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Adopted: 3-4-18

212 NEW BOARD MEMBER ORIENTATION AND TRAINING

I. PURPOSE

The purpose of this policy is to ensure that all new board members receive orientation and that all board members receive appropriate training throughout tenure in compliance with Minnesota Charter School Law.

II. GENERAL STATEMENT OF POLICY

The Studio School Board of Directors wishes to provide a thorough orientation process for new board members, and appropriate training for seated board members throughout their term so that all members have access to information and resources necessary to effectively govern the school. The Board Chair is responsible for the implementation of this policy.

III. ORIENTATION OF NEW BOARD MEMBERS

- A. Upon election or appointment, each new board member shall be given an electronic version of the Board Handbook which includes the Articles and Bylaws of the School; the school's contract with its authorizer; a copy of Minnesota's Charter School Law, and copies of the minutes of all meetings for the past year and the most recent financial statement provided to Board members.
- B. The Board Chair shall appoint an existing board member to serve as a mentor during the new member's first year of board service.
- C. Within 30 days of being seated, The Studio School will request a criminal history background check from the superintendent of the Bureau of Criminal Apprehension (BCA) on all new Board members in alignment with school Policy 404, Criminal Background Checks.
- D. Within forty (40) days of the commencement of each new board member's service, the Chair shall arrange the orientation to familiarize the new board member with the operation of the school.
- E. The chair of each standing, ad hoc and advisory committee is encouraged to meet with and/or invite new board members to attend a regular meeting of the group.



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IV. TRAINING OF BOARD MEMBERS: REQUIREMENTS

- A. All new board members shall begin initial training on the board's role and responsibilities, employment policies and practices, and financial management within six (6) months of being seated and complete that training within twelve (12) months of being seated.
- B. As required by Minn. Stat. § 124E.07 subd. 7, every charter school board member shall attend annual training throughout the member's term.
- C. A new board member who does not begin the required initial training within six months after being seated and complete that training within twelve (12) months after being seated is automatically ineligible to continue to serve as a board member.

Legal References:

Minn. Stat. § 124E.07 subd. 7 (Training)

Minn. Stat. §124D.10, subd. 4(f) (Charter School law)