

**GREENBRIER PROPERTY OWNERS ASSOCIATION, INC**  
**BOARD OF DIRECTORS MEETING**  
**March 21, 2019**

**Open Forum**

Called to order at 7:11p.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Donnell Parham and Bill Lawton. Members absent: Natalie Hale. Office staff present: Lori Anthony.

Members present: Kimberly Jessie and Garry Spriggs

Chesapeake Police Officer Dryer was present to provide information regarding larcenies, speeding, red light cameras, etc.

**Directors Meeting**

Called to order at 7:13p.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Donnell Parham and Bill Lawton. Members absent: Natalie Hale. Office staff present: Lori Anthony.

The February 2019 Board meeting minutes were approved as submitted with the motion made to accept the minutes by Bill and seconded by Sandy. Motion passed.

**Treasurers Report:** Lori presented the Treasurers Report. Information regarding Dollar Bank and the General Reserve account will be discussed under miscellaneous. Motion to accept the report was made by Donnell and seconded by Bill. Motion passed.

**Committee Reports:**

ARC- Debi reported an application had been submitted for a metal roof. The ARC reviewed the information and is asking the Board to change the Greenbrier Community Design Standards to allow for metal roofs. A draft of the addition to the Design Standards was reviewed. A motion to accept the addition was made by Melvin and seconded Judy. Motion passed.

Playground Committee- To be discussed under Unfinished Business.

Long Term Planning Committee-No report

Managers Report- The violations report was distributed separately. 52 new violation letters were generated since the February meeting. 179 properties are listed on the report. As of this meeting there are 147 assessment accounts that have not been paid.

**Unfinished Business:**

1. **Erosion behind 1305-1315 Cypress Place:** No action.
2. **GPOA Policy and Procedures:** No action.

- 3. Swing Kick Mats and Swing Seats:** The Board reviewed prices from Playground Specialists, BYO Recreation, Discount Playground Supply and Hayneedle for the purchase of 5 kick mats and 6 swing seats. A motion was made by Sandy and seconded by Bill to purchase the items from Hayneedle for \$1239. Motion passed.

**New Business:**

- 1. Mill Quarter Street Lights:** The Board reviewed proposals from Relay Electric, Brooks Electric and Hart Electric to: change the bulbs in the 12 private street lights to LED bulbs, change the disconnect panels and change the tall pole light bulb at the foot bridge to an LED bulb. A motion to accept the proposal from Brooks Electric for \$2735 was made by Judy and seconded by Donnell. Motion passed.
- 2. Safe Deposit Box:** Information from Towne Bank regarding the size and price of renting a safe deposit box was reviewed. No action was taken.
- 3. Common Ground Trashcan Request:** The Board reviewed a request from an owner in Ashley Woods who wants a trashcan placed near the bus stop. The Board denied the request and asked that the owner attend a Board meeting to discuss other options that might be available.
- 4. Towing Vehicles from GPOA owned Streets and Parking Areas:** The Board reviewed several options from the Association's attorney regarding changing the legal documents to allow the Association to tow disabled vehicles from the common areas. A motion to change the bylaws to allow for towing of disabled vehicles from the common parking areas was made by Melvin and seconded by Sandy. Motion passed.
- 5. Miscellaneous:** Information about the unsatisfactory service we have been receiving on our General Reserve account held at Dollar Bank was reviewed. Information from Wells Fargo, Union Bank and PNC was reviewed. A motion was made by Melvin to close the general reserve account and exit Dollar Bank and open the general reserve account at Union Bank. Donnell seconded the motion. Motion passed.

A motion to adjourn the Board meeting was made at 8:45 p.m. by Melvin and seconded by Donnell. Meeting adjourned.

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Debi Jones, President

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Natalie Hale, Secretary