

**Continuing Education Application
For Dependents and Dependent Spouses
Robins Officers' Spouses' Club
Scholastic Achievement Awards 2015-2016**

I. The entire application package must be postmarked by **March 2, 2015** and mailed to:

**Robins Officers' Spouses' Club
Scholarships
PO Box 98533
South Branch
Robins AFB, GA 31098**

II. All applicants must *read the entire ROSC Scholarship Award Policy* (refer to Section III) and *complete all requirements* (refer to Section IV) *before* submission of application packet.

III. ROBINS ACADEMIC SCHOLARSHIP POLICY AND PROCEDURES

The Robins AFB Officers' Spouses' Club (ROSC) will award academic scholarships in the amount of **\$500** or more to deserving higher education students who are dependents/spouses of eligible military or Department of Defense (DoD) members. The number of awards is based on yearly revenues from the ROSC Thrift Shop. A Scholarship Selection Panel will determine the award winners based on demonstrated scholastic achievement, GPA, SAT/ACT scores; involvement in school, community, and work; a personal statement; and recommendations. Recipients will be notified of their selection in April.

Eligibility:

1. Applicant must be attending an accredited institution of higher learning (university, college, technical college, etc.) on a full-time basis. The sponsor must be a military member or DoD employee (Active Duty, Reserves, National Guard, retired, deceased, officer, or enlisted). The military sponsor must be employed or retired from employment at Robins Air Force Base or assigned to a local military unit serviced by Robins AFB. Any rank or branch of service is eligible. Dependents of current, retired, or deceased DoD employees (GS 9 or above) are eligible if their current/last tour of duty was Robins AFB. In the case of retired/deceased sponsors, either military or DoD, the applicant must have remained in the RAFB area.
2. **The continuing education scholarships are a one-time award.**
3. Acceptance or possession of a military academy appointment, ROTC scholarship, or any **FULL** four-year scholarship that includes room and board, will automatically

terminate entitlement to awards offered by the Robins OSC. An academic award from another OSC also negates entitlement to the Robins OSC Scholastic Achievement Award. In such events, that Scholastic Achievement Award will be presented to an alternate based on order of merit.

4. Dependents or spouses of the ROSC Scholarship Committee or the Selection Panel are not eligible for a scholarship in the year that person serves.

5. The award must be used within the 2015-2016 academic year for educational use billed by the institution (i.e., tuition, fees, on-campus room and board). The award money is mailed **directly** to the recipient's school upon written verification of registration. It is the responsibility of the winner to ensure the ROSC scholarship chairperson receives their registration verification by the postmark deadline of **September 26, 2015** before any money will be paid. If the required information is not postmarked by **September 26, 2015** the recipient will forfeit their award and the award will be presented to an alternate based on order of merit.

IV. To be provided by the **applicant**:

A. **A typed listing of activities & awards** received since high school, divided and titled by category:

1. Scholastic Awards & any Honors or advanced classes during your college career:
[stating year(s) received]
2. Extracurricular Activities / Leadership Positions / Awards
[stating year(s) participated and time spent on each activity]
3. Community / Church Activities (indicate leadership positions held, if any):
[stating year(s) participated and time spent on each activity]
4. Work Experience – including position held, duties assigned, etc.
[stating year(s) employed and hours worked per week]

B. **A one-page typed personal essay**, of NOT MORE than 500 words, expressing and stating your aims and goals in obtaining an education.

C. **Three completed recommendation forms**. When the person giving the referral has completed the form, he/she should seal it in an envelope with his/her signature across the seal of the envelope. This is to insure that the recommendation remains confidential. The applicant will attach the sealed envelope to the application package. We recommend asking people who are acquainted with your entire background, especially your scholastic achievement, to complete the forms.

D. An official transcript from the accredited institution of higher learning you are currently attending.

PRIVACY NOTICE: All application materials are used ONLY for the purpose of eligibility verification and recipient selection. Identifying information is not shown to Judges Selection Panel

Robins Officers' Spouses' Club
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Please print or type all information.

1. Applicant Information

Name: _____

Email: _____

Address: _____

Home Phone: _____

Cell Phone: _____

College or University Attending: _____

Degree you are pursuing _____

Major _____

Expected Graduation Date _____

GPA through Fall 2014 semester _____

Check one: Spouse Non-Spouse

2. Sponsor Information

Sponsor's Full Name: _____

Squadron or Duty Station: _____

Duty Phone: _____

Status (check one): Military member currently assigned to Robins

Department of Defense employee

Retired or Deceased

IT IS UNDERSTOOD THAT:

1. This award will be based primarily on scholastic achievements, leadership and outstanding performance. Financial need will **NOT** be considered.
2. I will be or intend to be a student enrolled on a part-time or full-time basis at an accredited institution of higher learning in the fall of 2015.
3. I certify that this application and all supporting documents are complete and accurate. I acknowledge that any misrepresentation or falsification of facts will make applicant ineligible to receive an OSC scholarship in this or any subsequent year.
4. This is a one-time award. I have not received a continuing education award from the Robins Officer Spouse's Club.

Applicant's Signature: _____ Date: _____

Photo release

In the event that I am chosen to receive a ROSC scholarship, I authorize that my photo be taken at the Awards Banquet and released to ROSC publications and websites.

Applicant's signature: _____ Date: _____

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Robins Officers' Spouses' Club
Scholastic Achievement Awards 2015-2016
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Recommendation Form

Student's Name: _____

School: _____

This scholarship requires scholastic achievement, leadership, and outstanding performance. Please describe in a typed paragraph(s) how you know this student and how he/she has demonstrated these qualities. Please title with the applicant's name, but **do not use the applicant's name in the body of the report.**

Printed name _____ Title _____

Signature _____ Date _____

****When you have completed this recommendation, please place in an envelope, seal it, sign your name across the seal, and return the envelope to the applicant. ****

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