

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
May 17, 2018**

OPEN FORUM

Called to order at 6:58pm by Debi Jones, President. Members present: Melvin Parker, Judy Shangraw, Natalie Hale and Sandy Daniels. Members absent: Bill Lawton and Donnell Parham. Office staff present: Lori Anthony and Marie Belkofer. Guests: Officer Noble, Patrick Welch.

Officer Nobel from the Chesapeake Police Department, 5th Precinct gave an update on our neighborhoods. The police will be doing extra patrols in Woodgate Commons. Lori wanted to pass on to the police concerns from homeowners in Logan's Mill concerning speeders. Mr. Welch wanted to discuss why bulk trash was left on the street for so many days. Open forum adjourned at 7:21pm.

DIRECTORS MEETING

Called to order at 7:22pm by Debi Jones, President. Members present: Melvin Parker, Judy Shangraw, Natalie Hale and Sandy Daniels. Members absent: Bill Lawton and Donnell Parham. Office staff present: Lori Anthony and Marie Belkofer. Guest(s): None

April meeting minutes: A motion was made by Sandy to accept the minutes. Judy seconded the motion. Motion passed.

Treasurers Report: Lori reviewed the April report. A motion was made by Melvin to accept the report. Natalie seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: The Committee will select the winner for June's Yard of the Month.

Playground Committee: Melvin informed the Board of the colors that were selected for the 5-Acre Playground. It was noted that the other playgrounds need more mulch. Marie will get a quote for the mulch.

Long Term Planning Committee: No report.

Employee Benefits Committee: No report.

Budget Committee: The committee will meet on June 7th at 6:30pm. The committee consists of all Board members and is open to anyone interested.

MANAGER'S REPORT - Lori stated the violations report was attached separately.

Unfinished Business

1. Erosion behind 1309 – 1315 Cypress Place: Lori has not received the contract from Eric Bartlett, Professional Construction Consultants. She will follow up with Eric on when she will receive the contract. The City of Chesapeake placed bags of concrete around the storm drain beside 1315 Cypress Place. Lori will follow up with the City of Chesapeake to see if they are still planning to place riprap.

New Business

- 1. Homeowner requests regarding violation charges:** One owner from River Birch Run requested that the violation charges on his account be reviewed. The Board will not review the matter at this time as the violation is not fixed.
- 2. Update on Office policies and procedures:** The Board will review one or two office policies and procedures each month for changes that may need to be made. This item will stay on the agenda until completed.
- 3. Miscellaneous:** None

A motion to adjourn the Board meeting at 8:05pm was made by Natalie and seconded by Melvin. Motion passed.

Sandy Daniels, Secretary

Debi Jones, President