

COMPLAINT # For Village Use Only



Property & Grounds Inspector
KENT DEMERS

2801 89th Street – Sturtevant, WI 53177 – (262) 886- 7219

PROPERTY AND GROUNDS INSPECTION COMPLAINT FORM

NAME OF COMPLAINANT: Your Name

DATE OF COMPLAINT: / / COMPLAINT TAKEN BY: For Village Use Only

ADDRESS: Your Street Address City, State Zip

CONTACT PHONE NUMBER: - -

LOCATION OF VIOLATION: Address Where Violation Exists Sturtevant, WI 53177

NATURE OF VIOLATION: (Check the appropriate boxes below)

- | | |
|---|--|
| <input type="checkbox"/> SIDEWALK | <input type="checkbox"/> SNOW REMOVAL |
| <input type="checkbox"/> BUILDING SAFETY | <input type="checkbox"/> WEEDS/GRASS |
| <input type="checkbox"/> DANGEROUS TREES | <input type="checkbox"/> JUNK/ABANDONED AUTO |
| <input type="checkbox"/> SANITATION/GARBAGE | <input type="checkbox"/> SUMP PUMP DISCHARGE |
| <input type="checkbox"/> OTHER | |

COMMENTS: Any additional Information you would like us to know about the situation.

For Village Use Only:

Department/Employee Assigned	COMPLAINT#	Resolution:	DATE			In Compliance
		Inspection Conducted				<input type="checkbox"/> Yes <input type="checkbox"/> No
		Notice to Property Owner				
		Talked to Property Owner				
		Follow Up Inspection Scheduled				<input type="checkbox"/> Yes <input type="checkbox"/> No
		Action Needed By				
		Action Taken By				
		Follow Up Inspection Scheduled				<input type="checkbox"/> Yes <input type="checkbox"/> No
		Failure to Comply Citation Issued				Citation #:
		Court Date				

NOTES: