

GREENBRIER PROPERTY OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
September 19, 2019

Open Forum

Called to order at 7:00p.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Bill Lawton and Donnell Parham. Office staff present: Lori Anthony.

Two owners from Turtle Rock attended the meeting to discuss a concern.

Directors Meeting

Called to order at 7:20p.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Bill Lawton and Donnell Parham. Office staff present: Lori Anthony.

The August 2019 Board meeting minutes were reviewed and approved as submitted with the motion made by Sandy and seconded by Bill. Motion passed.

Treasurers Report: Lori presented the Treasurer Report for August. A motion to accept the August 2019 report was made by Donnell and seconded by Judy. Motion passed.

Committee Reports:

ARC- Debi reported the Yard of the Month contest is over for the year. The Holiday Decorating contest will take place in December. A motion to award each of the 12 neighborhood winners with a \$25 gift card was made by Bill and seconded by Donnell. Motion passed.

Playground Committee - Melvin reported there are no updates at this time.

Long Term Planning Committee - Bill reported he is setting up an appointment with an alarm company to begin investigating the feasibility of placing cameras at various areas on the common grounds.

Managers Report:

The violations report was distributed separately.

There are 154 assessment accounts not paid that were due 7/31/19. Accounts not paid will be forwarded to the attorney for collection on October 1, 2019.

Unfinished Business:

1. **Erosion behind 1305-1315 Cypress Place:** A conference call is scheduled with Eric Bartlett and Kim Niesel to discuss the project and permitting process.
2. **GPOA Office Policy and Procedures:** A draft of the credit card acceptance procedure was reviewed. This will be finalized after the change to First Data is made.

- 3. Financial Report:** The approved Financial Report for 2018 was included with the agenda and is available for any member to review.

New Business:

- 1. 5 Acre Park Fence Extension Proposal:** A proposal from A. Murphy Fence Co. was reviewed. This will bring the current fence forward in an effort to prevent vehicles from being driven up over the curb and parking on the common ground. A motion to accept the proposal in the amount of \$2527.00 was made by Bill and seconded by Sandy. Motion passed.
- 2. Civic Conversations Initiative:** The Office of the Commonwealth Attorney City of Chesapeake has again invited GPOA to participate in this meeting. Donnell and Debi will attend.
- 3. Canada Geese Concern:** A homeowner in Bayberry Woods submitted a letter from the City of Chesapeake regarding Canada Geese.
- 4. Election of Officers:** A motion was made by Sandy to elect Debi as President. Judy seconded the motion. Motion passed. A motion to elect Judy as Vice President was made by Sandy. Bill seconded the motion. Motion passed. A motion to elect Melvin as Treasurer was made by Donnell. Sandy seconded the motion. Motion passed. The Secretary position remains vacant.
- 5. Miscellaneous:** Lori showed photos of the vandalism at Weber Park.

A motion to approve the Due Process Hearing minutes was made by Melvin and seconded by Donnell. Motion passed.

Lori gave an update concerning a certain property that is being handled by the attorney to enforce the Covenants and Restrictions. The owner has not complied with the order given by the Circuit Court of the City of Chesapeake. A motion to continue with additional court action was made by Melvin and seconded by Bill. Motion passed.

A motion to adjourn the meeting was made at 8:41p.m. by Melvin and seconded by Sandy. Motion approved. Meeting adjourned.

Debi Jones, President