

# Jane Sample - Monday, Jan 1, 2018

## CLIENT CONTRACT & AGREEMENT

### Event Information

**Event Type:** Wedding | **Date:** January 1, 2018 | **Location:** Catering Hall: 123 Main St, Anytown, NY

### Contacts

<b>Client 1:</b> Jane Sample	<b>Client 2:</b> John Public
<b>Email:</b> email@provider.com	<b>Email:</b> address@provider.com
<b>Phone:</b> 631-555-1212	<b>Phone:</b> 631-555-1212
<b>Address:</b> 123 Main St Anytown, NY 11111	<b>Address:</b> 321 Jones Ave Anytown, NY 11111

### Package Summary

**Includes:**

Consultation with Bride and Groom	Consultation to meet the couple and determine the needs and desires with regard to the ceremony.
Ceremony - Date and Start Time	Enter Date and Start Time Here
Ceremony - Venue Details	Enter venue name and address here, outdoor or indoor, etc. Price based on location of venue (see chart) \$400-\$600
Ceremony - Type	Enter type of ceremony - religious (specify denomination), secular, spiritual, etc.
Ceremony - Basic Elements	Processional, Invocation, Declaration of Intent, Exchange of Vows (and Rings), Pronouncement, Recessional.
Ceremony - Additional Options	Specify additional parts of ceremony to be included.
Ceremony - Other Details	Enter any specific information regarding the ceremony here.
Marriage License / Certificate	Officiant will sign the affidavit on the marriage license and mail it back to the issuing authority within five (5) days of the ceremony in accordance with New York State Law. The New York State Department of Health will mail you an original Marriage Certificate after your license has been processed by the State.

Package Value: \$400.00

Tax: \$0.00

Contract Value: \$400.00

### Payment Terms

- \$150.00 due on date of booking
- 100% of remaining balance due on 01/01/18

### Contract Terms

**This agreement is made between the Client(s) and Reverend Gary Gudzik, and consists of the entire agreement between the parties. Nothing has been promised or agreed to that is not specifically enumerated herein.**

**MARRIAGE LICENSE :**

Clients understand that it is the clients' responsibility to acquire a valid New York State marriage license valid where the wedding ceremony will take place and the marriage license must be on the premises and in the possession of the Officiant before the ceremony is performed. New York State law provides that a marriage license is not valid until twenty-four (24) hours after issuance, and expires sixty (60) days after issuance. Clients understand that failure to have a valid marriage license means that the Officiant

cannot legally perform the ceremony and shall be under no obligation to do so. The Officiant may at his/her sole discretion perform a symbolic ceremony, which will have no legal effect, and perform another ceremony in private for the couple once the valid marriage license is presented, for an additional fee of \$150.00.

**PAYMENT OF FEES:**

Specified deposit is due on execution of this contract. The balance of Officiant's fee, including any late fees or extra charges as enumerated hereunder, shall be paid prior to the ceremony on the day of the wedding **in cash (no checks accepted)**. Officiant shall be under no obligation to officiate the marriage ceremony if fees are not paid in advance as agreed.

**CANCELLATION and REFUND:**

The agreement of the Officiant to perform the ceremony is subject to proven detention by accidents, riots, strikes, epidemics, acts of God, or any other legitimate conditions beyond his control. If such circumstances arise, all reasonable efforts will be made by the Officiant to provide a replacement. Should the Officiant be unable to secure a replacement to perform the ceremony, Client shall receive a full refund. Client agrees that in all circumstances, Officiant liability shall be exclusively limited to an amount equal to the performance fee and that Officiant shall not be liable for indirect or consequential damages arising from any breach of contract.

All deposits are nonrefundable if not cancelled thirty (30) days prior to the wedding. If cancelled within twenty-one (21) days of the wedding, Officiant shall be entitled to the full amount of the fee hereunder, along with attorneys' fees and court costs necessary to collect the same. It is agreed that the venue for any such court proceeding shall be in a Suffolk County court.

**ADDITIONAL TERMS:**

If the ceremony includes a unity candle, unity wine, or unity sand ceremony, rose ceremony, knot or hand fasting ceremony, or any other ceremony or feature requiring special equipment, the client is responsible for furnishing all necessary equipment at Client's expense. In the event that the client-supplied equipment is not present or fails to function as intended, Officiant shall adjust the ceremony to eliminate that aspect of the ceremony, and shall be under no obligation to refund all or any portion of his fee.

If the Clients wish to have the Officiant attend and facilitate a rehearsal (other than a brief rehearsal immediately preceding the wedding ceremony), it needs to be explicitly added to the package, booked at least sixty (60) days in advance, and an additional fee of \$150.00 will apply.

Officiant agrees to arrive at the wedding venue listed on the contract between thirty (30) and sixty (60) minutes prior to the agreed time. However, as long as Officiant is present at the venue and ready to officiate prior to the actual agreed time, Client shall not be entitled to any reduction in Officiant's fee. Client understands that they must adhere to the agreed times, but Officiant does understand that weddings do not always go as planned and will accommodate unforeseen circumstances that delay the start time. Officiant will allow for a one-half (1/2) hour late start (grace period) with no increase in his fee. After one half (1/2) hour has passed following scheduled start time, Officiant shall be entitled to, and Clients shall pay, a fee of \$50.00 per half hour or portion thereof, payable in cash prior to signing the marriage license.

**Signatures**

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X

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Jane Sample

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
John Public

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
Rev Gary Gudzik - Chapel of Saint  
Valentine

\_\_\_\_\_  
Date