

**BOARD OF DIRECTORS MEETING  
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.  
August 16, 2018**

**OPEN FORUM**

Called to order at 7:00pm by Debi Jones, President. Members present: Judy Shangraw, Sandy Daniels, Bill Lawton, and Melvin Parker. Members absent: Donnell Parham and Natalie Hale. Office staff present: Lori Anthony. Guests: Alan Stcyr, Chesapeake Police Officer Dumas.

Mr. Stcyr attended the meeting to observe. Officer Dumas gave an update on crime in the area. Open Forum adjourned at 7:11pm.

**DIRECTORS MEETING**

Called to order at 7:11pm by Debi Jones, President. Members present: Judy Shangraw, Sandy Daniels, Bill Lawton and Melvin Parker. Members absent: Donnell Parham and Natalie Hale. Office staff present: Lori Anthony.

**July meeting minutes:** A motion was made by Bill to accept the minutes. Judy seconded the motion. Motion passed.

**Treasurers Report:** Lori reviewed the July report. A motion was made by Judy to accept the report. Sandy seconded the motion. Motion passed.

**COMMITTEE REPORTS:**

**ARC:** Debi said the Committee selected the September Yard of the Month winners at Monday's meeting.

**Playground Committee:** Lori reported that the playground should be installed within 2 weeks. It was delayed because the location had to be slightly changed as the equipment cannot be installed where the tree stumps were. Soil and sand will have to be added to the area and extra grading work done before the installation.

**Long Term Planning Committee:** No report.

**Manager's Report -** Lori distributed copies of the violation report separately. There are 242 properties listed on the report.

Cliff Ingram, CPA has completed the final portion of the audit and preparation of the financial statements. A draft of the statement was distributed. A motion to approve the statements (unless there are any questions that should be brought forward by 8/20/18) was made by Melvin and seconded by Bill. Motion passed.

Unpaid assessment accounts: There are 447 accounts delinquent as of 8/10/18.

### **Unfinished Business**

- 1. Erosion behind 1309 – 1315 Cypress Place:** Shoreline Design began the surveying work on July 10. Update: A preliminary site plan will be available on 8/17/18.
- 2. GPOA Office Policy and Procedure:** The next office policy to be reviewed is Violation Hearings. The old policy was reviewed and suggestions for changes were made. The Board asked Lori to check with the attorney about the number required to be on the hearing board and rewrite the policy accordingly. No action as of 8/16/18.

### **New Business**

- 1. Annual Meeting:** The meeting will be held on Tuesday, September 18, 2018, at 7:00p.m.
- 2. Miscellaneous:** A discussion was held regarding the sad passing of one of GPOA's property owners – Mayor Bill Ward. The Board discussed a donation to the scholarship fund set up in his honor and decided this was best left to the individual to participate in. A motion was made by Melvin and seconded by Debi to send a sympathy card to Mrs. Ward. Motion passed.

A motion to adjourn the Board meeting at 8:01pm was made by Judy and seconded by Bill. Motion passed.

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Sandy Daniels, Secretary

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Debi Jones, President