



SANDMAN CAR CLUB OF AUSTRALIA Inc

Constitution

1. NAME

- 1.1. The registered incorporated name of the association is "Sandman Car Club of Australia"
- 1.2. The Club colours are Red, Orange and Yellow

2. DEFINITIONS

- 2.1. This Constitution the following definitions will mean;
- 2.2. "Act" means the Incorporated Associations Reform Act 2012 Victoria.
- 2.3. "Committee" means the Management Committee of the Sandman Car Club of Australia Inc.
- 2.4. "Club" means the Sandman Car Club of Australia Inc.
- 2.5. "Financial Member" shall mean and include every Member who has paid all money due by the provisions of this Constitution.
- 2.6. "Month" means a calendar month
- 2.7. "Office" shall mean the holding of a position on the Management Committee of the Club
- 2.8. "Sandman" shall mean a Holden Sandman as built and released by Holden during the period of 1974 to 1979 and including the VF Sandman model as released by Holden in 2015
- 2.9. "Replica" shall mean Holden built utes and panel vans inclusive of the models HQ, HJ, HX, HZ, WB, VU, VY, VZ, VE and VF model customised to replicate a Sandman

3. PURPOSE OF THE CLUB

- 3.1. To bring together people who own or have an interest in the Holden Sandman Motor Vehicle
- 3.2. To actively promote and encourage the restoration, modification and preservation of the Holden Sandman and Replica vehicles
- 3.3. To promote and hold motoring events and competitions to contribute to awards and prizes to members and drivers of Holden Sandman and Replica vehicles
- 3.4. To organise and execute charitable events where 100% of proceeds are donated to a charity as voted by the Committee.

5. MEMBERSHIP

- 5.1. Membership shall be open to any person or persons interested in furthering the idea and aims of the club with no number limits.
- 5.2. All applications must be accompanied by the appropriate application and membership fees that are current and applicable at the time
- 5.3. Membership is conditional upon members abiding by the rules and constitution and the club standing orders. The renewal of membership is not automatic
- 5.4. Application for full membership is to be approved by the Committee.
- 5.5. The applicant must complete the Membership Application in full and be submitted to the Committee and shall be accompanied by the amount of the first year's or the calculated pro-rata (as the case may be) subscription and by the amount of the membership fee
- 5.6. There shall be the following types of Membership;

Full Member

- 5.7. Full Members shall enjoy Membership with all its rights and privileges including the right to vote and eligibility for election to any Office in the Club

Associate Member

- 5.8. Associate membership is open to any person or persons with an interest in the club, they do not hold voting rights and cannot hold office positions within the Club. Otherwise they shall be entitled to legally enjoy the facilities of the Club and to participate in its activities including competitions

Corporate Member

- 5.9. A Corporate body is defined as a registered company, an incorporated association, a partnership or an individual business person can become a Corporate Member. A Corporate Member shall have no vote at meetings of the Club and shall be ineligible for election to any office of the Club. An annually nominated person will represent the Corporation who will be entitled to enjoy the facilities of the Club. Corporate Membership will be approved by the Committee subject to terms and conditions

Termination of Membership

- 5.10. Any person's membership may be terminated by the following reason;
- 5.10.1. Resignation
 - 5.10.2. Expulsion
 - 5.10.3. A Member who has not paid membership fees by their due date or for a period of no more than thirty days after their due date
- 5.11. The Management Committee shall have the power to suspend or expel any member from the Association for;
- 5.11.1. Any reason in Item 5.11
 - 5.11.2. Providing false or inaccurate statements made in the Members application for Membership
 - 5.11.3. The breach of the Club constitution, rule, regulation or standing orders of the Association
 - 5.11.4. Any criminal act detrimental to the Association, after having undertaken due inquiry
 - 5.11.5. Bringing the Club or its Members into disrepute by action direct or indirect
- 5.12. The Management Committee may call upon the member to submit an explanation either in writing or by personal attendance before the meeting of the committee (arranged especially for the purpose). After considering the matter at such a meeting including the explanation offered by the member concerned with two thirds of the Management Committee present, are of the opinion that the charge has been sustained, the member will be expelled from the Club
- 5.13. The Management Committee shall advise in writing the member concerned of its decision. A member who has been expelled may within thirty days thereafter give notice in writing to the secretary of their desire to appeal before an extraordinary general meeting of the club, at which the member shall be given an opportunity to attend and make a statement. After considering such an appeal the Management Committee may affirm or reverse the decision

6. RESIGNATIONS

- 6.1. Any Member may resign their Membership by giving notice in writing to the Secretary, who shall submit the notice to the next meeting of the Committee. Any Member so resigning shall be liable for any outstanding subscriptions which may be recovered as a debt due to the Club

7. REGISTRATION OF MEMBERS

- 7.1. A register of Members must be kept, maintained and contain;
- 7.1.1. Name and address of each Member
 - 7.1.2. The date of which each Member was admitted to the club
 - 7.1.3. If applicable, the date and reason for the termination or expulsion of the Membership

8. MANAGEMENT COMMITTEE

- 8.1. The general business and management of the Club shall be assigned in a party to be known as the Management Committee
- 8.2. The Management Committee shall consist of;
 - 8.2.1. The President
 - 8.2.2. Vice President
 - 8.2.3. Treasurer
 - 8.2.4. Secretary
 - 8.2.5. Committee Members (3)
- 8.3. The President/ or in his/her absence the Vice President shall be the chair of all the meetings
- 8.4. Notification for all vacant positions must be published to Members at least 28 days prior to an election to fill a vacant position
- 8.5. Each member of the Management Committee shall hold office until the annual general meeting next after the date of his or her election but is eligible for re-election
- 8.6. Any 5 members of the Management Committee constitute a quorum for the conduct of the business of a meeting of the committee
- 8.7. The office of a member of the Management Committee becomes vacant if the officer or member;
 - 8.7.1. Ceases to be a member of the club
 - 8.7.2. Becomes an insolvent under administration within the meaning of the Associations Act
 - 8.7.3. Resigns from office by notice in writing given to the secretary
- 8.8. The Management Committee shall have the power to make and proclaim any club rule for the betterment of the club, and which shall not be in opposition to the club rules and constitution
- 8.9. Nominations for the Management Committee shall be sent to the Secretary by 5pm on the 30th of June. Nomination shall be signed by the candidate and at least two Full Members of the Club
- 8.10. The Management Committee positions will be appointed for a period of two (2) years, and an election will be conducted by ballot at the Annual General Meeting
- 8.11. At least two members shall be appointed to conduct each ballot by the Chair of the Annual General Meeting
- 8.12. In the event of an equal vote, the Chair will execute the casting vote

9. POWERS & DUTIES OF THE MANAGEMENT COMMITTEE

- 9.1. The Committee shall have the powers at any Committee Meeting to make Rules and Regulations for the operation of the Club
- 9.2. The Committee has the management and control of the funds and other property of the Club
- 9.3. The Committee shall have authority to interpret the meaning of this Constitution and any other matter relating to the operation of the club where the Constitution is silent
- 9.4. The Committee will not sell or offer as security any property owned by the Club unless approved by a Special General Meeting called for that purpose
- 9.5. The Committee shall meet at least every 8 weeks for the execution of Club business with the exception of January and December

9.6. Questions arising at any meeting of the Committee shall be decided by a majority vote and in the event of a tie, the casting vote by the Chair

10. MANAGEMENT COMMITTEE MEETINGS

10.1. Order of business will be:

- 10.1.1. The confirmation of minutes from the previous meeting(s)
- 10.1.2. Consideration of accounts and financial update
- 10.1.3. General business
- 10.1.4. The election of the Management Committee
- 10.1.5. The appointment of positions within the Club

11. NOTICES OF MEETINGS

11.1. A 28 day notice of Annual General Meetings and Special Meetings shall be given to all voting members, specifying the place, time and agenda. Notice of the Club meetings will be sent via email as recorded on the Members records and published in the Club Newsletter and website.

12. MINUTES

- 12.1. Concise minutes of meetings will be distributed to all Committee Members within one month of the meeting taken place and centrally located for auditing purposes
- 12.2. Minutes of meetings will be kept to be confirmed by Members of the Committee at the subsequent meeting
- 12.3. Minutes when signed will be kept as the official record of that meeting being conducted and deemed valid
- 12.4. The minutes of any General Meeting or Special Meeting will be open to all Members of the Club for inspection

13. FINANCES AND FINANCIAL YEAR

- 13.1. The financial year for the Club shall commence on the 1st of July each year and end on the 30th of June the following year
- 13.2. All monies received by or on behalf of the Club shall be paid to the Club's banking accounts with such Bank as the Committee shall from time to time decide. All transactions shall be approved by any two of the following: President, Vice President, Secretary, Treasurer or other person approved by the Management Committee
- 13.3. The Club shall keep and retain such accounting records as are necessary to correctly explain all financial transactions and the financial position of the Club in accordance with the Act

14. PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

14.1. The income and capital of the Club shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed to Members except for bona-fide remuneration to a Member for services rendered or expenses incurred on behalf of the Club

15. DISSOLUTION

- 15.1. The Club must not be dissolved without the consent of the President being first notified and the vote of three quarters majority of the Members present and voting at a Special Meeting of which it has been called for this purpose.
- 15.2. If after winding up the Club there remain surplus assets as defined by the Act, such surplus assets shall be distributed to any organisation which has similar objects and has rules which prohibits the distribution of income to its Members.

APENDIX A