing, electronic (email) communication, or by phone to the Chairman or Secretary. Said proxy shall have the same residence requirement as the absent member. A committee chair proxy must be a member of the committee.
- B.** With the exception of the Organization Meeting, an absent PCO may be represented at a Central Committee meeting or Legislative District meeting by proxy, provided, the proxy is in writing, signed by the PCO, and held by a qualified voter from the same precinct. Proxy assignments may be delivered by electronic means from the email address on file for the absent member.

Article VII – Legislative Districts

Legislative Districts, either wholly or partially contained within Snohomish County, are subsidiary entities of the Central Committee organized pursuant to applicable section(s) of the RCW, State Committee Bylaws and these Bylaws.

- 7.1** A Legislative District Committee is hereby established, or confirmed, if established in State Committee Bylaws or Rules, in each Legislative District existing in whole or in part within Snohomish County. A Legislative District Committee so established, and no other committee, is the Legislative District Committee of the Republican Party.
- 7.2** The purpose of a Legislative District Committee is to coordinate Republican Party activities within the District.
- 7.3** The retiring Central Committee Chairman shall issue an Official Call to Biennial Legislative District Committee Organization Meetings to be held concurrently with the Central Committee Organization Meeting. Said Call shall be sent only to those PCOs elected at the most recent primary election and sent no later than fifteen (15) days prior to such meetings.
- 7.4** A Legislative District Committee may also adopt Bylaws. A Legislative District Executive Board may adopt rules, policies, and resolutions in support of its activities. Such Legislative District Committee Bylaws, Rules and Policies shall meet the requirements of the RCW, and should comport substantially with State Committee Bylaws, and these Bylaws.
- 7.5** A Legislative District Committee Chairman and Vice Chairman shall be elected at the Biennial Legislative District Committee Organization Meeting (RCW 29A.80.061). Legislative District Officers must be registered voters residing in their respective Districts.
- 7.6** Upon assuming office, the Legislative District Committee Chairman shall appoint, or have elected, a District Secretary and Treasurer (who each must be a registered voter residing within the District) and shall establish a district bank account(s) for the purpose of collecting and disbursing district funds.
- 7.7** The District Chairman, Vice Chairman, Secretary, and Treasurer shall be the District Officers and, unless any are also elected or duly appointed PCOs, they shall serve without vote at any District meeting. However, they may vote at District Executive Board meetings.

7.8 Chairman

The Legislative District Chairman shall:

- A.** Establish a district committee organization and meeting plan;
- B.** Preside over legislative district committee meetings;
- C.** Assign at least two (2) eligible signatories for the district committee bank accounts, except the Chairman shall not be a signatory on any district committee accounts;

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- D.** Approve all District Committee expenses;
- E.** Identify and recruit PCOs and Precinct Captains;
- F.** Recommend candidates for appointments by the Central Committee Chairman to vacant PCO positions;
- G.** Report district activities at each Central Committee Executive Board meeting, either in person, by proxy, or by written report;
- H.** Submit copies of District Committee Meeting Minutes and Treasurer Reports to the Central Committee Executive Board quarterly;
- I.** Support fundraising efforts for district committee activities;
- J.** Conduct a District Committee Meeting at least quarterly;
- K.** Assist in candidate recruitment for all local, State and Congressional offices;
- L.** Recruit volunteers to serve on Central Committee Standing and Special Committees;
- M.** Appoint an interim Legislative District Committee Vice Chairman in the event of a vacancy in that position and call a special meeting within thirty (30) days for the purpose of electing a successor Vice Chairman;
- N.** Fulfill other duties as may be assigned by the Executive Board Chairman or Legislative District Committee; and
- O.** Appoint other assistants, as needed.

7.9 Vice Chairman

The Legislative District Vice Chairman shall:

- A.** Assist the Chairman in the administration of his/her duties;
- B.** Preside at all meetings of the Legislative District Committee in the absence of the Chairman;
- C.** Perform such duties and coordinate such activities as assigned by the Chairman;
- D.** Temporarily assume the office of the Chairman should that office become vacant; and
- E.** Issue a Call for a Special Meeting of the Legislative District Committee within thirty (30) days after the office of Legislative District Committee Chairman becomes vacant for the purpose of electing a successor Chairman.

7.10 Secretary

The Legislative District Secretary shall:

- A.** Be appointed by the District Chairman and shall serve at the Chairman's pleasure;
- B.** Keep accurate and complete minutes of the district and any other committee meetings or caucuses. Copies of such minutes will be available to all PCOs within fifteen (15) days of a meeting upon request and presented at the next meeting for acceptance into the record;
- C.** Ensure notice of all district or other committee meetings, with agenda, is sent to the elected and appointed PCOs no later than fifteen (15) days prior to such meeting; and
- D.** Be responsible for ensuring that a copy of any District Bylaws and Rules are forwarded to the Central Committee Chairman within seven (7) days of adoption of said Bylaws and Rules, or of any amendments.

7.11 Treasurer

The Legislative District Treasurer shall:

- A.** Be appointed by the District Chairman and shall serve at the Chairman's pleasure;
- B.** Record all receipts and disbursements and pay all financial obligations of the district approved by the Chairman;
- C.** Prepare income/expense and bank balance reports for each District Meeting;
- D.** File all state and county disclosure forms and any required financial data required by a government agency;
- E.** Surrender the financial books in good order at the request of the District Chairman or the Central Committee Chairman for audit. The books shall be audited/reviewed once a year or upon vacancy of the office;
- F.** Provide Legislative District Committee financial books for review yearly by the Central Committee Treasurer; and
- G.** Surrender the books in good order to an appointed or elected replacement/successor.

7.12 Vacancies

- A.** The office of the Legislative District Committee Chairman or Vice Chairman shall be considered vacant when either is no longer a resident of the district, resigns in writing to the Central Committee Chairman, or is removed from office as herein provided in this Article;
- B.** In the event that the District Chairman fails to call a District Committee meeting at least once a quarter, the position of District Committee Chairman shall be considered vacant; and
- C.** When a vacancy occurs in the office of Legislative District Committee Chairman, the Legislative District Committee Vice Chairman shall serve as temporary Legislative District Committee Chairman until a successor Legislative District Committee Chairman is elected. If a vacancy occurs in the office of Vice Chairman, the District Committee Chairman shall appoint a temporary Vice Chairman and shall call a Legislative District Committee meeting within thirty (30) days for the purpose of electing a successor Legislative District Committee Vice Chairman. The notice of this meeting shall be sent to all elected and duly appointed PCOs no later than fifteen (15) days preceding such a meeting.

7.13 Removal from Office

- A.** A Legislative District Committee may remove from office an elected Chairman or Vice Chairman for any cause deemed sufficient by a two-thirds (2/3) majority of the committee in session;
- B.** A Legislative District Committee meeting shall be called by the Central Committee Chairman within ten (10) days of receipt of a petition for removal (individual and/or collective in any recordable form – with this section stated in the petition) submitted to the Central Committee Chairman by fifty percent (50%) of the Legislative District PCOs. Said Call shall be sent no later than fifteen (15) days prior to the meeting. A quorum shall be present before any proceedings occur;

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- C. The Chairman or Vice Chairman considered for removal shall be notified of the intended removal and cause in writing fifteen (15) days prior to the meeting and shall be given full and fair opportunity to present evidence and argument in his/her behalf; and
- D. An Officer being considered for removal shall not chair this meeting.

Article VIII – Removal of Central Committee Officers

- 8.1 A Central Committee Officer may be removed from office for any cause by a two-thirds (2/3) vote at any meeting of the Central Committee or at a special meeting called by fifty percent (50%) of the Central Committee members for that purpose. A quorum shall be present before any proceedings occur.
- 8.2 The Officer being considered for removal shall be notified of the intended removal and cause in writing fifteen (15) days before the convening of the Central Committee Meeting. The Officer shall be given full and fair opportunity to present evidence and argument in his/her behalf.
- 8.3 An Officer being considered for removal shall not chair this meeting.

Article IX – Authority

- 9.1 The statutory authority for establishment of the Snohomish County Central Committee is the RCW.
- 9.2 These Bylaws supersede all previously adopted and/or amended Bylaws of the Central Committee. They shall remain in effect until they are amended or superseded by revision:
 - A. Amendments of individual articles shall be addressed in accordance with Article 13;
 - B. General revisions of these Bylaws shall be considered in accordance with "*Robert's Rules of Order, Newly Revised*" current edition, which specifies adoption of revisions with opportunity for floor amendments to the proposed revision. Floor amendments to the proposed revision to be considered by majority vote. Per "*Robert's Rules of Order, Newly Revised*", the subsequent adoption of a revision in the whole requires a two-thirds vote; and
 - C. Properly submitted amendments and/or revisions may be considered at any Central Committee Meeting at which a quorum of 40% is in attendance.
- 9.3 The parliamentary authority for the Central Committee, and the Executive Board is "*Robert's Rules of Order, Newly Revised*," current edition. *Robert's Rules* shall determine any question not covered in these Bylaws for procedures or conduct at meetings of the Central Committee, the Executive Board and at meetings of any committees or subcommittees of those bodies.
- 9.4 In the event of conflict between these authorities, the ranking of authority for the Central Committee shall be the RCW in matters of Law, and for all other issues, these Bylaws, and then "*Robert's Rules of Order, Newly Revised*," current edition.

Article X – Endorsements

- 10.1** Neither the Central Committee, nor the Executive Board shall endorse products or services. A listing of supporting organizations for any event, campaign or program shall not be considered an endorsement.
- 10.2** All endorsements made by either the Central Committee or Executive Board shall be made in the name of the “Snohomish County Republican Party”.
- 10.3** The Snohomish County Republican Party may endorse multiple candidates for any office or position.
- 10.4** Only those candidates and ballot measures specifically endorsed by the Snohomish County Republican Party are authorized to claim such endorsement.
- 10.5** At a regular Central Committee meeting, the Central Committee will determine action to be taken on all endorsements pending as of the beginning of the meeting or brought to the floor by resolution at the meeting. Should endorsement determinations not be completed at the Central Committee Meeting, remaining endorsement questions will be deferred to the Executive Board.
- A.** A Special Meeting of the Central Committee shall not be called for the sole purpose of addressing the question of endorsements unless the cost of such a special meeting is born by the candidates desiring to address the Central Committee in session; however, consideration of all pending endorsements shall be added to the agenda of any regular or special meeting of the Central Committee called for other purposes;
 - B.** All Republican candidates who have filed with the PDC or announced their candidacy for a partisan office, where a request for endorsement has been received, shall receive no less than a ten (10) day notice of any meeting to consider endorsements for their position;
 - C.** When candidate endorsements are being considered at a Central Committee Meeting, or by the Executive Board, each candidate seeking endorsement shall have equal time opportunity to address the meeting or board;
 - D.** All endorsements will receive separate and individual consideration; and
 - E.** All endorsements will be determined by a simple majority vote to approve, disapprove, or refer to the Executive Board for determination.
- 10.6** When candidates for election or appointment request an endorsement, or a candidate is to be considered for endorsement without request, or endorsements are to be considered for ballot measures, the Executive Board Chairman, or designee, shall provide the Central Committee with a list of endorsements to be considered. The endorsement consideration list is to be sent via email.

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- 10.7** When a Central Committee meeting is not available for the timely consideration of an endorsement, the Executive Board Chairman or his designee shall Issue an "*Endorsement Consideration Poll*" by email to the Central Committee to poll the Central Committee on separate consideration of each currently pending endorsement.
- A.** The *Endorsement Consideration Poll* shall provide for indication of either; “Support Endorsement”, “Decline Endorsement” or “Refer to Executive Board” as response options for each candidate and/or ballot issue being considered for endorsement;
 - B.** From date of issue, members of the Central Committee shall have five (5) days to submit a response to an Endorsement Consideration Poll;
 - C.** *Endorsement Consideration Poll* responses meeting quorum requirements of the Central Committee shall constitute a valid poll with a majority of responses required for any endorsement;
 - D.** Should the number of *Endorsement Consideration Poll* responses not constitute a quorum of the Central Committee within the polling response period, the members of the Executive Board serving in elected positions may determine the disposition of polled endorsements by majority vote with due consideration of input from any member/s of the Central Committee; and
 - E.** *Endorsement Consideration Poll* individual responses shall be made available to any Executive Board member and included in the Minutes of the next regular Executive Board Meeting.
- 10.8** The Snohomish County Republican Party, in the form of either the Central Committee or Executive Board, is an independent entity and, as such, will consider endorsements of any candidate or ballot issue pertaining solely or partly within the geographical boundaries of Snohomish County without the requirement or obligation to confer with any other entity except the Snohomish County Legislative District Committees.
- 10.9** The Snohomish County Legislative District Committees will determine endorsements for all candidates and ballot measures where all Snohomish County balloting will be entirely within the Snohomish County boundaries of the Legislative District. If any Snohomish County Legislative District Committee does not consider an endorsement of a candidate or ballot measure, then the Central Committee or the Executive Board may make endorsements of these candidates or ballot measures. Neither the Central Committee nor the Executive Board may make endorsements that conflict with endorsements made by a Snohomish County Legislative District Committee regarding candidates or ballot measures to be voted on solely within that Legislative District.
- 10.10** Endorsements of candidates or ballot measures pertaining to geographic areas wholly outside Snohomish County, yet within the State of Washington, may be made by either the Central Committee or Executive Board only after the Executive Board Chairman or his designee confers with the appropriate County Republican Party Executive Board and reports on that contact to the Snohomish County Central Committee or Executive Board prior to consideration of such endorsement.
- 10.11** Any candidate may request an endorsement from the Snohomish County Republican Party and any candidate not desiring a public endorsement will be accorded that privacy.

Article XI – Standing Rules

The Executive Board may adopt Standing Rules to govern the conduct of business of the Snohomish County Republican Party provided they are consistent with these Bylaws. Such Standing Rules may be implemented subject to approval or amendment at the next Central Committee Meeting.

Article XII – Communication, Notification, Call

All available forms of communication shall be considered to conserve Legislative District Committee and Central Committee resources, enhance staff productivity and support participation by volunteers. Reliability is essential in all forms of communication used to meet requirements of Notification and Call.

12.1 Calls

- A.** Methods of issuing a Call required by RCW, State Committee Bylaws or Rules or by these Bylaws shall include electronic mail (email), U.S. Postal Service mail, and personal contact telephone notification (not recording);
- B.** Calls may be issued initially by any approved method in compliance with the applicable time requirements except in the case of the Call to a Biennial Organization Meeting, which shall be issued using U.S. Postal Service mail in the first instance;
- C.** In the case of the Call to a Biennial Organization Meeting, information on how to electronically download relevant documents shall be included in the Call along with a description of an alternative procedure for receiving documents by making a telephone request;
- D.** The Call to a Central Committee Organization Meeting shall include a separate statement that indicates a PCO is presumed to accept email calls, communication and notifications if having an email address on record unless specifically opting out of email communications in writing submitted to the Secretary; and
- E.** When a Call is issued by email, any document(s) required (including the current Proxy Form), or desired, to be included in the Call shall be included as *.pdf file* format attachment(s) to the email;

12.2 Any required official notification or communication shall be conducted in the manner of Calls.

12.3 Routine or optional official communications may be conducted in the manner deemed appropriate by the issuing authority.

Article XIII – Amendments

These Bylaws may be amended/revised by a two-thirds (2/3) vote of the quorum present at any properly called meeting of the Central Committee. Any proposed amendment/revision shall be submitted to the Central Committee Chairman not later than thirty (30) days prior to the convening of any Central Committee Meeting during which the amendment/revision is to be considered. The Chairman shall issue a timely receipt for all proposals. A copy of any proposed amendment(s) /revision shall be provided by email or sent to each Central Committee member with the Official Call.

**BYLAWS OF THE
SNOHOMISH COUNTY REPUBLICAN CENTRAL COMMITTEE
Adopted December 10, 2016**

Appendix A

Special Meetings of the Executive Board via Conference Call

1. Special Meetings are called to address issues that need determination prior to the next regular meeting. The use of a telephone conference call for the conduct of a Special Meeting can be an efficient use of time and resources when the subject(s) to be addressed in the meeting are straightforward and likely of general acceptance. When serious deliberations are expected or desired, every effort should be made to conduct any Special Meeting face-to-face. At the request of any three (3) elected members of the Executive Board, a Special Meeting must be held face- to-face.
2. The character of a telephone conference call does not provide for a large number of participants while preserving good order and audio clarity and fidelity; therefore, Executive Board Special Meetings conducted via conference call will be Closed Meetings with only the Executive Board members and necessary guests participating. No other individuals may be in attendance without the expressed approval of the Executive Board and shall not have floor privileges during the meeting.
3. As with regular meetings, conference call meetings shall not be audio-recorded but rather recorded by the taking of minutes by the Secretary. Minutes of a Special Meeting held via conference call will be reasonably available for review by any member of the Central Committee. Additionally, minutes of any Special Meeting shall be incorporated as an addendum to the minutes of the next regular meeting and thereby considered as retained for the record.
4. All voting or polling conducted during a conference call shall be by roll call and recorded by member's response in the minutes. The roll call vote/polling shall be used to determine that a quorum remains connected to the conference call.
5. Endorsements to be considered by the Executive Board are specifically considered as appropriately addressed by conference call when a regular meeting is not imminent. Such expeditious determination of endorsements is a necessary courtesy to all candidates or ballot measure committees requesting endorsement. Candidates shall not be allowed to address the Executive Board during a conference call. A candidate may submit a brief written statement to be read by the Chair for consideration.
6. All requirements of Call (notification) shall pertain to Executive Board Meetings held via conference call as if the meeting were to be face-to-face.

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7. Participants must use good quality wireless or hard-wire telephonic equipment. Internet-based communication equipment shall not be used. Any telephonic/electronic equipment provided to members of the Executive Board should be used when possible, and such equipment shall be identified as on loan or issued for permanent possession.
8. Participants in a Conference Call Special Meeting shall do so in a stationary position, within a structure, where neither background noise nor electronic interference would be a factor.
9. This Appendix to the Bylaws of the Snohomish County GOP may be revised by a two-thirds (2/3) vote of the elected members of the Executive Board at any regular meeting of the Board.
