

**GREENBRIER PROPERTY OWNERS ASSOCIATION, INC**  
**BOARD OF DIRECTORS MEETING**  
**July 18, 2019**

**Open Forum**

Called to order at 7:03.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Bill Lawton and Donnell Parham. Office staff present: Lori Anthony.

A new owner from Ashley Woods attended to discuss house, traffic and other issues.

**Directors Meeting**

Called to order at 7:37p.m. by Debi Jones, President. Board members present: Judy Shangraw, Melvin Parker, Sandy Daniels, Bill Lawton and Donnell Parham. Office staff present: Lori Anthony.

It was noted the June 2019 Board meeting was not held due to loss of electricity and inclement weather in the area. All items on the June agenda were carried over to July. The May 2019 Board meeting minutes were reviewed and approved as submitted with the motion made by Sandy and seconded by Donnell. Motion passed.

**Treasurers Report:** Lori presented the Treasurer Reports for May and June. A motion to accept the May 2019 report was made by Bill and seconded by Donnell. Motion passed. A motion to accept the June 2019 report was made by Bill and seconded by Donnell. Motion passed.

**Committee Reports:**

ARC- Debi reported the Yard of the Month winners for July have been selected and that the ARC has a new member. Howard Elliott from Logan's Mill served on the ARC several years ago and has joined the committee again.

Playground Committee - Melvin reported there are no updates at this time.

Long Term Planning Committee - Bill reported there are no updates at this time.

Budget Committee - Melvin reported this will be reviewed under New Business

Managers Report- The violations report was distributed separately.

84 accounts were placed in collection in April. 24 of the accounts have been paid.

**Unfinished Business:**

1. **Erosion behind 1305-1315 Cypress Place:** Eric Bartlett's email response was reviewed. Kim Niesel with Solitude Lake Management has indicated she will contact the City of Chesapeake about the SOX system.
  
2. **GPOA Office Policy and Procedures:** See next item.

- 3. Towing Vehicles from GPOA owned streets and Parking Areas:** The proposed bylaw amendment regarding towing was discussed. A motion to adopt the Bylaw amendment was made by Melvin and seconded by Judy. Motion passed.

**New Business:**

- 1. Roof Shingle Colors in Mill Quarter, River Birch Run and Woodgate Commons:** Debi asked that this item be removed from the Board agenda and be placed on the next ARC agenda for the committee to review.
- 2. Dog Waste Pick-Up Policy Enforcement:** Some owners are not picking up after their dog defecates on common ground, sidewalks, neighbor's yards, the street, etc. GPOA Rules and Regulations and City Ordinances require owners pick up after their dog. If the office receives credible evidence that an owner is not picking up after their dog they will receive a letter notifying them that future violations will cause a due process hearing to be held and that they may incur fines up to \$50.00 per occurrence. Animal Control with the City will be notified so they may take action if necessary.
- 3. Credit Card Processing:** The office staff is requesting to change credit card processing companies to a company that can offer onsite assistance. Many owners have asked about the option to make credit card payments directly through a website, however more security protocols need to be in place to do this. The onsite assistance offered by First Data will allow this process to be set up easier at an estimated additional cost of \$13.73 per month. A motion to change from Dharma to First Data was made by Bill and seconded by Donnell. Motion passed.
- 4. Budget for 2020:** The Board reviewed the 2020 budget draft submitted by the Budget Committee. A motion to approve the budget was made by Donnell and seconded by Bill. Motion passed. It will now be placed on the agenda for the Annual Meeting.

**Miscellaneous:** Lori passed along an email from an owner in Turtle Rock who is concerned about the aggressiveness of some of the Canada Geese in the area.

Lori passed along a request from an owner in Logan's Mill who has volunteered to clear areas of dead branches and overgrowth along the peninsula to allow access for fishing. The Board agreed to allow the owner to do this work on the common ground along the peninsula in Logan's Mill.

Melvin asked the Board to consider available options to assist residents who have difficulty moving their trashcans around the buildings in the townhome neighborhoods. Debi suggested the ARC discuss this at their next meeting.

A brief discussion about cameras being installed on the common grounds was held and it was asked for this to be placed on the agenda for the August Board meeting.

A motion to adjourn was made at 8:34p.m. by Melvin and seconded by Sandy. Motion passed.

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Debi Jones, President