

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
December 15, 2016**

OPEN FORUM

Called to order at 7:00pm by Debi Jones, President. Members present: Judy Shangraw, Ken Belkofer, Bill Lawton and Donnell Parham. Members absent: Melvin Parker, Sandy Daniels. Office staff present: Lori Anthony and Marie Belkofer. Homeowners present: Natalie Hale. Guests: Chesapeake Police Officer Chad Page.

Natalie Hale inquired about the night watch lights. Officer Page gave an update on the community and a new program the Narcotics Division is working on.

Open Forum adjourned at 7:24pm

DIRECTORS MEETING

Called to order at 7:25pm by Debi Jones, President. Members present: Ken Belkofer, Judy Shangraw, Donnell Parham, and Bill Lawton. Members absent: Melvin Parker and Sandy Daniels. Office staff present: Lori Anthony and Marie Belkofer.

November meeting minutes: A motion was made by Judy to accept the minutes. Bill seconded the motion. Motion passed.

Treasurers Report: The Treasurer's report will be discussed under new business.

COMMITTEE REPORTS:

ARC: Debi Jones – The Holiday Decorating Contest will be held on Saturday, December 17, 2016.

Playground Committee: Marie – Will start getting fencing quotes for January's meeting.

Nominating Committee: Melvin – No Report.

Long Term Planning Committee: Bill Lawton – No report.

Employee Evaluation Committee: Will be discussed in Executive Session.

Manager's Report – Lori – There are 135 properties listed on the violations report. 32 new violations were added since the November meeting.

Unfinished Business

- 1. Sidewalk repairs:** Sidewalk repairs are almost done. A couple of additional sections were added. Branche Industries is doing a super job and should be done in two weeks.
- 2. Kayak Ramp:** A picture of a new type of kayak launcher was reviewed. Pricing and other details will be forthcoming.

New Business

- 1. General Reserve Transfer:** The transfer of monies to general reserve was discussed and Lori suggests that the budgeted amount of \$40,807.00 be transferred to general reserves based on the expected year ending profit and loss statement. A motion was made to transfer \$40,807.00 to general reserves by Ken and seconded by Donnell. Motion passed.
- 2. Miscellaneous:**

Ken: Thank you everyone for the privilege of serving on the Board for the past six years. I will still be around if the office needs help with the computer systems.

Debi: Thank you everyone for your help on being on the Board. Lori and Marie thank you for your work in the office.

- 3. Employee Evaluation Committee:** Debi would like to call an Executive Session at this time to discuss the employee evaluations. A motion was made for an Executive Session to be called by Donnell and seconded by Bill. Motion passed. The regular Board of Directors meeting was closed at 7:41pm.

Executive Session was called to order at 7:42pm by Debi and adjourned at 7:53pm.

The Board of Directors meeting was reopened at 7:54pm. The discussion of the employee evaluations was done in the Executive Session.

A motion was made to adjourn the meeting at 7:55pm by Donnell and seconded by Bill. Motion passed.

Sandy Daniels, Secretary

Debi Jones, President