

**MEETING MINUTES**

**Sunday, July 16, 2017**

**4:00 – 6:00pm**

**Common Roots Cafe**

**Members Physically Present:** Simon Sperl, Jennie Becker, Melanie Mozingo, Craig Farmer, Aaron Monson

**Members Absent:** Colleen Brennan

**Others Present:** Maria Sperl, Dan Boschwitz, Jeff Stedman, Holly Stedman

**AGENDA**

- Timekeeper role
- Approve 6-25-17 meeting minutes
- Approve 7-16-17 agenda
- Read mission statement (below agenda)
- Realtor update (Dan and Jeff will arrive at 4:10pm)
- PIM School visit (old Main Street School)--CB considers this school our main competitor for numbers, CB picked up all collateral from open house event last week
- Mahtomedi engineering connection in process (Courtney McCormick)---for possible board member
- Polytechnic contact---Clark Bremer---still working on hearing about Polytechnic
- Diversifying Boards event on 8/21; promotional materials in process (Colleen, Jennie (?) and Craig to represent us)
- State Fair application submitted (interactive collateral made by CB)---think of other interactive elements for the booth (picture frame that folks can hashtag)
- Private foundational letters (Simon and Sherry working on this)---still in process
- Background check (make sure these are done by the end of July)
- Website compliance
- Future board training through NEO (Wendy)



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- Policy review (Admissions and Anti-Bullying are the priority and can be approved at our meeting if we deem them ready)---all others need review (screenshot below)

- 535AdmissionPolicy.docx
- 404CriminalBackgroundChecks.docx
- 102EqualEducationalOpportunity.docx
- 215ConflictOfInterestBoardMembers.docx
- 514BullyingProhibition.docx
- Policies
- 405AtWillEmployment.docx
- Earlier this month
- 402DisabilityNondiscrimination.docx
- 401EqualOpportunityEmployment.docx
- 208DevelopmentAdoptionImplementationOfPolicies.docx

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- other topics as needed

Meeting to order: 4:05pm, Mel first, Craig second

Timekeeper role: Jennie Becker

Passing meeting minutes from last meeting: 4:06pm, Simon first, Craig second

Agenda approved: 4:07pm, Aaron first, Craig second

MISSION STATEMENT:

The Studio School is a public charter school providing an exemplary problem- and project-based educational program for students in grades 9-12. We offer a studio-based

visual arts, media arts, design, and engineering curriculum combined with rigorous, interdisciplinary liberal arts studies, and local, national, and world-wide experiential community service learning opportunities for all students, faculty, and staff. We cultivate students' capacity for creativity, curiosity, empathy, and 21st Century citizenship while supporting the development of their personal creative voice and leadership abilities.

Read: 4:09p by Aaron

REALTORS:

SAINT BERNARDS: commercial kitchen, in Saint Paul north of the capital. Available in July. Includes building maintenance, heating, cooling, etc. Upper school and lower school buildings are available. Might want to submit proposal to at least hold the space. Furniture left? Rent is based on enrollment.

EAST TOWN OFFICE: No kitchen, would need to be built out. Small by 10,000 square feet. Good location. Close to light rail, but still 6 blocks away.

MN CHEMICAL BUILDING: Old warehouse. Near the Green Line light rail. Possible for redeveloped for Art. Hidden at the moment since known as an industrial area.

METRO DEAF SCHOOL: By the State Fair grounds. No inside pictures. Access to public transit? Set-up as a school, no need to build out. 33 parking spaces.

BROOKLYN PARK CHURCH: 30,000 square feet. Location is very north. Possibility to add on.

POLYTECHNIC ART & ACADEMY CONSTRUCTION ENGINEERING SCIENCE competing high schools looking for NE Minneapolis. Figure out MUST haves, LIKE to have. Not a lot of options out there.



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INFORMATION that Dan and Jeff NEED: timeline of finances, release for funding, infrastructure funding?, realistic student enrollment. Colleen needs to sit-down and talk/put in writing about it.

#### DIVERSIFYING BOARDS:

Table set-up to talk with potential board members. Colleen is working on promotional materials. Colleen and Craig representing.

#### STATE FAIR:

Application was submitted. Interactive element to draw people in. #hashtag, instagram, facebook. Studio school frame for photos.

#### BACKGROUND CHECK:

Aaron mailed his in. Craig has his in an addressed stamped envelope. Everyone else is going to do it by the end of July.

#### POLICY:

405AtWillEmployment 5:09pm, Craig first, Jennie second

401EqualOpportunityEmployment reviewed but needs further editing/questions answered

514BullyingProhibition reviewed and formatted but needs further reading

535AdmissionPolicy reviewed but needs further editing/questions answered

#### WENDY CHOI PHONE CALL:

1. Feedback from MDE. We forgot a portion of the goal: college and career readiness. Wendy forgot to include that section. Framework in google sheets. Needs approval from the board. 5:25p, Craig first, Jennie second.
2. Looks like (not 100% sure) Minnesota will get the Charter grant. Wendy will follow-up with Colleen so that we can apply for the grant when it is available. Colleen is the point person. We should have reviewers of our application (1-2 other people to help Colleen).

3. August training but the trainer doesn't have dates/times. It is usually a Saturday morning around 9:00a-noon.
4. No other charter schools under NEO that are applying for the 2018-2019 school year.
5. Realty RED FLAGS: pressured into something without information or enough time, have the city look at the kitchen/facility, landlord makes the charter pay for facility costs, triple net (we pay for everything). NEO has an expert realty review.

Motion to adjourn at 6:11pm, Aaron first, Simon second

Adjourned at 6:11pm

Next meeting: August 13, 2017

**Agenda:**

Craig Farmer update about real estate

Policy review

- 401EqualOpportunityEmployment reviewed but needs further editing/questions answered
- 514BullyingProhibition reviewed and formatted but needs further reading
- 535AdmissionPolicy reviewed but needs further editing/questions answered
- Review all other policies