

THE STUDIO SCHOOL
Board of Directors Regular Business Meeting
Sunday, January 7, 2018
3:30–6:30pm The Wedge Table

Members Physically Present: Colleen Brennan (Ex-Officio, Non-Voting), Jennie Becker, Maria Sperl, Aaron Monson, Craig Farmer

Members Absent: Melanie Mozingo

Others Present: Andy Kastenbergl, Mary Henry, Moriah Thielges, Sami Smetana

MEETING MINUTES

1. Call to Order 3:35p
2. Roll Call and Establishment of a Quorum 3:50p
3. Read or Restate/Summarize Mission Statement by Jennie
 - a. *The Studio School is a public charter school providing an exemplary problem- and project-driven educational program for students in grades 9-12. We offer a studio-based visual and media arts, design, and engineering curriculum combined with rigorous, interdisciplinary liberal arts studies, and local, national, and world-wide experiential service-learning opportunities for all students. We cultivate students' capacity for creativity, curiosity, empathy, and 21st Century citizenship while supporting the development of their personal, creative voice and leadership abilities.*
4. Approval of 01-07-18 Meeting Agenda

ITEM VOTE RECORD	
Time	3:51p
Motion	Craig
2nd	Maria
Yay	4
Nay	0
Abstain	0
Absent	1

5. Approval of 11-05-17 Minutes

ITEM VOTE RECORD	
Time	3:51p
Motion	Jennie
2nd	Maria
Yay	4
Nay	0

Abstain	0
Absent	1

6. Public Comments N/A
7. NEO Authorizer Discussion; Sami will be going through Readiness to Open Checklist, CSP grant update 3:52p
8. Reports
 - a. Financial Report (Jennie)
 - b. Executive Director’s Report (Colleen)
 - i. NEO Readiness to Open Checklist progress
 - ii. Marketing
 1. Direct mail postcard & lawn signs
 2. Print Ads—wait until location is decided?
 3. Flyering
 4. Charter School Fair on January 27, 2018 9am–12pm
 - iii. Current enrollment report
 - iv. Non-profit status -- submitted!
 - v. CSP grant application progress
 - vi. Phase II Admissions Application
 - vii. School Information System (SIS) options
 - viii. Learning Management System (LMS) options
 - c. Facility Committee Report (Craig & Colleen)
 - i. Facilities options and opening timeline
 - ii. Facility Committee is making a recommendation to the board in order to move forward with prioritizing Learning for Leadership and Kennedy Building.
 - d. Fundraising Committee Report (Aaron)
 - i. Lowbrow Dine Out Give Back: Monday, March 19th 4:00-9:00p
 - ii. Surly Give a Damn is waiting on 403c
9. Information/Discussion Items
 - a. Proposed 2018-19 Academic Calendar
 - b. Proposed Daily/weekly schedule
 - c. Fair Employment Practices Training (Jennie)
10. Action Items
 - a. Policy edit requests
 - b. Consent Agenda

ITEM VOTE RECORD	
Time	5:49p
Motion	Craig
2nd	Maria
Yay	4

Nay	0
Abstain	0
Absent	1

i. Policy Adoption:

1. 103 Complaints – Students, Employees, Parents, Other Persons
2. 214 Out-of-State and International Travel by Board Members
3. 406 Public and Private Personnel Data
4. 407 Employee Right to Know
5. 408 Employment Benefits
6. 409 Salary and Wage Compensation
7. 410 Family and Medical Leave
8. 411 Purchase of Health Insurance
9. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
10. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
11. 437 Employee Evaluation
12. 438 Responding to Employment Verification and Reference Checks
13. 441 Use of School Property and Equipment
14. 501 Weapons in School
15. 502 Search of Students’ Lockers, Desks, Personal Possessions and Student’s Person
16. 503 Student Attendance
17. 503.1 Compulsory Attendance
18. 508 Tennessee Warning
19. 510 Student Transportation and School Bus Safety
20. 511 Student Fundraising
21. 516 Student Medication
22. 521 Student Disability Nondiscrimination
23. 522 Student Sex Nondiscrimination
24. 524 Internet Acceptable Use
25. 525 Use of Social Media in School
26. 526 Hazing Prohibition
27. 528 Student Parental, Marital and Family Status Nondiscrimination
28. 531 Pledge of Allegiance
29. 532 Removal of Students with IEPs
30. 533 Wellness
31. 543 Use of Restraints for Students
32. 545 Student Fee Requirements and Prohibitions
33. 609 Religion

- 34. 612.1 Development of Parental Involvement Policies for Title I Programs
- 35. 701 Use of Public Funds
- 36. 703 Segregation of Duties
- 37. 704 Asset Capitalization
- 38. 709 Student Transportation Safety
- 39. 717 Credit Card Usage
- 40. 723 Alcohol at School Sponsored Events
- 41. 731 Electronic Transfer of Funds
- 42. 801 Equal Access to School Facilities
- 43. 806 Crisis Management
- 44. 899 Service Animals

c. Motion to Remove policy 410 from consent agenda

ITEM VOTE RECORD	
Time	6:29p
Motion	Jennie
2nd	Craig
Yay	4
Nay	0
Abstain	0
Absent	1

d. Information session planning & attendance

- i. 1/13/18- Colleen, Jennie, Maria
- ii. 1/17/18- Colleen, Craig
- iii. 1/27/18 Charter School Fair- Colleen, Maria, Aaron
- iv. 1/27/18 Information session- Craig, Jennie
- v. 2/7/18- Colleen, Craig
- vi. 2/10/18- Colleen, Aaron, Maria
- vii. 2/21/18- Colleen, Craig
- viii. 2/24/18- Colleen, Jennie (tentative), Aaron (tentative), Craig (tentative)

e. Realtor Agreement renewal

ITEM VOTE RECORD	
Time	6:02p
Motion	Aaron
2nd	Maria
Yay	4
Nay	0
Abstain	0

Absent	1
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f. Renominate Craig as our realty representative

ITEM VOTE RECORD	
Time	6:03p
Motion	Jennie
2nd	Maria
Yay	4
Nay	0
Abstain	0
Absent	1

g. Policy Committee formation (Jennie, Maria, Colleen)

- i. Policy review process
- ii. Further policies to develop

ITEM VOTE RECORD	
Time	6:06p
Motion	Aaron
2nd	Craig
Yay	4
Nay	0
Abstain	0
Absent	1

h. MN Tax ID number application

- i. Collect social security numbers

11. Adjourn the regular meeting

ITEM VOTE RECORD	
Time	6:29p
Motion	Jennie
2nd	Craig
Yay	4
Nay	0
Abstain	0
Absent	1

Next Meeting: February 4, 2018, 3:30-6:30pm The Wedge Table

