

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
August 17, 2017**

OPEN FORUM

Called to order at 7:11pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw, Bill Lawton, Melvin Parker and Natalie Hale. Members absent: Donnell Parham. Office staff present: Lori Anthony. Guests: Corenthia White, Barbara Williams, Chesapeake Police Officers Page, Boyle and Conaway. Debi presented the Chesapeake Police officers with a letter of gratitude for their service to our community and a check to be used by the Fifth Precinct. Ms. White attended the meeting to observe and Mrs. Williams addressed the Board requesting reimbursement for her damaged fence. Debi extended a good will offer of 50% of Mrs. Williams request. Mrs. Williams did not accept the offer. The Board will discuss her fence situation in an Executive Session. Open Forum adjourned at 7:26pm.

DIRECTORS MEETING

Called to order at 7:27pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw, Bill Lawton, Melvin Parker and Natalie Hale. Members absent: Donnell Parham. Office staff present: Lori Anthony. Guest: Corenthia White.

July meeting minutes: A motion was made by Bill to accept the minutes. Natalie seconded the motion. Motion passed.

Treasurers Report: Lori stated all expenses are in line. Judy made a motion to accept the Treasurer's report. Sandy seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: Debi Jones – September winners are in the process of being selected. Pending the weather, the contest may continue through November.

Playground Committee: Marie – No report.

Nominating Committee: Melvin – No report.

Long Term Planning Committee: Bill – He and Lori will meet with Town Scapes regarding which trees will be removed behind the first two buildings on Cedar Mill Square for the first phase of this landscaping enhancement.

Manager's Report – Lori – The updated violations report was distributed. As of August 17, there are 392 accounts that have yet to pay that were due July 31.

Unfinished Business

1. **Rules and Regulations:** The attorney is in the process of drafting the resolution for the Board to adopt at the next meeting.
2. **City trashcans for townhome neighborhoods:** The City would like all townhome neighborhoods to have the automated trashcans. The Board reviewed the information regarding the City's regulations. There are obstacles for some of the neighborhoods: Woodgate Commons residents may have to pull the trashcans around 3 or more buildings, the residents on the private streets in Mill Quarter may not have enough room to place the can behind their car, etc. It was determined that River Birch Run residents would have the easiest access to bring the containers to their driveways. A motion was made by Bill to approve the automated containers for River Birch Run. The motion was seconded by Natalie. Motion passed. The City will be consulted regarding solutions for the Woodgate Commons and Mill Quarter neighborhoods and to determine how and when to begin in River Birch Run.

New Business

1. **Annual Meeting:** The Annual Meeting will be held on Tuesday, September 19th at 7:00p.m. Board members should be present by 6:45pm at the latest.
2. **Miscellaneous:**

Natalie – Asked about a property that may be vacant on Turtle Rock Trace.

Lori - Distributed the financial reports and legal letters from Clifton Ingram, Jr., CPA. The Board made a motion to approve the CPA letter and to accept the financial reports if no questions by August 28. Motion made by Bill and seconded by Sandy. Motion passed.

Debi – made a motion to call an Executive Session to discuss the fence issue in Turtle Rock. Judy seconded the motion. Motion passed.

A motion was made to adjourn the meeting at 7:56pm by Judy and seconded by Natalie. Motion passed.

The Executive Session was called to order by Debi at 7:57pm. The issue regarding reimbursing a Turtle Rock owner for the new fence sections was discussed. A vote of the members was taken. A motion to adjourn the Executive Session at 8:08pm was made by Bill and seconded by Sandy. Motion passed.

The Board meeting was reopened at 8:08pm. A discussion concerning the fence reimbursement in Turtle Rock was held. A motion was made by Melvin to adjourn the Board meeting at 8:09pm and seconded by Bill. Motion passed

Sandy Daniels, Secretary

Debi Jones, President