

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
April 19, 2018**

OPEN FORUM

Called to order at 7:00pm by Debi Jones, President. Members present: Melvin Parker, Judy Shangraw, Donnell Parham, Bill Lawton and Sandy Daniels. Members absent: Natalie Hale. Office staff present: Lori Anthony and Marie Belkofer. Guests: Officer Cooke, Jr., Kathy Miller, Carol Apfelbaum and Corenthia White.

Officer Cooke, Jr. from the Chesapeake Police Department, 5th Precinct gave an update on our neighborhoods. They are doing bike patrols. Ms. White wanted to hear what was new within our neighborhoods and had a question about her roof color. Ms. White asked about the trees behind her house over the sidewalk. Ms. Apfelbaum is new to the area and wanted to see what is going on in the neighborhoods. Open forum adjourned at 7:14pm.

DIRECTORS MEETING

Called to order at 7:15pm by Debi Jones, President. Members present: Melvin Parker, Judy Shangraw, Donnell Parham, Bill Lawton and Sandy Daniels. Members absent: Natalie Hale. Office staff present: Lori Anthony and Marie Belkofer. Guest(s): Corenthia White, Carol Apfelbaum and Kathy Miller.

March meeting minutes: A motion was made by Judy to accept the minutes. Bill seconded the motion. Motion passed.

Treasurers Report: Lori reviewed the March report. A motion was made by Donnell to accept the report. Sandy seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: The Committee will start the Yard of the Month program in May for June's winners.

Playground Committee: Melvin relayed information from Arthur Luce with Southern Playground. After reviewing all information from Southern Playground and Playground Specialists, Inc., Judy made a motion to accept the proposal from Mike Young with Playground Specialists, Inc. for phase 2 and phase 3 for a total of \$31,831.09. Donnell seconded the motion. Motion passed.

Long Term Planning Committee: No report.

Employee Benefits Committee: Debi presented the committee report. A motion was made by Debi to accept the proposal for sick leave and bereavement leave for employees. Bill seconded the motion. Motion passed.

Budget Committee: The committee will meet on June 7th at 6:30pm. The committee consists of all Board members.

MANAGER'S REPORT - Lori stated the violations report was attached separately. 67 assessment accounts were turned over to Tiffany & Tiffany, P.L.L.C. for non-payment of January's assessment, which was due January 31, 2018. Lori reviewed the sequence of a violation in Woodgate Common.

Unfinished Business

1. Erosion behind 1309 – 1315 Cypress Place: Eric Bartlett has taken over Professional Construction Consultants since Rick Bartlett passed away. We received a proposal from Eric Bartlett to draw site plans and prepare permits for riprap at a price of \$1,865.00. A motion was made by Melvin to accept the proposal and Bill seconded the motion. Motion passed. The Board talked about hiring a landscape architect to give us ideas about how to stop upland erosion. Lori will also talk with Townscapes. The City of Chesapeake plans to riprap around a storm drain beside 1315 Cypress Place within 30 days.

New Business

1. Homeowner requests regarding violation charges: Two owners that have violation charges assessed to their account are requesting the charges be waived. This matter will be discussed in an Executive Session.

2. Miscellaneous:

Melvin – Each Board member should understand the policies and procedures of the office. This should be discussed at next month's meeting.

A motion was made by Melvin to adjourn the Board meeting at 8:24pm and called for an Executive Session to discuss two owner's accounts. Donnell seconded the motion. Motion passed.

Executive Session called to order at 8:26pm.

A Motion was made to adjourn the Executive Session at 8:55pm by Donnell and seconded by Sandy. Motion passed

The Board of Directors Meeting was called to order at 8:56pm. The two owner's violation charges were discussed.

A motion to adjourn the Board meeting at 8:57pm was made by Donnell and seconded by Bill. Motion passed

Sandy Daniels, Secretary

Debi Jones, President