



Making something amazing.

Adopted: 3-4-18

207 PUBLIC COMMENT SESSION AT BOARD MEETINGS

I. PURPOSE

As a public charter school of choice, The Studio School Board of Directors welcomes and values the contribution of all stakeholders including staff members, parents, students and community members in creating a learning environment where students can achieve their goals and aspirations. To facilitate the involvement of our stakeholders the Board of Directors encourages stakeholders to utilize the Public Comment session at Board meetings to share their goals and dreams for The Studio School.

II. GENERAL STATEMENT OF POLICY

The Board of Directors has established the following procedures for facilitating productive Public Comment sessions at Board meetings to ensure that all voices have an equal opportunity to be heard, while respecting the rights of individuals, and recognizing the responsibilities of the Board.

III. PROCEDURES

- A. The Board of Directors meetings will start promptly at the scheduled time, and each meeting agenda will designate time for a Public Comment session.
- B. The total time for Public Comment will be a maximum of fifteen (15) minutes. Other Board business will continue immediately after the Public Comment session ends.
- C. Individuals may signup in advance to participate in the Public Comment session at a Board meeting by:
 - A. emailing the Board of Directors Executive Committee in advance of the meeting and providing their name, address, phone number, email address and the issue(s) they wish to address
 - B. signing up at the meeting (the opportunity to sign-up will end when the Public Comment session begins)
- D. For the benefit of the Board Secretary, when addressing the board individual must indicate their name, connection to the school (parent, staff, community member, other), the subject they are addressing and whether it is related to an agenda specific area (items being addressed on that meeting's formal agenda) or a non-agenda related topic.
- E. Agenda specific items (items being addressed on that meeting's formal agenda) will be taken first, non-agenda specific comments will follow.
- F. Individuals will be allotted a maximum of 5 minutes.



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- A. If a situation arises where it is apparent that time will run short and not everyone can be accommodated in the allotted Public Comment session, the Board Chair shall reduce the time allotted to each individual to 1 minute.
- B. If a large group wishes to address one subject, they may be asked to coordinate amongst themselves in order to present their subject within a time allotted by the Board Chair.
- G. Individuals must not include names of school employees and/or titles, or names of students in their remarks for their own legal protection and the legal rights of staff or students.
- H. Issues related to school employees should be made in writing and submitted to the Board Chair and/or Executive Director in accordance with school complaint and reporting policies.
- I. During the Public Comment session, Board members will not ask questions of the individuals speaking.
- J. Except for items included on the published meeting agenda, the Board will not take immediate action based upon comments made during the Public Comment session.
- K. The official, published minutes of the Board meeting will reflect all comments made during the public comment period.