

**Client Info:**

Client: \_\_\_\_\_  
Contact Number: ( ) \_\_\_\_\_  
Email: \_\_\_\_\_

**Artist Info:**

Makeup Artist: Tiffany Carnes  
Artist Email: makeup@tiffanycarnes.com  
Event Date: \_\_\_\_\_

**Pre Event Services**

Consultation- Trial Run \$75  
Special Event or Photo Shoot \$75

**Event Day Services**

Bridal Makeup \$125  
Bridesmaids & MOB/MOG \$65  
Flower Girl Complimentary

**Other Services/Fees**

Private/Group Lessons \$80-\$120/hour  
Tattoo Cover-up (prices vary depending on size and quantity) \$25+  
Travel Fee (areas outside of Raleigh/Durham/Wake Forest) \$25+

**Total** \_\_\_\_\_  
**Deposit** \_\_\_\_\_  
**Balance Due** \_\_\_\_\_

**Client Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

ADDITIONAL INFORMATION

SERVICE	LOCATION	DATE	TIME
CONSULTATION			
PHOTO SHOOT			
CEREMONY			
RECEPTION			
OTHER			

APPOINTMENTS

NAME	TIME	CONTACT

EVENT COORDINATOR:

BUSINESS NAME: \_\_\_\_\_  
 CONTACT NAME: \_\_\_\_\_  
 CONTACT EMAIL: \_\_\_\_\_

NUMBER: \_\_\_\_\_

PHOTOGRAPHER:

BUSINESS NAME: \_\_\_\_\_  
 CONTACT NAME: \_\_\_\_\_  
 CONTACT EMAIL: \_\_\_\_\_

NUMBER: \_\_\_\_\_

EVENT LOCATION:

CEEREMONY LOCATION: \_\_\_\_\_  
 RECEPTION LOCATION: \_\_\_\_\_

This contract is entered into on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ and is the only agreement between \_\_\_\_\_ (herein after referred to as the "client") and Tiffany Carnes.

**BOOKINGS:** To secure a date, a signed contract is required with 50% deposit due at time of signing. The deposit is non-refundable and non-transferable. The deposit is deducted from the final balance due. Please be advised, dates and scheduled makeup times will only be reserved when a signed contract and deposit are received.

**INITIAL**\_\_\_\_\_

**PRE EVENT DAY SERVICES:** A makeup consultation is strongly recommended for all bridal clients. It is designed for each client to connect with their artist and to determine the desired look for the day. Please allow at least 1.5 hours for Makeup Consultations. I also provide makeup services for engagement and bridal portraits. Because these are additional services, they have separate fees that are due when services are rendered. If the client needs to make changes to any of these services, please call at least (1) day in advance to reschedule.

**INITIAL**\_\_\_\_\_

**SERVICE LOCATION REQUIREMENTS:** All services will be provided on location and at the discretion of the client, but there are certain requirements the makeup artist needs to complete the makeup. A "set up" table/work area needs to be made available for the makeup artist at said location. Ample lighting, whether by means of natural light or by lamps, is necessary for services to be performed properly. Makeup Artist will supply makeup chair.

**INITIAL**\_\_\_\_\_

**BOOKING TIMES:** A start time and end time will be determined and approved by the client. The Makeup Artist will arrive 15 minutes prior to scheduled call time in order to set up.

Each makeup application requires a certain length of time to be finished and is not to exceed time limit. When reserving your date, book accordingly. Any additional makeup needs outside contract will only be performed at the discretion of the makeup artist.

**INITIAL**\_\_\_\_\_

**DELAYS:** Due to potential scheduling conflicts, if any person is not available for an appointed booking time and/or past 30 minutes late, then his or her makeup may be cancelled (at the sole discretion of the makeup artist) and any appointment monies are non-refunded.

**INITIAL**\_\_\_\_\_

**PARKING FEES:** Where valet or parking fees may be incurred, the client will be responsible for the amount the day services are provided.

**INITIAL**\_\_\_\_\_

**TRAVEL FEE:** A mileage fee will be charged for locations outside of the Triangle area. The amount will be determined at time of inquiry.

**INITIAL**\_\_\_\_\_

**LIABILITY:** All brushes and makeup products are kept sanitary and are sanitized between every makeup application. Makeup products used are hypoallergenic. Any skin condition should be reported by the client to the makeup artist prior to application and, if need be, a sample test of makeup may be performed on the skin to test reaction. Client(s) agree to release the makeup artist, TLC Artistry from liability for any skin complications due to allergic reaction.

**INITIAL**\_\_\_\_\_

**PAYMENT:** The final balance is due on the day of the wedding upon arrival of the Makeup Artist no exceptions. The person(s) responsible for the entire balance of payment is the person(s) who has signed the booking contract. If there are any subtractions to the number or persons requiring services within 2 weeks of the event date, 100% of the original contract price is still due.

**INITIAL**\_\_\_\_\_

**CANCELLATION:** Should a client cancel the booked event or any service on a contract, the deposit will not be refunded or transferred. If makeup artist cancels at any time or is unable to perform his or her duties for any reason the deposit paid will be fully refunded.

**CLIENT SIGNATURE:** \_\_\_\_\_

**BALANCE DUE:** \_\_\_\_\_