

Short Course Registration Form							
Applicant's Particulars							
Name in Full							
Nric no.		Fin no.		Citizenship		Age	
Date of Birth		Place of Birth		Marital Status		Gender	Male/Female
Race		Religion		Dialect			
Mobile no.		Home no.		Email			
Home Address							
Course Application							
Course Applied For							
English Language Proficiency (Please tick one)							
<input type="radio"/> Excellent		<input type="radio"/> Good		<input type="radio"/> Fair		<input type="radio"/> Poor	
Academic Background							
Qualification Award	School/University	Country	From	To			
Employment History							
Position	Company	Country	From	To			
Refund Policy							
% of the aggregate amount of the fees paid				If Student's written notice of withdrawal is received			
(100%)				Maximum Refund More than 60 days before Commencement Date			
(75%)				More than 30 days but not more than 60 days before the Commencement Date			
(50%)				Less than 30 days to 1 day before the Commencement Date			
(25%)				First day of Course Commencement Date to 14 th day from the Commencement Date			
(0%)				More than 14 days after the Commencement Date. Student is liable to pay any outstanding tuition fees. Standard student contract.			

Attendance – 75% attendance is required to sit for the exam, if any.

Issuance of Certificate - Certificate will be issued from the awarding body after students have successfully completed their exams.

Declaration By Applicant	
I declare that I have read and understood all the information provided by The Consultants in this application and all the information I have supplied on the application form is to the best of my knowledge, complete and correct.	
Signature of Applicant	Date of Application