

# Constitution

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## Constitution of the C.M.C. Alumni Association of North America

**Name:** The name of this organization is Christian Medical College Alumni Association of North America, briefly referred to as C.M.C. Alumni Association N.A., and hereinafter as “the Association”.

**I. Objective:** The Objective of the Association is to preserve and promote all that is of enduring value in the relationship of the alumni of the Christian Medical College, Vellore, among themselves and with their College and to foster the welfare and progress of their alma mater.

### **II. Membership:**

(a) All medical graduates who have completed their MBBS degree at the Christian Medical College, Vellore (hereinafter referred to as “the College”), and are currently residing in North America (USA and Canada)

(b) Medical Graduates from other Medical colleges successfully completed their first postgraduate training program in the College and are currently residing in North America (USA and Canada)

(c) Non-medical graduates, and those who have successfully completed any Non-medical postgraduate training program in the College and are currently residing in North America (USA and Canada)

(d) Graduates of the College of Nursing, and those who have successfully completed any postgraduate training program in the college and are currently residing in North America (USA and Canada)

(e) Former members of the staff of the Colleges, or others, selected for Merit Awards of the Association for their significant contributions to the College or the Association, and are currently residing in North America (USA and Canada) shall be Honorary Members without voting rights.

**III. Membership fees:** A one-time Life Membership Fee shall be collected from all potential members (other than the Honorary Members).

**IV. Activities of the Association:** The Association may undertake any and all activities consistent with the Objective stated above, including mailings, reunions, meetings, workshops, conferences, social occasions, cultural and educational activities, awards and publications. To this end, the Association may receive fees or contributions for any of these activities and solicit donations from members or others. The Association shall not undertake any activities which are of a purely commercial nature or unrelated to its Objective. While the Association may approve of fund raising or other activities for the benefit of individual members or subgroups of the members, the Association shall not take primary responsibility for the same or for handling funds so generated.

## **V. Officers of the Association:**

**(a) The Officers of the Association are:**

- 1. The President**
- 2. The Vice-President**
- 3. The Secretary**
- 4. The Treasurer**
- 5. The Entertainment Secretary**

**(b) Terms of Office:**

**(i) All officers shall hold office for three-year terms and, their full terms may be renewed only once.**

**(iii) The terms of the President, Secretary and Treasurer shall be staggered in that order such that only one of them need be appointed each year. If any of these three is unable to complete his/her normal term, an interim incumbent is to be appointed for the duration of the remaining term, such that the staggering arrangement is not disturbed. In the case of all other officers, when vacancies occur for whatever reasons, appointments shall be for a normal period of the office.**

**(c) Appointments: All appointments of Officers shall be by election during the Annual General Body Meetings (AGMs).**

## **VI. Functions of Officers:**

**(a) The President shall preside over the meetings of the Executive Committee (EC) and the General Body (GB) meetings. When he/she, or the Vice-President in their stead, is not able to fulfill these functions, the EC may nominate a member of the Committee for the same.**

**(b) The Secretary is the Chief Executive Officer of the Association responsible for all its activities other than those for which there are named officers, including co-ordination among the latter. He/she shall draft the minutes of the meetings of the EC and the GB and shall circulate it to all members of the EC, with the approval of the President. He/she organize the Annual Alumni Reunions.**

**(c) The Treasurer is the financial officer of the Association and shall be responsible for all the funds of the Association, their receipts, payments and accounts.**

**(d) The Entertainment Secretary shall be responsible for organizing entertainments during the Alumni Reunion(s) and other occasions as may be decided by the EC, within budgets approved by it.**

## **VII. Funds of the Association:**

**A bank account may be operated by the Secretary (with the Treasurer as co-signatory on a "Either or Survivor" basis specifically for the conduct of Alumni Reunions.**

**(a) The GB of the members of the Association shall meet annually during the Annual Alumni Reunion to receive reports from the Secretary, Treasurer and Editor, to approve annual audited statement of accounts for the various funds of the Association, to elect the Officers and to consider and decide on all activities of the Association.**

**(b) The GB may meet at other times as decided by the EC, with a notice of not less than three days to all the alumni on the staff of the College and to such other alumni as are easily accessible.**

**(c) While the GB is the final decision making body of the Association, the Secretary shall make every effort to elicit the views of the far flung alumni as far as possible and to convey the same to the GB or the EC as the case may be.**

**VIII. The Executive Committee shall consist of all the Officers of the Association. It shall meet as often as needed in person or by phone conference. In between GB Meetings, the EC shall have the power to do all that the GB can do. But any policy decisions taken by the EC in this way shall be presented to the subsequent GB meeting for approval or other action.**

**IX. Amendments may be made to this Constitution, except with regard to the Objective, by decision of not less than two thirds of the members present at an AGM after the following procedure. The proposed amendment(s), shall be circulated by the Secretary, when authorized to do so by the EC, to all the members of the Association on its mailing list, not less than 35 days before the AGM.**