

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
July 20, 2017**

OPEN FORUM

Called to order at 7:05pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw and Bill Lawton. Members absent: Melvin Parker, Natalie Hale, and Donnell Parham. Office staff present: Lori Anthony and Marie Belkofer. Guest: Corenthia White.

Open Forum adjourned at 7:06pm.

DIRECTORS MEETING

Called to order at 7:07pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw and Bill Lawton. Members absent: Melvin Parker, Natalie Hale, and Donnell Parham. Office staff present: Lori Anthony and Marie Belkofer. Guest: Corenthia White.

June meeting minutes: A motion was made by Bill to accept the minutes. Judy seconded the motion. Motion passed.

Treasurers Report: Lori gave an update. All expenses are in line with budget. Sandy made a motion to accept the Treasurer's report. Bill seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: Debi Jones – We have just selected the winners for the third Yard of the Month this year.

Playground Committee: Marie – No update until November 2017.

Nominating Committee: Melvin – No Report.

Long Term Planning Committee: Bill – Gave an update on the enhancement for Mill Quarter along Eden Way. Town Scapes submitted a proposal to remove trees, plant ligustrum, aerate and seed behind Cedar Mill Square. Total cost of \$39,445.25. This will be done in phases. Judy made a motion to start with building 1 and 2. Bill seconded the motion. Motion passed.

Manager's Report – Lori – The updated violations report was distributed. Lori mailed 100 violation letters this week.

Unfinished Business

- 1. Kayak Ramp:** The wood ramp was installed over the steps. A homeowner asked about installing an easy entrance area for people who drag their kayak or canoe to the water. This request was placed on hold per the Board as we are not sure if this is a necessary expense.
- 2. Rules and Regulations:** No action at this time.
- 3. Fire Pits:** The Board reviewed all the information about fire pits including legal advice from the attorney. They determined fire pits can be used in the townhome areas. A Motion was made by Judy to allow fire pits and grills with the following requirements: Fire pits must be 10 feet from the structure, fence, overhanging trees and have a water source nearby. If the fire pit is used on a wooden deck, there must be a flame retardant mat under it. Grills must be 5 feet from the structure, fence, overhanging trees and have a water source nearby. Sandy seconded the motion. Motion passed.

New Business

- 1. City trashcans for townhome neighborhoods:** The City of Chesapeake would like the townhome areas to have the automated trashcans. We are waiting on additional information from the City.
- 2. Miscellaneous:**

Judy – Would like to make a donation to Chesapeake Police Department – 5th Precinct. Sandy made a motion to make a donation of \$800.00 to Chesapeake Police Department – 5th Precinct. Bill seconded the motion. Motion passed.

Lori - Received a letter from a homeowner in Turtle Rock requesting reimbursement for damage to her fence from common ground trees. A Atlantic Tree Service removed the trees in October. Lori will send a letter to the homeowner letting her know that the Board denied her request.

A motion was made to adjourn the meeting at 8:06pm by Bill and seconded by Sandy. Motion passed.

Sandy Daniels, Secretary

Debi Jones, President