



Making something amazing.

**Adopted: 1-7-18**

## **508 TENNESSEN WARNING**

### **I. PURPOSE**

It is the policy of the Board of The Studio School that collection of personal or confidential data from employees or students be obtained in conformance with the requirements of the Minnesota Government Data Practices Act.

### **II. GENERAL STATEMENT OF POLICY**

Any individual collecting private or confidential data on behalf of The Studio School will provide a Tennessee warning that complies with the warning to follow, unless applicable law provides an exception to the need to provide this warning.

#### ***Legal References:***

Minn. Stat. §13.04 subd. 2 (Tennessee Warning)



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**THE STUDIO SCHOOL TENNESSEN WARNING**

DATE: \_\_\_\_\_

I am going to investigate some allegations that have been brought to the School’s attention. I am required to advise you of the following:

- The purpose and intended use of the data, i.e., why The Studio School is collecting the data from you, and how The Studio School plans to use the data;
- Whether you are legally required to provide the data, or may refuse to do so;
- Any consequences known if you provide the asked for data;
- Any consequences known to if you do not provide the asked-for data;
- The identities of other persons or outside entities known to The Studio School that are authorized by law to have access to the data.

If the data is to be shared with an individual not included in this list, you will be asked to give separate permission to release that data.

The above information has been explained to me and I have been given an opportunity to ask questions:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_