

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
November 16, 2017**

OPEN FORUM

Called to order at 7:00pm by Debi Jones, President. Members present: Bill Lawton, Melvin Parker, Judy Shangraw. Members absent: Natalie Hale, Donnell Parham, and Sandy Daniels. Office staff present: Lori Anthony and Marie Belkofer. Guests: Officer J. D. Moore, Jose Ott, Corenthia White and Norman & Mary Toney. Officer Moore gave an update on our neighborhoods. It is that time of year when everyone needs to be alert when Christmas shopping by placing your packages in the trunk of the car, making sure to not leave items in your vehicle and to lock your vehicle doors. Mr. Ott would like for the Board to review his account. Mr. & Mrs. Toney are concerned about the condition of homes in Woodgate Commons. Debi and Mrs. Toney will get together and go through the Woodgate Commons neighborhood to look at properties. Ms. White wanted to stay updated on neighborhood happenings. Open forum adjourned at 7:48pm.

DIRECTORS MEETING

Called to order at 7:52pm by Debi Jones, President. Members present: Bill Lawton, Melvin Parker, and Judy Shangraw. Members absent: Natalie Hale, Donnell Parham and Sandy Daniels. Office staff present: Lori Anthony and Marie Belkofer.

October meeting minutes: A motion was made by Bill to accept the minutes with corrections. Judy seconded the motion. Motion passed.

Treasurers Report: Lori stated all expenses are in line and that 79 properties have closed bringing in \$7,900 in disclosure packet revenue. Bill made a motion to accept the Treasurer's report. Melvin seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: Debi Jones – The Holiday Decorating Contest will be December 16, 2017, at 6pm. Winners will receive a \$25 gift card.

Playground Committee: Marie – She and Melvin will meet the week of December 4th to plan the next phase of the 5 Arce Park Project.

Nominating Committee: Melvin –No report.

Long Term Planning Committee: Bill – No report.

Employee Evaluation Committee: Debi – Melvin and Debi met on November 6th and will present their recommendations at the December Board of Directors meeting in an Executive Session.

Manager's Report – Lori – The violations report was updated through November 10th.

Unfinished Business

- 1. City trashcans for townhome neighborhoods:** The River Birch neighborhood has received the automated trashcans and the transition has gone smoothly. The City of Chesapeake is ready to go ahead with the next townhome neighborhood. Judy made a motion to do Mill Quarter townhomes next and Bill seconded the motion. Motion passed.
- 2. Number of Board Positions:** No action was taken.

New Business

1. Miscellaneous:

Melvin – Would like to revisit adding lawn service in the townhome yards at a future meeting.

Lori – Received a letter from Rodney with Thomas, Adams & Associates, P.C. with the filing for injunctive relief against 2 homes; 1 in River Birch Run and 1 in Woodgate Commons. A motion was made by Judy to have the attorney to proceed with the case in River Birch Run and was seconded by Bill. Motion passed. Melvin made a motion to have the attorney to proceed with the case in Woodgate Commons and was seconded by Bill. Motion passed.

Debi - A homeowner in Woodgate Commons requested his violation fine be reduced. Last year a reduction was given on another violation. A motion to not reduce the fine was made by Melvin. Bill seconded the motion. Motion passed.

A motion was made to adjourn the meeting at 8:58pm by Melvin and seconded by Bill. Motion passed.

Sandy Daniels, Secretary

Debi Jones, President